

GRADUATE STUDENTS' HANDBOOK

Department of Drama
University of Alberta
2018-19

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Graduate Coordinators and Other Important Contacts

- **Piet Defraeye** Associate Chair, Graduate/PhD Coordinator
office: FAB 3-160 phone: 780-492-1097 defraeye@ualberta.ca
Piet oversees the graduate division, working with FGSR. He will address issues relating to any of the grad programs, as well as scholarships and funding. For an appointment, best to send an e-mail first. He also is the PhD Coordinator and is available to advise and oversee students in the PhD program.
- **Stefano Muneroni** MA Coordinator
Office: FAB 3-63 phone: 780-492-8734 muneroni@ualberta.ca
Stefano will be the academic advisor MA students. He is available to discuss courses, thesis preparations, and any concerns relating to MA programs.
- **Guido Tondino** MFA Design Coordinator
office: FAB 3-168 phone: 780-492-6206 gtondino@ualberta.ca
Guido is the academic advisor for MFA Design students. He is available to answer questions and address issues relating to the MFA Design program.
- **Beau Coleman** MFA Directing Coordinator
office: FAB 3-101 phone: 780-492-8799 beau.coleman@ualberta.ca
Beau is the academic advisor for MFA Directing students. Consult her for answers to any of your questions about the MFA Directing program, including courses, procedures, and production needs.
- **Lin Snelling** MFA Theatre Practice Coordinator
office: 3-111 phone: 780-492-1094 snelling@ualberta.ca
Lin is the academic advisor for MFA Theatre Practice students. She is available to answer questions and address issues relating to the MFA Theatre Practice program.

Here are some other crucial contacts within the department:

- **Melanie Dreyer-Lude** Department Chair
office: FAB 3-146G phone: 492-2274 dreyerlu@ualberta.ca
See Melanie with any questions or concerns that cannot be addressed by the Grad Coordinator, or by your Academic Advisor. Melanie does want to get to know you and you should feel free to book an appointment with her (via Liz).
- **Liz Ludwig** Graduate Program Advisor/Executive Assistant to the Chair
office: FAB 3-146H phone: 492-2274 eludwig@ualberta.ca
See Liz with questions about graduate course listings, registration, and TA/RA payments. She will also help you to make an appointment to meet with Melanie.
- **Helen Baggaley** Office Coordinator/Administrative Assistant
office: FAB 3-146 phone: 492-2271 baggaley@ualberta.ca

The front desk in the main office is the place to go when you need keys or swipe cards, when you need help with room bookings, and when you're not sure where to direct your question.

- **Connie Golden** Undergraduate Advisor
office: FAB 3-146E phone: 492-8710 connie.golden@ualberta.ca
Connie looks after all the undergraduate registration problems, as well as doing timetabling, and other course related activities, such as course outlines, grading and course evaluations.
- **Julie Brown** Assistant Chair, Administration
office: FAB 3-146C phone: 492-1082 julie.brown@ualberta.ca
Julie is the overall administrator of the department.
- **David Prestley** Events Coordinator/Studio Theatre Administrator
office: Timms Centre Lobby phone: 492-2273 david.prestley@ualberta.ca
David handles all rental bookings in the Timms, as well as internal bookings for department special events. As Theatre Administrator, he arranges contracts and other front of house aspects of our productions.
- **Gerry Van Hezewyk** Production Manager
office: Timms Centre 115 phone: 492-1088 gerry.vanzezyk@ualberta.ca
Gerry will be a resource to you regarding production schedules, technical arrangements, and technical personnel.
- **Larry Clark** Technical Director/Timms
office: Timms Centre 124 phone: 492-2486 larry.clark@ualberta.ca
Go to Larry for all your technical needs in the Timms Centre.
- **Don MacKenzie** Technical Director/Fine Arts Building
office: FAB 3-103 phone: 248-1261 don.mackenzie@ualberta.ca
Go to Don for all your technical needs in the Fine Arts Building.
- **Jonathan Durynek** Box Office Coordinator/Events Assistant/Production AdministrativeAssistant
office: Timms Box Office Phone: 492-6337 jdurynek@ualberta.ca
Go to Jonathan for assistance with computer problems in the Timms Centre graduate office.

