Graduate Student Travel Application Form

Subject to availability of funds, the Department will offer support to defray travel costs for graduate students presenting research at professional conferences.

- MA students will be eligible for a maximum of $400 during their degree program.
- PhD students will be eligible for a maximum of $800 during their degree program, up to a maximum of $400 in any fiscal year.

Student Name: ________________________________________________

Student ID#:  ________________________________________________

Name of Conference: ________________________________________________

Dates of Travel:    ________________________________________________

Destination:  ________________________________________________

Relevance of Conference to your program of studies:
________________________________________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Other Sources of Travel Funding applied for and amounts requested:
________________________________________________________________________________

Cost estimates or actuals:  Airfare:____________________________________________

Accommodation: ________________________________________________

Conference Registration: _____________________________

Other: (please specify: ________________________________

TOTAL: _____________

Endorsement by Supervisor:  ________________________ ________________________
(Name)     (Signature)

Student Signature: ________________________ Date: ___________________

Please attach:  Abstract
Acceptance letter or copy of program of conference
Original receipts for travel, accommodation and conference registration fees if travel is completed

Return to:  Graduate Programs Administrator
Philosophy:Graduate Student Admin/forms.gm/ Graduate Student Travel ApplicationForm

Amount Awarded: