

## ACADEMIC INTEGRITY AND ETHICS TRAINING

### Purpose

As part of its mission to educate students to become high quality research scholars in business disciplines, the Alberta School of Business PhD Program must ensure that our students have high ethical standards in order to conduct themselves admirably and responsibly in classrooms, in peer relationships, with research subjects, and other situations. Ethical training is also a University requirement for the doctoral degree.

### Context

The FGSR website states: “Ethics and academic integrity training is mandatory for all newly-admitted U of A graduate students who started their degree program on or after September 1, 2004.” <https://www.ualberta.ca/graduate-studies/current-students/academic-requirements/ethics>. This requirement is “normally” at least eight hours. FGSR provides an online course that counts for five hours. FGSR also provides additional hours of ethics workshops in its professional development program and supplies links to other opportunities for ethics training.

The Business PhD Program developed an Academic Integrity and Ethics Training Program in 2004. It lists six activities, four of which would be provided by the Business School. Some state that specific activities will be offered periodically. One is to be given by the School’s Research Ethics Board, but this was dismantled in 2011. Other activities have not been regularly offered.

### Proposal

Students must complete at least 8 hours of ethics training using the following list of activities, ensuring that material is not repeated.

### Revised List of Activities to Qualify for Ethics Credit

#### *Activities available from the Faculty of Graduate Studies and Research*

Complete the online Graduate Ethics Training course worth five hours available at <https://www.ualberta.ca/graduate-studies/current-students/academic-requirements/ethics>.

Attend ethical development sessions offered by FGSR.

#### *Activities available at FGSR, the Alberta School of Business, or elsewhere at the University*

Attend workshop sessions on topics such as Intellectual Property in business research, academic misconduct in the classroom, contributing to public policy debates relating to business and management, or how to be an ethical researcher in business. Students can receive credit for up to 5 hours in total.

Attend a workshop offered about Research Ethics at the University of Alberta. This workshop would include detailed explanation of the role of the Research Ethics Board, its procedures, and a guide to completing the REB forms. Students can receive credit for this element for up to 3 hours in total.

In consultation with supervisor, select appropriate courses from “Ethics Options at the University of Alberta” provided by FGSR.

*Activities occasionally offered by the Alberta School of Business*

Complete a disciplinary (i.e., major) training package offered by a Business major. This specialized training will typically consist of specific classes in PhD courses. The package must be pre-approved by the PhD Policy committee, which shall ensure that the content either does not materially overlap with any other elements, or if it does overlap, cannot be taken with the element(s) with which it overlaps. Students can receive credit for this element for up to 5 hours in total.

*Activities offered elsewhere*

Complete an ethics workshop at an academic conference.

Tri-Council's Ethical Conduct for Research Involving Humans: Online Tutorial

The TCPS 2 Tutorial Course on Research Ethics (CORE) at <http://www.pre.ethics.gc.ca/eng/education/tutorial-didacticiel/>

**Rationale for Changes**

The business faculty should rely on the expertise of others and focus on other opportunities for research, teaching, or service.

**Responsibilities of PhD Program Staff**

The Associate Dean and Administrative Assistants of the PhD Program will create forms for monitoring progress to completing the Ethical Training requirement.

Reviewed by Business PhD Policy Committee, April 18, 2013.

This policy replaces the Business PhD Program Academic Integrity and Ethics Training policy dated January 31, 2006.

Effective Date: May 1, 2013. *Updated web links August 9, 2016*