Communications Contact in the Faculty of Arts:

- **Pamela Osborne** Fine Arts Communications Lead
phone: 780-248-5617 posborne@ualberta.ca
Pamela promotes Studio shows and research and creative activities in the three Fine Arts Departments, and is the editor of the Studio playbills. She is the media contact for all publicity.

Welcome to the University of Alberta Department of Drama

This handbook provides you with two main kinds of information. Contained in Section 1 is the essential information that you will need to begin making your way through the department and the university. Contained in Section 2 is additional information to supplement your knowledge of the department, to help you plan for important deadlines, and to assist you in making contacts within the larger community.

This handbook will help you while you're starting out and in the future as a quick reference. However, you will also need to meet and consult with numerous faculty members, including your program coordinator, the graduate coordinator, and the department chair. All of the faculty members in the department are available and happy to help if you need assistance or would like to discuss a possible thesis topic or play.

This handbook is not exhaustive, but it will point you in the right direction. For help with questions that are not addressed here, take full advantage of the knowledge shared by your grad student colleagues and the department's faculty and staff. ***Please visit the current students section of the FGSR website as well: <https://www.ualberta.ca/graduate-studies/current-students>***

Important Notices for First-Year Students:

Other information that you should obtain for your reference as soon as you can: the Faculty of Graduate Studies and Research's website material entitled Preparing your Thesis. FGSR no longer provides paper copies, but you can download the information at:

<https://www.ualberta.ca/graduate-studies/current-students/academic-requirements/thesis-requirement-and-preparation>

An electronic departmental calendar will be available in early September which will give you meeting dates for the individual graduate program committees, as well as the larger graduate committee. These are the meetings at which your thesis proposal(s) will be passed (much of this happens in January). As soon as possible, you should begin consulting with a variety of potential supervisors to explore your ideas and options. See the Drama webpage for faculty and their areas of specialization for guidance in choosing a supervisor and committee members. You should also meet with your program coordinator, and supervisor as soon as you have one, to discuss a timeline of drafts and revisions through which your proposal(s) will be prepared to progress to the committee level.

Section 1: General information for students in all Drama grad programs

1.1 Access to department spaces via keys and swipe cards

- **Re: Keys.** To begin with, you will be able to sign out a key to your office space. A \$20.00 cash deposit is required for keys to the Grad office in the Timms, and will be returned to you upon return of the key. Additional keys for performance spaces, control booths, etc., can be signed out as needed for a maximum of 3. A \$50 cash deposit is required for more than 3 keys taken out at a time. See Helen Baggaley at the front desk to sign out keys.
- **Re: Temporary Swipe Cards.** Temporary swipe cards for FAB and/or Timms access for class purposes can be signed out at the front desk with a \$20 deposit. This temporary card should be returned when your ONEcard is activated.
- **Re: Having your ONEcard programmed.** There are dates at the beginning of September when new students can go to the Butterdome, or the ONEcard office (HUB mall) and have their ONEcards made -- check for this year's dates and times at: <http://www.onecard.ualberta.ca>
- Once you have your ONEcard, watch for notices to be posted around the department early on in the fall term which will inform you of the dates and times when you can go to a designated room in FAB and have your ONEcard "activated." This process adds you to the list of students on the FAB/Timm's swipe system's central network.
- This activation is not instant: it may take a day or two for your card to work. Once it does, however, you should have access to all relevant department spaces controlled by the swipe card system, and you will return your temporary swipe card.

1.2 Room bookings

- Booking schedules are posted every Monday morning at 8:30 am on the board opposite the main office. Time slots not filled by classes are filled on a first-come basis. To book a space for a class-related meeting or rehearsal, pencil in your name and the class number on the posted form. You can book no more than **two hours per day to a maximum of ten hours per week**.

1.3 Computing services

- The closest labs for working or printing are on the first floor of FAB and on the second floor of Rutherford South (2-03 and 2-05a). The hours vary depending on the time of year, and they are also sometimes booked for classes. The Rutherford labs offer Windows PCs, featuring Microsoft Office (including Word). The FAB lab, room 1-07, contains PowerMacs.
- There is also a lab in the basement of Cameron Library (B-05) -- a very large first-come, first-served lab.
- You will need your ONEcard for printing. Swipe your card at the computer attached to the printer, select your document for printing, and your ONEcard account balance will be deducted per page.
- For assistance with department hardware in the Timms building (e.g. Grad carrel room) contact Jonathan Durynek.

