HECOL Practicum Program
Policies, Applications, Tips

The practicum program involves two companion courses (HECOL 408 and 409) that must be taken in sequence and applied for far in advance. Students, therefore, need to plan ahead.

Course sequencing:

- HECOL 409 (field placement) is taken in your final year and final term (W, S, F) of study. It is worth *6.
- HECOL 408 (preparatory class) is taken in the term immediately preceding HECOL 409. HECOL 408 is *3 and is offered in Fall and Winter terms. This means:
  - If you are doing a Winter placement you must take HECOL 408 in the preceding Fall term.
  - If you are doing a Spring or Fall placement you must take HECOL 408 in the preceding Winter term.

Application:

- You must APPLY for HECOL 408 (pre-practicum course) well in advance (four to eight months before you plan to take it) so the practicum coordinator has adequate time to plan your HECOL 409 placement.
  - For example, if you plan to do a practicum in Winter, Spring or Fall 2017 you must submit your application in April 2016.
- Applications are DUE April 30
- Application forms are available from the practicum coordinator (340 HEB) or the HECOL website.
- Applications should be dropped off in person to room 340 HEB.
- The Practicum Coordinator secures all practicum placements and has final say on where students are placed.
- Confirmation of placements happens in HECOL 408.

Course registration:

- HECOL 408 and 409 are closed to web registration. After approving your application the Practicum Coordinator will register you in HECOL 408 and 409.
- Students cannot be registered in HECOL 408 or 409 while on academic warning.
- Students cannot have a course overload while registered in HECOL 409.

For more information:

http://www.ales.ualberta.ca/CurrentStudents/InternshipPrograms/HecolPracticumProgram.aspx

Practicum Coordinator:

- Professor Kathryn Chandler
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  780-492-0192
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Please contact the practicum coordinator if you have questions about your eligibility for a practicum, the application process, or placement options.