Biographical Summary Instructions

Award category criteria, information on the selection process, program timeline and eligibility: https://www.ualberta.ca/alumni/recognition/nominate

Information to include in the Biographical Summary (1000 words max.)

- The nominee's professional achievements.
- Community contributions, unpaid positions and volunteer work.
- Impact these achievements and contributions have had on profession, community and society. How do they make a difference? Why does their work matter? What do these achievements and contributions mean to you?
- Achievements and contributions based on the nominee's individual merit or personal commitment, rather than a result of their position of employment or academic program requirements.
- Specific examples of how this nominee stands out from their peers.
- What qualities does the nominee demonstrate that make them inspirational to students and alumni? Is there something the community can learn from their achievements and contributions?

Please do not include:

- Achievements that occurred while the nominee was a student.
- List of academic publications or conference presentations.
- News articles, links to websites, photographs, resume or CV.

Questions: alumni.awards@ualberta.ca (780) 492-4523 Toll Free: 1-800-661-2593