1.4 Photocopying services

If you are teaching a course:

- The photocopy machine is located in the mail room attached to the Drama office. Each term, instructors are given a 5-digit photocopy code for their teaching needs. The number of copies assigned to a code is monitored at various times throughout the year to make sure numbers of copies used are in line with what would be considered reasonable based on class numbers. If photocopying for any individual course is excessive, students enrolled in that course may be required to pay a small fee to offset costs. The instructor would be responsible for collecting these fees as determined by Helen Baggaley and give the money to her. She will also determine amounts to be charged back to students.
- In addition, large print jobs (typically scripts) may be outsourced to our on campus print shop to ensure that Drama's copier is available for users within a reasonable amount of time. Consult with Helen to determine whether you are within "reasonable" limits for internal copying, or whether you should be outsourcing your print job.
- McCallum Printing Group is the sub-contractor hired to operate the university print shops. It is located in B-31 Cameron Library.
- Coursepacks
Custom Courseware or Coursepacks are cost-efficient, legally produced (copyright is paid) compilations of academic material that can be used as primary or supplementary course material. As an instructor, you can create your own customized Coursepack through the Student's Union Print Centre at no cost to your faculty or department. These can be distributed to your students through the Bookstore, which simplifies collection of money from students.
(www.su.ualberta.ca/businesses/subprint/coursepacks/).
- E-Class
You can find information on how to use "e-class" on the Centre for Teaching and Learning site (a wonderful resource for instructors here at the U of A). The link is: <https://www.ualberta.ca/centre-for-teaching-and-learning>. There are guidelines around how much of a text/script can be posted on-line without infringing on copyright laws. These guidelines can be found at: <http://www.copyright.ualberta.ca/>

Personal Photocopying:

- ONEcard photocopying is very convenient. There are ONEcard copiers all over campus, including in Rutherford Library. The closest place to deposit money into your ONEcard account is at the ONEcard office in HUB mall. You can also monitor your account and deposit funds online at www.onecard.ualberta.ca.
- There are less expensive places to do your copying. The Graduate Students' Association office, Triffo Hall, offers cheap do-it-yourself copying. This office also offers other services, such as transparencies to buy and copy onto. Photocopiers there are available between 8:30 and 4:00, Tuesday through Friday. On Mondays the office opens at 10:00. 492-2175.

- The Student's Union Print Centre, room 0-26 in the basement of SUB, is another place for regular copying. This is also a full-service copy centre for your posters, transparencies, etc. September through April, hours of operation are 9:00 to 5:00, Monday through Friday. 492-9113.

1.5 Research and teaching assistantships

- The Department considers year-one and year-two grad students at the Master's level, and PhD students year 1 to 4 for research and teaching assistantships. You may have heard about and accepted your assignment already.
- Funding for all assistantships depends on budgets handed down to the department from other levels of university administration. This is why there may seem to be a delay in hearing about your new assistantship assignment. Individual professors also often get research grants that may fund Research Assistantships.
- The Department assigns assistantships to scholarship students only after non-scholarship students have been accommodated. However, the Department does recognize that teaching is a very valuable part of grad students' experience at the U of A, and works to provide teaching opportunities to grad students.
- How payments are made: all TA/RA and scholarship semi-monthly payments are made through direct-deposit. If you are a new student please give your banking information to Liz – if you are a returning student, please make sure your banking info in Bear Tracks is up to date, so that you will receive your first payment on the 25th of September. If your first TA/RA position begins in January, then you will go through this process then.
- Check your first pay statement. If you notice *any* irregularities, please consult Liz with any concerns. She will then consult as necessary.
- If you are doing an RA, you must meet with your supervisor early in the semester to discuss and agree upon timelines and expectations. GA contracts will be enclosed in your letter of GA offer or confirmation of task. These must be filled out with your supervisor, and signed off when the assignment is finished, and returned to Liz Ludwig in the office.
- If you are a TA Principal Instructor, be sure to meet with your course coordinator prior to the term, to discuss the course content, intentions and grading. The coordinator must approve your Course Outline, which must be handed out on the first day of classes. The outline should be submitted to the Chair (via Connie Golden) before classes start. If you are not a principal instructor, meet with your supervisor to discuss and agree upon timelines and expectations. All must fill out a contract with your supervisor/course coordinator, and it must be signed off when the assignment is finished, and returned to Liz Ludwig in the office.
- All GTAs are encouraged to attend Teaching Learning sessions, offered twice in the year (August/September and January, see [Graduate Teaching Learning](#)). If you are a new GTA and

