Human Ecology Practicum Program

Overview

2018
Community Partners 2018

- Alberta Culture and Tourism – Historic Sites
- ATCO Blue Flame Kitchen
- BGCBigs
- Children’s Autism Services of Alberta
- Chrysalis
- E4C – School Nutrition
- Edmonton Community Legal Centre
- Edmonton’s Food Bank
- Faculty of ALES – Student Engagement
- Family Futures Resource Network
- Fort Edmonton Park – Community Services
- Gateway Association
- Goodwill Industries of Alberta
- Greater Edmonton Foundation
- Heart & Stroke Foundation
- Hopewell Residential
- House of Koopslie
- Hye Fashion Inc.
- iHuman Youth Society
- Klar Interior Design
- Liliana’s Boutique
- LUXX Ready to Wear
- Make A Wish Northern Alberta
- Mode Models
- Morris Furs & Luster-Ized Fur Cleaning
- Norwood Child & Family Resource Centre
- Service Alberta – Consumer Programs
- Special Olympics Alberta
- Stollery Children’s Hospital – Family Centred Care
- Sweet {Jolie}
- The Family Centre
- The Firelight Group
- Unbelts Canada
- University of Alberta – Wellness Services
- YWCA

Outside Edmonton
- CYC Design Corp - Vancouver
- Health Canada, Ottawa
- Mustang Survival – Vancouver
- RCMP - Ottawa
- The Formary - New Zealand
Practicum Goals

- Provides a practical learning experience that helps students:
  - apply and further develop their knowledge and skills,
  - explore their field of practice, and
  - transition with confidence into professional work.
- Fosters a mutually beneficial link between the students, community, and university
Exchange

**Students:**
- Quality work
- Fresh ideas
- Energy & enthusiasm

**Placement Site:**
- Meaningful work
- Networking
- Guidance & mentoring
Requirements

• Supervised by a professional
• 200 hours, non-paid
  • Winter or Fall term
    • 16 hrs/week for 13 weeks
  • Spring term
    • Full time for 5-6 weeks
• Independent project
  • Part of the 200 hours
• Site visit
• Weekly seminar
• Final reflections
Independent Project

Examples:

- **Programming**
  - Needs assessment, planning & development, implementation & facilitation, evaluation

- **PR & Marketing**
  - Advertisements, newsletters, press releases, special events, social media

- **Writing**
  - Educational materials, position papers, policy briefs, fact sheets, articles, training/orientation manuals

- **Client/Customer Service**
  - Client intake, case management, consultations (eg. wardrobe)

- **Research**
  - Market research, environment scans, policy analysis, trend forecasts, sales analysis, artefact documentation

- **Design & product development**
  - Draft patterns, create samples, construct garments/costumes, textile testing, artefact storage solutions, space planning & materials selection

- **Visual Communications**
  - Merchandising displays, exhibits, inspiration/story boards, poster boards, PowerPoint presentations, videos
Placement Site Responsibilities

- Provide workspace
- Introduce student to site and co-workers
- Provide meaningful work
- Guide and mentor student
  - regular meetings
  - review learning goals
  - provide feedback
- Attend on-site visit
- Evaluate student performance
  - midterm and final
- Provide a safe, positive, and respectful workplace
Student Responsibilities

- Contribute positively to the placement site through responsible, dependable, competent, and ethical work
- Set learning goals
- Maintain weekly log
- Complete 200 hours, including independent project
- Arrange and host site visit
- Final reflections
University Responsibilities

- Arrange placements
- Conduct orientation meeting
- Maintain on-going contact with participants
  - phone calls, emails
  - online seminar
- Site visits
- Evaluate final reflections
- Ensure all requirements are met
- Provide insurance and liability coverage for students
Evaluation

• Pass/Fail

• Mid-term & Final evaluation - by field supervisor
  • forms supplied; email or fax in
  • five main criteria:
    • quality of work
    • work habits
    • knowledge & skills
    • relations with others
    • goal setting and achievement

• To pass, students complete:
  • 200 hours of fieldwork
    • independent project
  • seminar participation
  • final reflections
  • evaluations of site
Ethics

- Confidentiality
- Recognition of qualifications & limitations
- Identification as practicum student
- Accurate & reliable work
- No conflicts of interest
- No sexual misconduct or harassment
- Self-awareness & monitoring
- Ethical guidelines specific to the placement site
Liability Coverage & Expenses

• Liability
  • Sites - expected to provide a safe work environment
  • University - extends Workers’ Compensation and third party liability coverage to students
    • Student Affiliation Agreement

• Expenses
  • Reimbursement for direct expenses incurred while carrying out practicum work (travel costs, materials costs etc.)
    • Discuss costs and reimbursement arrangements in advance

• Tokens of thanks
  • Practicum is non-paid
  • Small tokens of thanks/honorariums are acceptable
Questions? Need more information?

Contact Kathryn Chandler

780.492.0192
kathryn.chandler@ualberta.ca