

## Teaching Replacement Remuneration Policy

August 21, 2015

Committee Members: John Raymond, Larry Clark, Julie Brown

The Committee was tasked by Drama Council with recommending appropriate remuneration when an instructor hires a replacement for him/herself.

### **The Policy:**

**That the Chair be informed about any and all financial arrangements (through the Agreement form) regarding replacement instructors prior to the replacement occurring and the replacement be paid no less than \$75.00 per hour for each hour of *class contact time*.**

The Committee established the following parameters:

1. The Policy is NOT applicable to arrangements amongst full-time Faculty members, the FSO's and the Production APO. It is only applicable to full-time Faculty, FSO's and CAST members who are replacing themselves with someone ***other than*** full-time Faculty members, the FSO's or the Production APO.
2. The Policy is for a replacement instructor ***not a guest***.
3. The Policy is for a minimum payment per hour for a class replacement when the ***instructor of record is absent and the replacement is teaching alone***.

### **Approved at Drama Council**

August 26, 2015

To be revisited in August of 2016

Filed on Common Drive, Drama Admin Policies