The TLEF Adjudication Process

www.ualberta.ca/centre-for-teaching-and-learning/grants/tlef

With thanks to Roger Graves, Robert Luth and Past TLEF Adjudication Committee members
TLEF Adjudication Committee

• Vice-Provost (Learning Initiatives), or delegate, Chair
• Vice-Provost (Information Technology), or delegate
• Vice-President (Research) or delegate
• Director, Centre for Teaching and Learning
• Member of the Committee on the Learning Environment (CLE)
• One tenured faculty member selected by GFC
• One undergraduate student selected by Students’ Union
• One graduate student selected by GSA

TLEF Information Session 2018
TLEF Proposal must address:

- Innovation
- Collaboration
- Evaluation
- Sustainability / Impact on Students
- Dissemination
- Budget and Timelines
Innovation

• How is this project or research innovative?
• How will it expand the realm of effective practice in teaching and learning at UAlberta?
• “normal course development activities will not be funded”

<table>
<thead>
<tr>
<th>Normal activities</th>
<th>Innovative</th>
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<tbody>
<tr>
<td>“updating”</td>
<td>“discovery learning”</td>
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<tr>
<td>“modernizing”</td>
<td>“community service learning”</td>
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<td>“mobile learning”</td>
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Discipline focus | Learner focus
Collaboration

Establish clear roles and synergy in collaboration
Include a comprehensive evaluation strategy
• what are the desired results?
• how will these be measured?

Define specific research questions and related research methodology.
Sustainability

Demonstrate how the proposed activity has the potential for **sustained** improvements in educational outcomes.

How will the project or research:

- **make optimal use of** existing resources
- **benefit** a significant number of students
- continue to **operate or provide benefit** beyond the TLEF support period?
Dissemination

How will you share your idea and results?
- Department and faculty events
- CTL-sponsored workshops
- Festival of Teaching and Learning

< 10% of total project budget
Useful Supplements

• Relationship of educational theory to practice
• Building on existing literature and practice in your discipline
• Alignment with *For the Public Good* (2016-2021)
Budget and Schedule of Timelines

• be specific about how budget is derived
• align with the fiscal year (April 1 to March 31)
• use the TLEF Project Budget Template
• indicate project or research timelines for major activities
Important Budgetary Considerations

• bulk of the budget will be used to support activities that promote high quality teaching and learning at the University of Alberta
• requests for capital equipment (e.g. computers) must be shown to be integral to the proposal
• principal and co-applicants cannot receive remuneration
Appraisal Letter from Chair or Dean

• extent to which the proposed activities are likely to benefit students and instructors within the Faculty and University

• indicator of long-term sustainability of the project or research within the Faculty

Dean’s Ranking
Prior to adjudication meeting:
1. Any conflicts of interest identified
2. Each grant reviewed by all committee members
3. Each give summary score of Yes/Maybe/No

At adjudication meeting:

  Committee members in conflict leave room
1. Primary reviewer provides brief summary
2. Secondary reviewer adds comments
3. Proposal is discussed by committee
4. Decisions are reached by consensus

  All proposals discussed
Funding Decisions

- Full funding
- Partial Funding
- Conditional funding
- Not funded
Keys for a Successful Proposal

- Know your audience
- Clear, well-written, well-organized proposal
- Why is this the best use of TLEF funds?
What was not funded

Short term, small class intervention with three international conferences for lead investigator and 2 graduate students

3 top of the range Mac laptops, top of the range digital video recorder and audio recorder for small short term project

Anything in Hawaii in January (or at a mountain resort anytime)!
Applications will benefit from demonstrating how the project is related to educational theory and/or empirically validated educational practice. It is not necessary for applicants to address items not relevant to the project.

Please indicate the extent to which the proposal meets each of the TLEF criteria below.

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<thead>
<tr>
<th>Criteria</th>
<th>High</th>
<th>Medium</th>
<th>Low</th>
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<tbody>
<tr>
<td>Innovation</td>
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<tr>
<td>Budget and Schedule of Timelines</td>
<td>[Comment on Reverse]</td>
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Recommendation:

- Full Approval
- Conditional Approval
- Not Approved

Notes:

Provide additional comments for Principal Investigator on reverse.

Note: A summary of reviewer comments will be provided to applicants with the notification of results. Reviewer sheets are considered transitory records and will be destroyed.
Projects funded in 2017-18

“On&Off DigiMapping: A mobile learning tool for teaching the geospatial context of soils, vegetation and hydrology in the landscapes from fields - Phase 2”
Guillermo Hernandez Ramirez, Sylvie Quideau, Derek MacKenzie, Miles Dyck (Department of Renewable Resources, Faculty of Agricultural, Life & Environmental Sciences) $41,974

“Inclusive ways of teaching, learning, and assessing with the use of simulations and gamified mobile apps”
Martine Pellerin, Eleni Stroulia, Carrie Demmans Epp (Campus Saint-Jean) $39,600
“Improving the Quality and Quantity of Feedback via Interactive Score Reporting”
Okan Bulut, Maria Cutumisu (Department of Educational Psychology, Faculty of Education) $62,522

“UEval: A Model of Experiential Learning in Evaluation for Students and Community Partners”
Rebecca Gokiert, Cheryl Poth, Jane Springett, Ken Cor, David Peacock, Martin Garber-Conrad, Allan Undenheim (Community University Partnership, Faculty of Extension) $55,727