Principal Instructor (P.I.) for the course, you are normally required to attend at least ONE session of the offerings, prior to or at the very beginning of teaching the course.

- By January of your first year, advise Liz Ludwig of your interests for teaching or research during your second year. Courses taught by Drama grad students range from scene study to design to play analysis, and research assignments are often initiated by a student who would like to work with a certain professor, and vice versa.

1.5.1. Tuition Balance Payment and GTA/GRA

- Any tuition balance remaining after the payment deadline in each term **will be deducted from your GRA/GTA paycheques** in 6 equal installments, starting in October (or February for Winter term). In case there is still a balance owing after these deductions - *you are responsible for paying this balance*. Please ensure that you check Bear Tracks regularly to make sure your tuition is being paid according to your understanding so that you can clear up any issues early.
- You cannot opt out of these deductions. You can however **pay your tuition in full** by the deadline with a loan or scholarship or by other means, if you wish to keep your full GRA/GTA paycheques.
 - Please note that this applies to GRA/GTA assignments ONLY and not scholarships. So if your funding package consists of a mixture of scholarships and GRA/GTA, tuition will be deducted *from GRA/GTA pay only*.
- You can find more information about how your tuition and fees will be deducted from your GRA/GTA paycheques here <https://www.ualberta.ca/admissions-programs/tuition/tuition-payment-options/payroll-deduction-graduate-students>

1.6 External funding

- We encourage ALL students to vigorously pursue "external funding" -- that is, funding beyond what the department directly has to offer you as a grad student:
 - The department has only limited funds to offer. Departmental funding comes from different sources and is definitely subject to change from year to year. External funding can help you to stabilize your income and have a bit more security into the future.
 - Future employers, and admissions and scholarship committees will look at your success at attracting outside funding as a strong indication of your abilities and achievements.
 - As per your letter of acceptance into the program, departmental policy will favour students that actively pursue external funding. We realize that success is not guaranteed.
- External funding may come in the form of scholarships, bursaries, awards, grants, or contracts. Here are some places to start your search.
 - FGSR maintains a listing of external funding agencies, many of which might be relevant to you: <https://www.ualberta.ca/graduate-studies/awards-and-funding>

- FGSR's webpage also contains lists of university-administered awards (the funding may be external but the University selects the recipients) and awards contained within the General Awards Competition (candidates are nominated by their departments for these awards).
 - The Drama Department has extracted its own mini-database with Drama-applicable bursaries and scholarships. This database will be made available online.
 - The Social Sciences and Humanities Research Council: <http://www.sshrc-crsh.gc.ca/home-accueil-eng.aspx>
 - The Canada Council: <http://www.canadacouncil.ca>.
 - The Alberta Foundation for the Arts: <http://www.affta.ab.ca/Home>
 - Also, check into the provincially-funded arts granting body in your home province (if not Alberta). For example:
 - Ontario Arts Council
 - Saskatchewan Arts Board
 - British Columbia Arts Council
-
- FGSR also offers research and travel grants to grad students varying in value. When applying for an FGSR travel grant, keep in mind that you are allowed to receive only one such grant during the course of your program.
 - The Drama Dept. also has a small budget line available for travel grants. You will be invited to submit applications in the Fall (and/or Winter).
 - You are also eligible to access funds from the Faculty of Arts Graduate Travel Fund, to further your research by supporting travel to: a) attend conferences where the student is giving a paper; b) visit libraries, archives or other institutions to pursue research, c) perform or present creative work. See the Graduate Coordinator, for more information.

