Funding Information for Students

Provincial and federal grants are available to cover accessibility-related service costs. Students using accessibility resources (excluding exam accommodations) must apply online for grants via the student loan process. If students are eligible for even $1 of Canada Student Loans, the two grants described below may be available.

1. **The Canada Student Grant for Persons with Permanent Disabilities (CSG-PD)**
   - Up to $2,000 per year ($1,000 per term) to reduce indebtedness which can be used at the student’s discretion.
   - The first time you apply for the CSG-PD, the following items must be submitted together:
     - A completed loan application;
     - Documentation of disability/medical condition. The documentation must contain specific information regarding diagnosis, symptoms, permanency, and functional impact of disability in the academic environment. To learn more about the requirements, please speak to an Accessibility Advisor; and
     - A **Schedule 4** completed and signed by an Accessibility Advisor.
     - Please Note: If you are a dependent student (under age 22, with at least one parent living in Alberta, and/or out of high school for less than four years), are married or common-law, you must submit a **Schedule 1** completed by you and parents/spouse in order to receive the CSG-PD or the CSG-SE.
   - If you are continuing your studies and have previously received the Canada Study Grant, the CSG-PD is automatically disbursed when you reapply for student loans in following years.

2. **The Canada Student Grant for Services & Equipment for Persons with Permanent Disabilities (CSG-SE)**
   - If you are eligible for provincial or federal loans, your Accessibility Advisor assists you to apply for service and equipment grants. The CSG-SE provides up to $8,000/year to fund required accessibility-related services such as note-taking, interpreting, strategy supports, software, etc.
   - The grant application for CSG-SE must include:
     - Documentation of disability/medical condition (if not previously submitted);
     - A cost outline of accessibility-related services in the upcoming academic term. These services are based on need and determined in consultation with an Accessibility Advisor who completes the cost outline and submits it to Student Aid prior to the start of the term; and
     - A signed copy of the **Schedule 4** also signed by an Accessibility Advisor.

Services for students who do not qualify for Federal/Provincial funding may be funded through an alternate source. However, alternate funding is limited and Federal/Provincial funding must be explored first.
Agreement to Remit Funds

All students (except international students) using approved accommodation services with Accessibility Resources must apply for provincial and federal grants to defray the costs of those services. To the extent that provincial and federal grants do not cover the full cost of approved accommodation services for a Canadian student, and the student demonstrates that best efforts were made to acquire the maximum grant funding available, the University’s normal practice is to assume responsibility for the balance of the cost of the approved services.

I, ________________________________________________ , _____________________  
First Name, Last Name  U of A Student ID number  

being eligible to apply for provincial and federal grants to defray the cost of accessibility resources, hereby agree to pay the University of Alberta [Accessibility Resources (AR)], for the cost of service(s) provided to me during the academic year, as outlined in each Cost Outline of accessibility-related services.

I understand that:

☐ I am responsible for requesting, scheduling, and cancelling services using the correct forms and in accordance with deadlines and procedures related to the service outlined on the AR website (http://aug.ualberta.ca/sas).

☐ The service(s) provided to me will be tracked by Accessibility Resources and I may ask to see an itemized list of services delivered.

☐ Charges apply to service(s) that I request but do not use unless I provide adequate notice of cancellation as outlined on the website.

☐ Failure to pay the University of Alberta for the cost of services provided to me during the academic year may result in:

• an encumbrance placed on my student account, which may result in the inability to register for courses, obtain transcripts or convocate (University of Alberta Calendar section 23.9.10) until:
  ✓ the outstanding balance has been remitted, or
  ✓ a written agreement, outlining a payment schedule between Accessibility Resources and myself, has been developed and signed.
□ Payment will occur:

- Once I receive the Canada Access Grant for Services and Equipment for Persons with Permanent Disabilities (CSG-SE) for which I am applying through the Schedule 4 as part of the Canada Student Loan Application. I agree to remit payment for service costs to AR within 30 days of billing notice.
- If, despite being eligible to apply for provincial and federal grants to defray the cost of accommodation services, I choose to use my own/personal financial resources to pay for service(s) provided, I agree to make full payment to AR within 30 days of billing notice.

□ I further understand that:

- AR will issue a receipt for funds remitted for equipment and services provided by AR.
- I am required to submit receipts to Student Aid showing that grant monies I have received have been used for the intended purposes.
- After clearing all balances with AR, I am responsible for returning any unused grant funding to Student Aid.
- If I fail to submit receipts to Student Aid showing that the grant monies I have received have been used for the intended purposes and/or if I fail to return any unused grant funding to Student Aid (the unaccounted-for funds), and, as a result, the amount of my grant funds for the following year are reduced by the amount of the unaccounted-for funds, I understand that, in the following year, I will be responsible for paying to the University of Alberta (AR) the shortfall in funding created by the unaccounted-for funds. Failure to pay for the shortfall in funding will result in an encumbrance being placed on my student account or a suspension in services, as described above.
- I am responsible for securing and submitting receipts to Student Aid for accessibility-related equipment and services received from non-AR service providers (e.g., tutors, parking, etc.).
- If I fail to seek grant funding where eligible, I will be personally responsible to pay AR for the cost of accommodation services.

Student Signature: _____________________________   Date: _____________________

Witness Signature: _____________________________  Date: _____________________