Arts Work Experience (AWE) offers your organization an opportunity to hire knowledgeable and energetic students to fill your short term staffing needs while helping to shape your industry’s incoming workforce, preview upcoming graduates and build for the future. Participation in the program can help to increase your organization’s connections to the programming, resources and students at the University of Alberta. By taking on a work experience student you will also help them gain valuable experience and play an essential role in their professional development as they prepare for the transition to the world of work.

Faculty of Arts students have a diverse skill set and are able to fill roles in areas such as policy and analysis, communications and marketing, economics and finance, urban planning and the environment, graphic design, counselling and human services, and much more.

### ABOUT AWE

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### WHAT WE OFFER

- Recruitment services are offered to you at no cost
- Registered students will be notified promptly of your opportunity
- Collection of applications and/or the coordination of on campus interviews upon request
- Assistance to help you determine which students to target in your recruitment and/or creating position descriptions if needed
- In order to ensure a successful recruitment, if you are unable to find a qualified candidate, we can open your competition to students outside the program at no cost

The Career Centre can also assist you in coordinating an Employer Information Session for potential work experience students. Information Sessions are:

- An opportunity for you to invite potential candidates to a presentation about your organization
- A great way to connect with students you want to target in your recruitment

### REQUIREMENTS OF WORK EXPERIENCE

Opportunities must be:

- Full time hours and a consecutive four, eight, 12 or 16 months
- Paid at industry standard rates. Resources to help determine rates of pay can be provided upon request
- Work terms begin in January, May, or September to coincide with the academic calendar

### RESPONSIBILITIES OF AN EMPLOYER

Your responsibilities are generally no different than they would be when hiring any temporary employee, with the added benefit of a campus contact from the Faculty of Arts. AWE staff will informally monitor work experience student progress and do a follow-up site visit with the supervisor once during each work term.

There is a mentorship component to the program and AWE students and their supervisors are asked to identify learning objectives to be worked on throughout their work term.

### HOW TO GET INVOLVED

Work experience postings can be submitted at any time of the year. For suggestions on recruitment periods and posting deadlines, or if you are interested in posting a work experience opportunity please contact:

**Anthony Pangilinan**, Employer Relations Advisor with the U of A Career Centre at 780-492-4298 or anthony.pangilinan@ualberta.ca.
“Arts degrees can take you anywhere. But often, you don’t recognize what you can improve upon until you’re thrown into a real-life task. My work experience has given me this and much more, providing me everything I need in order to be successful in a career after graduation.” Rachel Wieringa, BA ’18 English — Visual Communications Student, PCL Constructors Ltd.

“In today’s fast-paced world, gaining practical experience is as important as getting a degree. Through the Arts Work Experience program, we are learning skills that will better prepare us for the job market and will also widen our career prospects. Also, as international students, a work experience program is a valuable addition to our degree as it introduced us to Canadian work ethics and culture.” Murtoza Manzur, BA Political Science & Yungee Lee, BA Economics — Undergraduate Student Ombuds Interns, Office of the Student Ombuds, University of Alberta

“The most exciting aspect of my role was being able to directly see the impact of my work. This was most evident with my public engagement work. From designing the boards and materials, to speaking with the public and answering questions, to compiling the What We Heard reports, it was great to work on such a fun and exciting project that taught me a lot about the services the City of Edmonton offers and the needs of its citizens.” Hamza Farooqui, BA Urban and Regional Planning — Planning Student DIALOG

“My academic experience has been greatly impacted by my co-operative education, as the two have simultaneously strengthened each other. My work terms have provided me with the opportunity to apply what I have learned in class to work projects, and in turn, these projects have given me real-world knowledge that I can relate to themes taught in my university courses.” Matana Skoye, BA ’17 Political Science — Communications Assistant, City of Edmonton; Co-op Student, Indigenous and Northern Affairs Canada