

# TLEF SEED GRANTS

## Criteria

- Proposal provides clear rationale, methodology, and objectives consistent with the TLEF's mandate
- Expected project outcomes are well defined and achievable
- Proposal provides evidence of consultation with stakeholders in the faculty and university who will be involved in supporting the project, e.g., Library, Centre for Teaching and Learning (CTL), Information Services and Technology (IST). This consultation is particularly important in projects that involve curriculum or learning technology development
- Proposal includes a brief but relevant literature review

## Eligible Costs

- Student salaries (undergraduate and graduate research assistants)
- Materials, supplies, etc., directly related to the initiative
- Development and production costs directly associated with the project or dissemination of outcomes
- Software and equipment expenses may be funded if there is a pedagogical need clearly identified in the proposal and no other source of funding exists. However, computers, printers, and monitors cannot be funded

## Expectations of Recipients\*

- Successful applicants will be required to "Request a New Application/Proposal/Project" using the [Researcher Home Page](#) (Grants 3.0), obtain the authorizing Departmental and Faculty signatures (i.e., Chair and Dean), and forward the form to the Research Services Office
- If appropriate, apply for ethics approval through [Research Ethics & Management Online \(REMO\)](#)
- Notify CTL of any project dissemination activities and provide copies of conference abstracts, posters, papers or other scholarly articles for the TLEF website
- Submit a final report (maximum 3 pages) within 3 months of the completion of the project.
- Participate in evaluation of this program by completing a follow-up survey and/or interview

## CTL Support

Consultations are available from CTL on:

- Designing pedagogical innovations
- Designing evaluation and/or research plans
- Preparation of ethics proposals
- Using course work as a source of data in pedagogical research
- Research communication and reporting (e.g., presentations and publications)

*\*Note, applicants must be eligible as per the UAPPOL "Eligibility to Apply For and Hold Research Funding Procedure" or should have as a collaborator someone who is eligible to hold funding.*