SOC366-B1 – People in Industry
Winter 2019
M – W – F – 10:00-10:50
ETLC E1 013

Instructor: Marcella Siqueira Cassiano
Office: Tory 4-7
Office Hours: Fridays @ 9:00
Email: cassiano@ualberta.ca

COURSE PREREQUISITE: None

COURSE DESCRIPTION:

Introduction to the sociological analysis of the attitudes and behaviour of employees in work organizations, with emphasis on contemporary Canada. Note: Restricted to Engineering students only. Not open to students with credit in SOC 363.

COURSE OBJECTIVES:
1. To outline the rise of capitalism and development of capitalism in Europe and Canada, considering how the labour market, productive technologies, and labour force changed over the past two hundred years.
2. To study the major industrial, labour market, and labour force trends in Canada.
3. To analyze workplace relations and the organizational and institutional structures in which such relations are embedded.
4. To address the core themes of classical sociological theory, including power and socioeconomic inequality, from the perspective of labour relations.

COURSE FORMAT:
The objectives of this course will be learned from a combination of formal lectures, assigned readings, data from Statistics Canada, and audiovisual materials.

REQUIRED COURSE READING:

COURSE EVALUATION, GRADING, and EXPLANATORY COMMENTS:

Your grade in this course will be based on three exams:

- The exams will contain 50 questions.
- The exams will contain two types of questions: multiple-choice and short-answer.
- The questions will be about topics addressed in the readings, topics explored only in the lectures, and topics that intersect both, the readings and the lectures.
- The exams are not cumulative.
- Please check eClass for sample questions. The instructor will not provide practice questions; instead, she will provide sample questions, so you know what to expect.
- The exams will be administrated in class, not online. Please bring your Student ID on the exam day in case you need to prove your identity.
• The marks will be available on eClass within three business days.

<table>
<thead>
<tr>
<th>Evaluation</th>
<th>Dates</th>
<th>Weight (% of the total grade)</th>
<th>Number of Questions</th>
<th>Types of Questions</th>
<th>Topics Addressed</th>
<th>Specifics (the exams are non-cumulative)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exam #1</td>
<td>Feb 4</td>
<td>35%</td>
<td>50</td>
<td></td>
<td></td>
<td>Ch 1-5 &amp; related lectures</td>
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<tr>
<td>Exam #2</td>
<td>Mar 15</td>
<td>35%</td>
<td>50</td>
<td></td>
<td>Multiple-choice and short-answer</td>
<td>Ch 6-10 &amp; related lectures</td>
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<tr>
<td>Exam #3</td>
<td>Apr 25 @ 9:00AM (tentative date / check Beartracks)</td>
<td>30%</td>
<td>50</td>
<td></td>
<td></td>
<td>Ch 11-14 &amp; related lectures</td>
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</table>

Marks for graded course requirements are given in percentages, to which letter grades are also assigned, according to the table below. The percentage mark resulting from all graded components produces the final letter grade for the course. Marks for grades are not curved or scaled. Please use the grade scale below.

<table>
<thead>
<tr>
<th>Letter</th>
<th>%</th>
<th>Pts</th>
<th>Descriptor</th>
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<tbody>
<tr>
<td>A+</td>
<td>95-100</td>
<td>4.0</td>
<td>Excellent</td>
</tr>
<tr>
<td>A</td>
<td>90-94</td>
<td>4.0</td>
<td></td>
</tr>
<tr>
<td>A-</td>
<td>85-89</td>
<td>3.7</td>
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<tr>
<td>B+</td>
<td>80-84</td>
<td>3.3</td>
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<tr>
<td>B</td>
<td>75-79</td>
<td>3.0</td>
<td>Good</td>
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<tr>
<td>B-</td>
<td>70-74</td>
<td>2.7</td>
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</tr>
<tr>
<td>C+</td>
<td>66-69</td>
<td>2.3</td>
<td>Satisfactory</td>
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<tr>
<td>C</td>
<td>62-65</td>
<td>2.0</td>
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<tr>
<td>C-</td>
<td>58-61</td>
<td>1.7</td>
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<tr>
<td>D+</td>
<td>54-57</td>
<td>1.3</td>
<td>Poor</td>
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<tr>
<td>D</td>
<td>50-53</td>
<td>1.0</td>
<td>Minimal Pass</td>
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<tr>
<td>F</td>
<td>0-49</td>
<td>0.0</td>
<td>Fail</td>
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</table>
Lecture slides:

- The instructor will post lecture slides on eClass before each lecture. The slides are meant to support the lecture and supplement note-taking in class; they are not supposed to replace your note-taking.

Presence

- Presence is required to secure a good performance.
- The instructor will not provide summaries of lectures to absent students. If you cannot come to class, please ask your classmates to share their notes with you.
- In case you missed a lecture and have questions about it, please meet the instructor during office hours. The instructor will not respond e-mails requesting summaries or information of missed lectures.
- As a courtesy, please refrain from using smart phones and accessing social media in class.

Mid-term deferral policy

- The instructor will grant mid-term deferrals only in case of proved medical problems, car accident, death in the family, and religious convictions; she will make no exceptions whatsoever (see section “Absence from Term Exams” of this document).

Office hour policy

- The instructor will not take appointments outside her office hours. In case the office hour session conflicts with your schedule, please talk to the instructor prior or after class.

E-mail policy

- Please refrain from using e-mails to ask questions that you may ask in person.
- Please use the e-mail only for urgent and pressing matters. Before you contact the instructor, please make sure the content of your question is not on eClass or in the syllabus. The instructor will not reply emails requesting information available on eClass or in the syllabus.
- The instructor will answer her e-mails only during her office hours (i.e., once a week).
- E-mail communications involving instructors and students must be formal and professional.
<table>
<thead>
<tr>
<th>Week</th>
<th>Dates</th>
<th>Required Reading</th>
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<tbody>
<tr>
<td>1</td>
<td>Jan 7</td>
<td>Ch 1&amp;2</td>
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<td>Jan 9</td>
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<td>Jan 11</td>
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<td>2</td>
<td>Jan 14</td>
<td>Ch 3</td>
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<td>Jan 16</td>
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<td>Jan 18</td>
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<td>3</td>
<td>Jan 21</td>
<td>Ch 4</td>
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<td>Jan 23</td>
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<td>4</td>
<td>Jan 28</td>
<td>Ch 5</td>
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<td>Jan 30</td>
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<td>5</td>
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<td>Exam#1 (Ch 1-5 &amp; related lectures)</td>
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<td>Feb 6</td>
<td>Ch 6</td>
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<td>6</td>
<td>Feb 11</td>
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<td>Feb 13</td>
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<td>Feb 15</td>
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<td>7</td>
<td>Feb 18</td>
<td>Statutory Provincial holiday (Family Day); University buildings closed; no classes.</td>
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<td>Feb 20</td>
<td>Reading week</td>
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<td>Feb 22</td>
<td>Reading week</td>
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<td>8</td>
<td>Feb 25</td>
<td>Ch 8</td>
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<td>Feb 27</td>
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<td>Mar 1</td>
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<td>9</td>
<td>Mar 4</td>
<td>Ch 9</td>
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<td>Mar 15</td>
<td>Exam#2 (Ch 6-10 &amp; related lectures)</td>
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<td>11</td>
<td>Mar 18</td>
<td>Ch 11</td>
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<td>12</td>
<td>Mar 25</td>
<td>Ch 12</td>
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<td>Mar 27</td>
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<td>Mar 29</td>
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<td>13</td>
<td>Apr 1</td>
<td>Ch 13</td>
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<td>Apr 25</td>
<td>Exam#3 (Ch 11-14 &amp; related lectures) - The tentative exam date: 25-Apr-2019 (Thursday) @ 9:00 a.m. Please check Beartracks and eclass to confirm this date.</td>
</tr>
</tbody>
</table>
ATTENDANCE, ABSENCES, AND MISSED GRADE COMPONENTS:
Regular attendance is essential for optimal performance. Regarding absences that may be excusable and procedures for addressing course components missed as a result, consult the Attendance section of the University Calendar.