1.7 Library and archival facilities

- Hours of operation among the University's numerous libraries vary depending on the time of year and the specific library. The information about hours of operation is on the U of A Libraries homepage.
- As an arts student, you will get to know Rutherford Library well during your program.
 - Rutherford North contains, among other things:
 - reference services,
 - photocopiers and microcopiers,
 - the Data Library (data files from the Canadian Census, Gallup Polls, etc.)
 - the music library,
 - microform collections,
 - humanities/social sciences book collections (including Drama),
 - study carrels (you are free to apply for one as a grad student).
 - Rutherford South offers you:
 - the Bruce Peel Special Collections Library,

- government publications,
 - current periodicals,
 - computer labs.
- You may also need to call up material from the Book and Record Depository (BARD), which contains less-frequently used books and periodicals. You can use the Catalogue system to order materials from BARD to be delivered to another library (such as Rutherford); just allow for a retrieval time of 2 business days.
<https://web.library.ualberta.ca/catalogue/bard/>
 - To request an inter-library loan: <https://www.library.ualberta.ca/>.
 - To access your library account from the internet (to renew materials, etc.): use your ONEcard barcode number and library password (the last four digits of your student ID number).
 - To access the library website's electronic resources (e.g. databases) from home: you will be asked for your Campus Computing ID and password (assigned to you when you arrive. This is an ID based on your name and the password you use to access your ualberta.ca email account).
 - To read about other U of A libraries: <http://www.library.ualberta.ca/aboutus/>.

1.8 Courses in Drama and in other departments

- **Re: Drama courses**
 - Specific course offerings for each year are posted in the department by the end of the spring term for the upcoming fall term. Liz Ludwig also emails all graduate students with this listing. Posted online under [graduate section](#).
 - Each program has course-specific seminars, but many others are general graduate seminars that are open to students from any grad program. These courses are always enriched by a diversity of students from a variety of artistic and academic backgrounds.
- **Re: Courses in other departments.**
 - You are welcome to propose taking a course from another department. You are responsible for searching out other department's course listings (by visiting other department's main offices or their webpages, or Bear Tracks). The Faculty of Arts Graduate Student webpage partially lists the available courses as well. Once you have found a course that suits your interests and area of research, and fits into your schedule, there are two main ways for you to enroll:
 - First, if the extra-departmental course is already a graduate level offering, you can register as you would for any other course. **Be sure to consult with your**

supervisor and program coordinator to ensure that the course fits into your program, and is approved.

- Second, if the course is numbered as an undergraduate course, you will have to contact the instructor and inquire whether she/he is willing to accommodate you, and possibly create additional assignments for you as a grad student. This upgrade is necessary because you are not allowed to receive graduate credit for an undergraduate course. If necessary, you may have to make arrangements within the drama department (see Liz and your supervisor) to enroll in Drama 606 (see glossary, 2.1), which will give you a graduate course number. Electronic forms are available from Liz Ludwig and must be completed (with all signatures) before she will register you.

1.9 Committees on which Drama grad students have representation

- In September each year, most likely at the Graduate Orientation, Drama grad students elect representatives to the following committees:
 - **The Graduate Students' Association: two seats available.** See <http://www.gsa.ualberta.ca> for further details and meeting dates.
 - **Drama Council: one seat available (and an alternate).** Drama Council is the general committee comprised of representatives from all areas of the department. It is the governing body of the Drama department. It addresses policy, course, and program changes, as well as pan-departmental issues.
 - **Graduate Committee: two seats available (and an alternate).** The Graduate Committee is comprised of the faculty who teach in the graduate programs, plus two student representatives. It addresses questions specifically related to grad studies. This is the committee that will give you final approval for your thesis proposal, after it has been passed by the committee specific to your area.

1.10 Information for international students

- If you are an international student, you will have additional concerns affecting your graduate studies. To inform yourself about policies that may affect your graduate program, including visas, study permits, work opportunities, and financial aid, start at these pages: <http://www.international.ualberta.ca/> and <http://www.gradstudies.ualberta.ca/intl/>.
- <http://www.cic.gc.ca/english/study> Citizenship and Immigration Canada is also a crucial link for international students: <http://www.cic.gc.ca/english/study>. This page also links to any of the federal government forms that you may need to submit before and during your studies.

1.11. Ethics Requirement

FGSR expects all graduate students to fulfill an Ethics Training Requirement. For most Drama students this is met by taking **Drama 601**. If Drama 601 is not required in your program please discuss how to meet this requirement with your supervisor or coordinator.

1.12 Professional Development Requirement

FGSR regulations expect all graduate students to develop an Individual Development Plan (IDP). Master's students must present this plan within 12 months of your program's commencement; Doctoral students within 18 months. See the FGSR website for guidance: [IDP-FGSR](#). Your IDP plan is to be approved by your program coordinator. FGSR also expects all students to fulfill 8 hours of Professional Development, which is meant to prepare specifically for the job market the degree you're registered in is aiming at.

Please note that the following activities do not normally qualify for PD:

- Attending a conference or society meeting
- Sessions also used towards ethics (ie DR 601)
- Presenting a research talk or poster
- Giving a performance/concert
- Attending information sessions
- Attending sessions for discipline or research

1.13 Links to more information about individual Drama grad programs

- You will have many opportunities to interact with grad students in other programs. If you would like more information about the individual grad programs, including their histories, objectives, and requirements, go to the Drama department website, which will contain the most up-to-date information. <https://www.ualberta.ca/drama/graduate-programs>
- The Master of Arts in Drama (Thesis and Course based)
- The Master of Fine Arts in Design
- The Master of Fine Arts in Directing
- The Master of Fine Arts in Theatre Practice
- The Master of Fine Arts in Theatre Voice Pedagogy (on hiatus)
- The PhD in Performance Studies

1.14 Student Code of Behaviour

Please familiarize yourself with the student code of behaviour.

<https://www.ualberta.ca/governance/resources/policies-standards-and-codes-of-conduct/code-of-student-behaviour>

1.15 Mental Health and Wellness Resources

There are resources available on campus for mental health and wellness. You can find information about resources for graduate students here: <https://www.ualberta.ca/graduate-students-association/services/mental-health-resources>

Section 2: Additional information

2.1 Drama Department 101: facilities, jargon, acronyms

- **FAB**, the Fine Arts Building. Houses faculty offices, some grad student offices, the main department office (FAB 3-146), and various classroom/rehearsal spaces. Home of the **Bleviss Laboratory Theatre**, the **Corner Stage**, and the **Sandra Faye Guberman Reading Room**.
- The **Bleviss Laboratory Theatre or BLT**, FAB 1-63. An open space equipped for various stage and audience configurations, as well as multi-media events.
- The **Corner Stage**, FAB 2-51. A 200-seat theatre.
- The **Guberman Reading Room**, FAB 3-136. “The Gube” is a quiet reading room that may be booked through the Drama Office for seminars and defenses. It is open the same hours as the Drama Office. It houses a well-used collection of plays, research materials and theses. Items that are locked up may be signed out through the Drama Office: all other materials may be borrowed using the honour system. Please be considerate and return items in a timely manner to the Drama office.
- **TCA**, Timms Centre for the Arts. Houses the **Studio Theatre Mainstage** and the **Second Playing Space**, and also a graduate student carrel room.
- **Studio Theatre**, TCA 108. The mainstage season run by the Drama department. Fourth-year BFA acting students make up the resident company for the three middle shows of each season. Tech, design, and stage management students also work on Studio productions. Two MFA Directing thesis productions bookend the season every year. Studio Theatre productions may also serve as MFA Theatre Voice Pedagogy Thesis shows.
- **2PS or SPS**, the **Second Playing Space**, TCA 111. A black-box facility used as a classroom and performance space.
- **ABBEDAM**, a group comprised of B.A., B.Ed., and M.A. students. ABBEDAM produces a play (or festival of plays) each year in November.
- **New Works Festival**, the department's annual festival of new plays. The festival goes up in February each year.
- As an alternative to the Department's PhD in Performance Studies, a Drama student can pursue a **Joint PhD Program** in conjunction with another department, such as English or Education, possessing a full-fledged, permanent PhD program. If you are interested in pursuing a joint PhD through the department, you must see the graduate coordinator well in advance of your ideal start date. The University of Alberta also has a Joint-PhD (“co-tutell”) program with Ludwig Maximilians University in Munich (Germany), which has a strong Theaterwissenschaft department.
- **Drama 605**, the course number for an independent study project. Used to pursue thesis research or another project of interest. Normally, you may complete one 605 during the course of your program. In your first year, a 605 is normally not allowed.
- **Drama 606**, a course number used if you are taking an undergraduate course, with extra assignments as a graduate student.
- **HUB**, the Housing Union Building. Residence/shopping mall adjacent to FAB.
- **SUB**, the Students' Union Building.
- **RATT**, Room At The Top. Campus pub on the seventh floor of SUB.
- **Dewey's**, Campus pub in the old Power Plant building north entrance (west of Rutherford).
- **GSA**, Graduate Students' Association, Killam Centre.

