

# Business Co-op Overview

Application Opens February 15th at 9am! Guaranteed admission to the first 150 eligible applicants

## Guaranteed Admission Criteria\*

\* Students who do not meet the Guaranteed admission criteria may be considered on a case by case



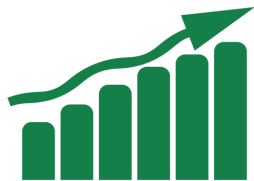
## Fast Facts

- 12 months of paid work experience
- Positions are either 4 or 8 months
- Positions are full time
- Valuable networking opportunities

## Co-op Offers You



The Chance to Test Drive your Career



Higher employment after graduation 94% Co-op vs. 83% Non Co-op



Comprehensive Job Search Training



1:1 Personalized Career Guidance and Support



1/3 of students receive a return offer from their Co-op employer



~ 1,600 Co-op Job Postings/Year



\$20/hr AVG Wage

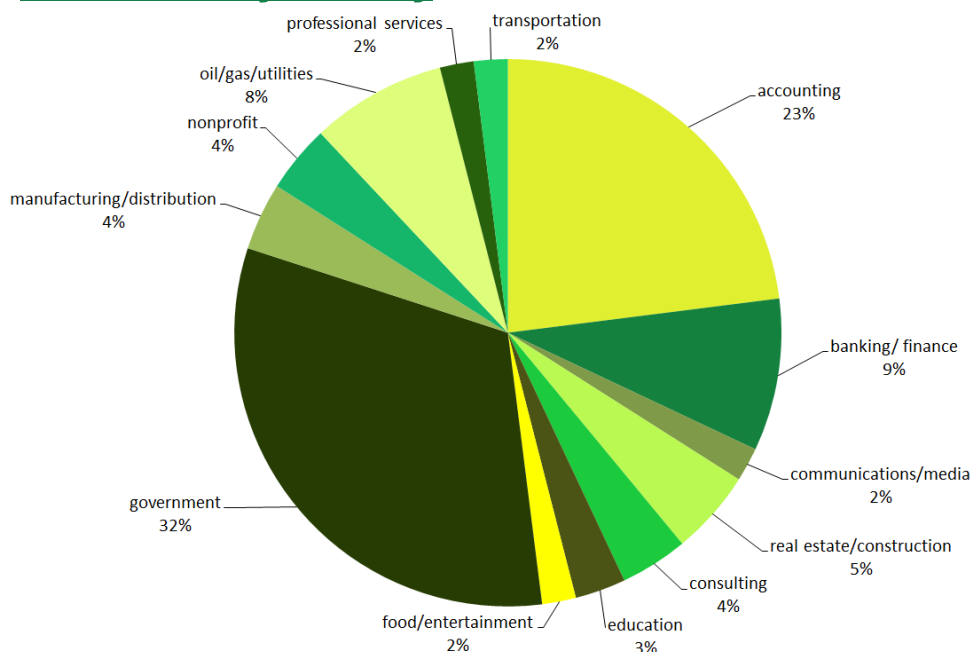


~3,000 Employer Partners

## Sample job titles

- Business Design Analyst
- Communications Assistant
- Community Engagement Co-op
- Corporate Banking Analyst
- Corporate Accountant
- Credit Analyst
- Data Analyst
- Event Coordinator
- Finance Assistant
- HR Assistant
- Investment Banking Analyst
- Junior Analyst
- Marketing Coordinator
- Oil Marketing Assistant
- Procurement Associate
- Recruitment Assistant
- Staff Accountant
- Supply Chain Management
- Tax Analyst

## Placements by Industry



## FOR MORE INFORMATION

Business Co-op Office  
2-21 School of Business Building  
(780) 492-2320

UNIVERSITY OF ALBERTA  
ALBERTA SCHOOL OF BUSINESS

Visit: [careerconnect.business.ualberta.ca](http://careerconnect.business.ualberta.ca)

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Applications will be accepted starting February 15th, 2019 at 9am, until July 31, 2019 at Noon or until quota is filled.

Apply online at: [CareerConnect.business.ualberta.ca](https://careerconnect.business.ualberta.ca)

**Important** - Applicants must first be granted admission into the UofA BCom program before they may apply to Co-op.

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### What is guaranteed admission?

Guaranteed admission applies to the first 150 applicants whose applications are complete and who meet the criteria for their major. The first 150 applicants, with complete applications, who meet the admission criteria for their major will be offered admission to the Co-op program.

*\* Please note—Offers of admission are subject to quota limits for each major. For example, a maximum of 60 Accounting majors and 60 Finance majors will be accepted.*

### What if I don't qualify for guaranteed admission?

Additional applications beyond the 150 guaranteed admission spots will be considered on a case by case basis. Please speak with a Co-op coordinator prior to applying.

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## Guaranteed Admission Criteria

### Number of credits

- Applicants may only be considered for the Co-op program if they have no more than \*75ucw completed towards their Bachelor of Commerce Degree by August 31<sup>st</sup>, 2019.
- After-Degree Co-op applicants are only eligible to apply for the Co-op program if they have at least 15 courses (\*45ucw) remaining in their program by August 31<sup>st</sup>, 2019.

### GPA

Accounting or Finance majors must:

- Present a GPA of 3.0 or higher in their most recent academic year of study comprising a minimum of \*24ucw (i.e., 4 courses completed per term during the regular academic year)
- Present a minimum grade of B in Accounting 311.

Other Majors must:

- Present a GPA of 2.8 or higher in their most recent academic year of study that comprised a minimum of \*24ucw (i.e., 4 courses per term during the regular academic year).

### Work Experience

- Applicants must present a minimum of 750 hours of work experience within the past 2 years - at least 200 of which has been obtained in Canada.
- For students applying for the September 2019 intake, the work experience hours calculation only includes work experience gained between February 1, 2017 and August 31, 2019.
- Work **does not** need to be business related and may include fields such as retail, hospitality, labour etc...

***Students who do not meet the admission criteria may be considered on a case by case basis.***

***Please speak with a Co-op Coordinator before applying.***