**Department of Sociology**

**HONORS ESSAY FORM (SOC 407 and 408)**

**Instructions**: Students must complete this form with their supervisor and submit it to the Undergraduate Advisor in 5 – 27 Tory at least one week prior to the add/drop deadline for the term. Separate forms must be submitted for each term (one for SOC 407 and one for SOC 408).

**Note**: Restricted to Honors Sociology students. Department consent required.

### STUDENT INFORMATION

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### COURSE INFORMATION

Please indicate course: _____ SOC 407 (Honors Essay I)     _____ SOC 408 (Honors Essay II)

**Academic Year**: (20__ - 20__)   **Term**: (circle one) FALL WINTER SPRING SUMMER

**Expected Completion Date**: *Last Day of classes for the term*

**Honors Essay Topic**:  
________________________________________  
________________________________________  
________________________________________

**Requirements & Grade Breakdown**: *(Indicate % of the final mark that will be allocated for each section)*

1. __________________________________________: __________ %
2. __________________________________________: __________ %
3. __________________________________________: __________ %
4. __________________________________________: __________ %

If needed, you may attach a sheet to this form with any additional details.

**SIGNATURES REQUIRED ON FINAL PAGE.**
STUDENT-SUPERVISOR AGREEMENT

This agreement is designed to provide a framework for developing a productive, respectful, and fulfilling relationship between students and supervisors. Supervisors and students will discuss this document, and both will retain a signed copy for the duration of the course. Open and ongoing discussions between students and supervisors can prevent misunderstandings and ensure a mutually-beneficial relationship. This document does not serve as a replacement for University rules or guidelines.

As your supervisor, you can expect me to:

- Demonstrate commitment to your educational program and provide intellectual stimulation, support, constructive criticism, and encouragement
- Make myself available for meetings, on average, once a month
- Assist with identifying a research topic that is suitable and manageable for this course
- Provide constructive feedback in a timely manner
- Provide mentoring in academic writing
- Provide guidance about professionalization opportunities and professional conduct at the university level
- If solicited, provide thorough and honest advice about graduate studies or other career options following program completion

As your student, you can expect me to:

- Take responsibility for my progress through this course
- In conjunction with you, develop a manageable plan and timeline to ensure that I meet all required deadlines and move towards successful completion of this program
- Meet and/or correspond with you when requested to do so
- Report fully and regularly on my progress
- Inform you when I do not understand what is expected of me
- Discuss with you my career plan and hopes for professional and/or academic development

SIGNATURES

Student Signature ___________________________ Date ________________
Honors Supervisor (please print) ___________________________
Honors Supervisor Signature ___________________________ Date ________________

Department Approval:

Associate Chair Undergraduate / Designate ___________________________ Date ________________
Date Department Registered Student ___________________________
Department Signature ___________________________