Absence from Term Exams

Students are required to contact me within two working days following the missed term exam (or as soon as you are able, with regard to the circumstances) to apply for an excused absence. Excused absences are not automatic and are at my discretion. Below is a list of acceptable documentation to support an absence:

- For incapacitating medical illness, students can present one of the following:
  - “University of Alberta Medical Statement” signed by a doctor (this cannot be required, but must be accepted if provided in lieu of other documents).
  - “Medical Declaration Form for Students” (for Faculty of Arts students).
  - “Statutory Declaration” (for students in Faculties other than Arts, to be obtained from home Faculty or the Office of the Registrar).

- For all other cases, such as domestic afflictions or religious convictions, the student should submit documentation appropriate to the situation. This could include the following:
  - For a death in the family – a copy of the death certificate
  - For a religious conflict – a letter from the church or pastor
  - For a car accident – a copy of the accident report
  - For other serious afflictions – consult the Instructor or Department about appropriate documents

Policy for Missed Term Exams: If I excuse your absence, I will give you a make-up evaluation. If you do not complete the evaluation as prescribed, you will receive a raw score of zero in the missed evaluation.

Absence from the Final Exam

If you miss the final exam, you must formally apply to your Faculty Student Services office to be considered for a deferred final exam within two working days from the date of the missed exam (or as soon as possible, considering the circumstances). I cannot approve or deny requests for deferred final exams. Refer to the Absence from Final Exams information provided in the Attendance section of the University Calendar for full details.

Date of Deferred Final Exam: Students approved for a deferred final exam will write on Saturday, May 4, 2019 at 9:00am, location Business 1 10.

Deferral of term work is a privilege and not a right; there is no guarantee that a deferral will be granted. Misrepresentation of Facts to gain a deferral is a serious breach of the Code of Student Behaviour.
STUDENT RESOURCES:

The best all-purpose website for student services is: https://www.ualberta.ca/current-students.

Accessibility Resources (1-80 SUB)

The University of Alberta is committed to creating work and learning communities that inspire and enable all people to reach their full potential. Accessibility Resources promotes an accessible, inclusive, and universally designed environment. For general information or to register for services visit the Accessibility Resources webpage.

LEARNING AND WORKING ENVIRONMENT:

The Faculty of Arts is committed to ensuring that all students, faculty and staff are able to work and study in an environment that is safe and free from discrimination and harassment. It does not tolerate behaviour that undermines that environment.

The University of Alberta acknowledges that we are located on Treaty 6 territory, and respects the histories, languages, and cultures of the First Nations, Métis, Inuit, and all First Peoples of Canada, whose presence continues to enrich our vibrant community.

REQUIRED NOTES:

Academic Integrity

“The University of Alberta is committed to the highest standards of academic integrity and honesty. Students are expected to be familiar with these standards regarding academic honesty and to uphold the policies of the University in this respect. Students are particularly urged to familiarize themselves with the provisions of the Code of Student Behaviour (online at https://www.ualberta.ca/governance/) and avoid any behaviour which could potentially result in suspicions of cheating, plagiarism, misrepresentation of facts and/or participation in an offence. Academic dishonesty is a serious offence and can result in suspension or expulsion from the University.”

All students should consult the Academic Integrity website. If you have any questions, ask your instructor.

Audio or Video Recording

“Audio or video recording, digital or otherwise, of lectures, labs, seminars or any other teaching environment by students is allowed only with the prior written consent of the Instructor or as a part of an approved accommodation plan. Student or Instructor content, digital or otherwise, created and/or used within the context of the course is to be used solely for personal study, and is not to be used or distributed for any other purpose without prior written consent from the content author(s).”

Course Outline Policy

"Policy about course outlines can be found in Course Requirements, Evaluation Procedures and Grading of the University Calendar."