- **FGSR**, Faculty of Graduate Studies and Research, 2-25 Killam Centre.
- **IST**, Information Services and Technology. 3-02 General Services Building

2.2 Drama Department Continuing Faculty

For bios and contact information on continuing faculty members, please see the drama website.

2.3 The Department Season

- In addition to the main stage Studio Theatre season, the department schedules approximately twenty in-house productions as part of the BA, BFA Technical Theatre (Technical Production and Stage Management), BFA Design, BFA Acting, MA, MFA Design, Directing, Theatre Voice Pedagogy and (from time to time) Theatre Practice programs. There are also visiting productions.
- These performances range from full productions of established texts to experimental presentations of new works and ideas.
- Keep your eyes and ears open - you will find opportunities to participate in many of these undertakings.
- Most of these productions are free to attend, and attending is a great way to support your colleagues and to keep in touch with the work being done in other areas of the department.
- **All notices regarding in-house productions are posted just outside the main department office, where you will see sign-up sheets for reserving a seat for the performance of your choice.**
- The department also organizes presentations and panel discussions involving visiting artists and critics, local professionals, and department faculty and students.

2.4 History of the Department

- In response to a need for teachers of drama in the school system, the Faculty of Education at the University of Alberta began offering acting classes in 1949. In the same year, a group of university and community enthusiasts founded Studio Theatre, which gave its performances in Quonset huts until they were demolished in 1957. In 1958 the Department of Drama was established in the Faculty of Arts with a BA degree and close contact with Education students, who took all of their Drama courses within the department. Studio Theatre also established itself in the Corbett Hall Auditorium in that year, and remained there until 1989.
- By 1968 the department was offering BFA degrees in Acting and Design, MFA degrees in Directing and Design, and an MA degree. Studio Theatre became the primary showcase for the graduating year of the BFA Acting program, and the BA program began to place less emphasis on traditional forms of theatre, and more emphasis on the expression of the individual and the development of theatre through improvisation. By 1974, senior BA courses had evolved into theatre companies in Edmonton, and this process continues.
- In 1973, the completion of the Fine Arts Building brought together the departments of Drama, Music, and Art & Design within one building.

- In 1977 the MFA in Playwriting program commenced.
- In 1986, the Council of the Faculty of Graduate Studies approved a special PhD program in Drama for a student. Since then, FGSR instituted a "Joint PhD" program, which allows students to enter a PhD program with co-supervisory responsibilities with a department already offering PhD degrees.
- In 2006, FGSR approved the MFA Theatre Voice Pedagogy Program.
- In 2009, FGSR approved the MFA in Theatre Practice Program.
- In 2012, the Government of Alberta approved the PhD in Performance Studies Program.

2.5 Links to Theatres in Edmonton

- The Drama department is an integral part of the theatre community in Edmonton. Professional theatre artists regularly instruct drama courses, and students and alumni are often involved in professional productions around the city. Department graduates and faculty were founding members of several of the companies in the city. Also, several Edmonton theatres are currently headed by former students.
- Here are some links to other companies and groups in the City:
 - Azimuth Theatre. <http://www.azimuththeatre.com>
 - Blarney Productions. <http://www.blarneyyeg.com/>
 - Citadel Theatre. <http://www.citadeltheatre.com>
 - Catalyst Theatre. <http://www.catalysttheatre.ca>
 - Catch the Keys. <http://catchthekeys.ca/>
 - Concrete Theatre. <http://www.concretetheatre.ca>
 - Edmonton International Fringe Theatre Festival and Fringe Theatre for Young Audiences. <http://www.fringetheatreadventures.ca>
 - Edmonton Opera. <http://www.edmontonopera.com>
 - ELOPE (Ensemble for Lyrical Operetta Productions Edmonton). 780 989-5030, www.elopemusicaltheatre.ca
 - Firefly Theatre. <http://www.fireflytheatre.com/>
 - Kill Your Television Theatre. <http://killyourtelevision.wixsite.com/kytt>
 - L'Uni Théâtre. <http://www.lunitheatre.ca>
 - The Maggie Tree. <http://www.themaggiestree.com/>
 - Mayfield Dinner Theatre. <http://mayfieldtheatre.ca/>
 - Northern Light Theatre. <http://www.northernlighttheatre.com>
 - Plain Jane Theatre Company. <http://www.plainjanetheatre.com/>

- Rapid Fire Theatre. <http://www.rapidfiretheatre.com>
- River City Shakespeare Festival. <http://www.rivercityshakespeare.com>
- Shadow Theatre. <http://www.shadowtheatre.org>
- Teatro La Quindicina. 433-3399, <http://www.teatroq.com>
- Theatre Network. <http://www.theatrenetwork.ca>
- Toy Guns. <http://toygunstheatre.com/index.html>
- Walterdale Playhouse. <http://www.walterdaleplayhouse.com>
- Workshop West Theatre. <http://www.workshopwest.org>

2.6 Quality of Graduate Supervision Recognition/Awards

The University recognizes excellence in Graduate Supervision and Mentorship, and there are a number of opportunities to do this, both for your academic advisor/supervisor/coordinator and for the Department's Graduate Advisor on Staff.

Graduate Students can be involved in these nominations, either individually or in group. If you wish to initiate (GSA, AASUA) or suggest (contact the Chair or Associate Chair where applicable). Please note that dates may vary from year to year.

1. Student Initiated:

1.1. Graduate Student Association (GSA):

1.1.1 **GSA Non- Academic Staff Award:** The purpose of this award is to recognize a member of the Non-Academic Staff Association (NASA) of the University of Alberta for their exceptional performance and/or service to graduate students.

Deadline: mid January

Nomination: by Graduate Student

See online: <http://www.gsa.ualberta.ca/GSAAwards/NonAcademicStaff.aspx>

1.1.2 **Graduate Student Supervisor Award:** The purpose of these awards is to recognize those faculty members who excel in the supervision of graduate students. The nominee must be the current supervisor of a current graduate student(s).

Deadline mid January

Nomination: by Graduate Student(s)

See online: <http://www.gsa.ualberta.ca/GSAAwards/Supervisor.aspx>

1.2. **AASUA:** The purpose of this award is to recognize a member of the Association of Academic Staff: University of Alberta (AAS:UA), whose work with and for graduate students has been of exceptionally high quality.

Deadline: Last Monday of May

Nomination by current Graduate Student.

See online: <https://cloudfront.ualberta.ca/-/media/ales/programs/graduate/programs/afns/current-grads/documents/afns-graduate-mentor-award-revised-2017.pdf>

2. Department Initiated:

2.1. **Faculty of Arts - Graduate Teaching Award:** Departmental deadline for submission:
The award is to recognize those Graduate Student teachers that exhibits a consistently superior command of the subject matter being taught and attempts to provide students with a comprehensive, coherent understanding of the subject matter.

Deadline: end of January

Nomination: by Department (Chair)

see online: <https://sites.google.com/a/ualberta.ca/faculty-of-arts-intranet/administration/awards/faculty-graduate-student-teaching-award>

2.2. **FGSR / CAGS - FGSR**

CAGS' Award for Outstanding Graduate Mentorship : This award recognizes graduate faculty members with a record of excellent mentorship of graduate students under their supervision.

Deadline Feb. 15

see online: <http://www.cags.ca/news72.php#.WmEcRUtG09e>

Nomination to FGSR: By Department (Chair or Assoc. Chair)

2.3. **Killam Award in Excellence**

The Killam Award for Excellence in Mentoring has been created to recognize outstanding performance in the area of mentoring summer research students, graduate students, post-doctoral fellows, visiting research scholars and undergraduate students.

Deadline: March 10

Nomination by Department (Chair):

See online: <https://www.ualberta.ca/graduate-studies/awards-and-funding/scholarships/killam - Killam Award for Excellence in Mentoring>