The TLEF Adjudication Process

www.ualberta.ca/centre-for-teaching-and-learning/grants/tlef

With thanks to Roger Graves, Robert Luth and Past TLEF Adjudication Committee members
TLEF Adjudication Committee

- Vice-Provost (Learning Initiatives), or delegate, Chair
  - One graduate student selected by GSA
  - One undergraduate student selected by Students’ Union
  - One tenured faculty member selected by GFC
  - Member of the Committee on the Learning Environment (CLE)

- Vice-Provost (Information Technology), or delegate

- Vice-President (Research) or delegate

- Director, Centre for Teaching and Learning

TLEF Information Session 2017
TLEF Proposal must address:

- Innovation
- Collaboration
- Evaluation
- Sustainability / Impact on Students
- Dissemination
- Budget and Timelines
Innovation

• How is this project or research innovative?
• How will it expand the realm of effective practice in teaching and learning at UAlberta?
• “normal course development activities will not be funded”

<table>
<thead>
<tr>
<th>Normal activities</th>
<th>Innovative</th>
</tr>
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<tbody>
<tr>
<td>“updating”</td>
<td>“discovery learning”</td>
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<tr>
<td>“modernizing”</td>
<td>“community service learning”</td>
</tr>
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<td></td>
<td>“mobile learning”</td>
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Discipline focus | Learner focus
Establish clear roles and synergy in collaboration
Evaluation

Include a comprehensive evaluation strategy
• what are the desired results?
• how will these be measured?

Define specific research questions and related research methodology.
Sustainability

Demonstrate how the proposed activity has the potential for **sustained** improvements in educational outcomes.

**How will the project or research:**

- **make optimal use of** existing resources
- **benefit** a significant number of students
- **continue to operate or provide benefit** beyond the TLEF support period?
Dissemination

How will you share your idea and results?
- Department and faculty events
- CTL-sponsored workshops
- Festival of Teaching and Learning

< 10% of total project budget
Useful Supplements

- Relationship of educational theory to practice
- Building on existing literature and practice in your discipline
- Alignment with *For the Public Good* (2016-2021)
Budget and Schedule of Timelines

• be specific about how budget is derived
• align with the fiscal year (April 1 to March 31)
• use the TLEF Project Budget Template
• indicate project or research timelines for major activities
Important Budgetary Considerations

• bulk of the budget will be used to support activities that promote high quality teaching and learning at the University of Alberta

• requests for capital equipment (e.g. computers) must be shown to be integral to the proposal

• principal and co-applicants cannot receive remuneration
Appraisal Letter from Chair or Dean

• extent to which the proposed activities are likely to benefit students and instructors within the Faculty and University

• indicator of long-term sustainability of the project or research within the Faculty

Dean’s Ranking
TLEF Proposal Review

Prior to adjudication meeting:
1. Any conflicts of interest identified
2. Each grant reviewed by all committee members
3. Each give summary score of Yes/ Maybe/ No

At adjudication meeting:
   Committee members in conflict leave room
1. Primary reviewer provides brief summary
2. Secondary reviewer adds comments
3. Proposal is discussed by committee
4. Decisions are reached by consensus
   All proposals discussed
Funding Decisions

- Full funding
- Partial Funding
- Conditional funding
- Not funded
Keys for a Successful Proposal

• Know your audience
• Clear, well-written, well-organized proposal
• Why is this the best use of TLEF funds?
What was not funded

Short term, small class intervention with three international conferences for lead investigator and 2 graduate students

3 top of the range Mac laptops, top of the range digital video recorder and audio recorder for small short term project

Anything in Hawaii in January!
TLEF REVIEWER SHEET
January 15, 2018

Primary Reviewer:  
Secondary Reviewer:  
Principal Investigator:  
Faculty:  
Project Title:  

Resubmission:  
Yes [ ] No [ ]

Applications will benefit from demonstrating how the project is related to educational theory and/or empirically validated educational practice. It is not necessary for applicants to address items not relevant to the project.

Please indicate the extent to which the proposal meets each of the TLEF criteria below:

| Innovation | High | Medium | Low |
| Collaboration | High | Medium | Low |
| Evaluation | High | Medium | Low |
| Sustainability | High | Medium | Low |
| Impact on Students | High | Medium | Low |
| Dissemination | High | Medium | Low |
| Budget and Schedule of Timelines | [Comment on Reverse] |

Recommendation:

- Full Approval [ ] Amount Awarded: 100% [ ] Partial [ ]
- Conditional Approval [ ] Amount Awarded: 100% [ ] Partial [ ]
- Not Approved [ ] Comment below

Notes:

Provide additional comments for Principal Investigator on reverse.

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Note: A summary of reviewer comments will be provided to applicants with the notification of results. Reviewer sheets are considered transitory records and will be destroyed.
Projects funded in 2016-17

“The Frontiers of Business Leadership: Alberta Leading Change”
Emily Block, Michael Maier (Alberta School of Business, Strategic Management and Organization) $49,980

“Arts 100: Gamifying Student Engagement in the Faculty of Arts”
Allen Ball (Department of Art and Design, Faculty of Arts) $63,000

“Experimental Collaboration in the Digital Landscape to Enhance Teaching and Learning in the Painting Graduate Seminar”
Jesse Thomas (Department of Art and Design, Faculty of Arts) $20,984

“Indigenous Theatre for Knowledge and Change”
Heather Jane (Department of Drama, Faculty of Arts) $11,600
“Enhancing Student Success through Predictive Learning Analytics: Expanding the Learning Analytic Application at the University of Alberta”
Ying Cui, Ali Shiri (Department of Educational Psychology, Faculty of Education) $66,284

“Copyright Open Educational Resources (OER)”
Michael McNally (School of Library and Information Studies, Faculty of Education) $142,900

“We are all related: Using augmented reality and Indigenous storytelling as reconciliation learning resources”
Rob McMahon, Diane Janes, Fay Fletcher, Patricia Makokis, Janice Makokis (Faculty of Extension) $50,000
“Simulation: An Innovative Curricular Advancement to Instill Foundations of Lab Practice”
Lisa Purdy, Amanda Van Spronsen, Roberta Martindale (Department of Laboratory Medicine and Pathology, Faculty of Medicine and Dentistry) $49,754

“Effect of Detailed Score Reporting on Student Learning”
Vijay Daniels, Hollis Lai, Okan Bulut, Minn-Nyoung Yoon, Tracey Hillier (Department of Medicine, Faculty of Medicine and Dentistry) $59,170

“Using Virtual Reality to Help Students Manage Exam Anxiety”
Shaniff Esmail, Susan Mulholland, Mary Roduta Roberts, Eleni Stroulia, Martin Ferguson-Pell, Mark Hall, Lu-Anne McFarlane (Department of Occupational Therapy, Faculty of Rehabilitation Medicine) $55,577
“Assessment and evaluation of competencies for collaborative practice within the Interprofessional Learning Pathway”
Mary Roduta Roberts, Sharla King, Ying Cui (Department of Occupational Therapy, Faculty of Rehabilitation Medicine) $97,063

“Creation and Implementation of Methods Modules in Introductory Psychology Courses”
Peter Hurd, Deanna Singhal (Department of Psychology, Faculty of Science) $27,000