# University of Alberta Blended Learning Award Application Expression of Interest

**Blended Learning:**

Traditional delivery models, tying learning to prescribed times and physical spaces, are out of sync with the needs and characteristics of today’s digital learners**.** Blended learning is a combination of face-to-face (F2F) and computer-mediated activities that give students some control over the time, place, content, and pace of their own learning. For instructors, blended learning offers more flexibility and creativity in the use of F2F time to enhance the in-class experience. More information about various [models of blended learning](http://uofa.ualberta.ca/centre-for-teaching-and-learning/awards/uofa-blended/blended-learning) is available on the Centre for Teaching and Learning (CTL) website.

**Provost’s Digital Learning Committee (PDLC) Blended Learning Call:**

The University of Alberta Blended Learning Award is a teaching and learning opportunity for faculty members at the University of Alberta who are interested in receiving support from CTL for the purpose of redeveloping a current undergraduate course into a blended learning format. PDLC is most interested in proposals that focus on increasing student engagement, collaborative learning, and application of concepts during face-to-face instruction. While development of online resources is important in creating space for more active learning opportunities, it is not the emphasis of this award. Development of online resources without consideration of in-class activities will not be considered.

**Levels of Funding**

**Level 1**

Level 1 funding is for partial redevelopment of a course. In some cases instructors may be interested in blending only about 25%-30% of their course. This level of course redevelopment typically falls between $5,000 - $15,000. The maximum amount awarded for Level 1 will be $15,000.

**Level 2**

Level 2 funding is for the full redevelopment of a course. This requires at least two-thirds of the course will run in a blended format (e.g. 8 of 13 weeks are blended). This level of course redevelopment typically falls between $25,000 - $50,000. Courses reaching the high end of this continuum require more complex multimedia production (e.g. video production and editing, animations, or layered graphics). The maximum amount awarded for Level 2 will be $50,000.

The Department Chair and Dean must support the proposal. Ideally, a blended learning course will reduce the amount of F2F time and there should be some consideration of reducing large classes to smaller sections. The letter from the department or faculty must support this blended learning format by committing the needed resources (teaching assistants, booking additional rooms, etc). The funds for the blended learning award are for development of the course and not for implementation (e.g. no funding to hire TAs to lead a seminar). Implementation is the department’s responsibility and thus a commitment for several years is required.

The Provost’s Digital Learning Committee’s evaluation of the proposals and adjudication of the awards will be based on the following:

* the merit of the proposal for impacting learning and student experience;
* the potential for transformation or scalability at the department, faculty, or university level;
* the likelihood of success; and
* the capacity of CTL to resource the course-redevelopment needs (e.g. CTL is able to create videos, screencasts, audio files, graphics, and animations. It does not have the capacity to develop high-fidelity simulations).

**Timeline:**

* Blended Learning Award Information Session
  + November 16, 2018 from noon-1:00 in CTL (5-02D Cameron Library) or
  + December 6, 2017 from 3:30-4:30 in CTL (5-02D Cameron Library)
* January 18, 2019 (5:00 p.m.) - Expressions of Interest Submission Deadline
* February 8, 2019 - Notification of Results
  + Selected proposals will be invited to submit a full proposal that outlines the scope and budget for the project. This proposal will be developed in collaboration with CTL and requires the applicant attend a CTL workshop on designing a blended learning course on February 12, 2019 (3:30-5:00) or on February 19, 2019 (1:00-2;30).
* March 8, 2019 (5:00 p.m.) - Full Proposal Submission Deadline
* March 29, 2019- Notification of Results

Additional questions and requests for consultation should be sent to [ctl.blended@ualberta.ca](mailto:ctl.blended@ualberta.ca)

**Please submit an electronic version of your Expression of Interest to** [**ctl.blended@ualberta.ca**](mailto:ctl.blended@ualberta.ca)

# University of Alberta Blended Learning Award 2019

# Expression of Interest Template

Submission Deadline: January 18, 2019 at 5:00 p.m.

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| Course Number, Title and Calendar Description: |
| Primary Applicant and Lead Instructor  Name  Title  Email  Phone number  How many years have you been involved with this course? |
| **If applicable, identify the instructor team (Names, Titles, Email, Phone Numbers, and number of years involved in the course)** |
| **Programmes that list this course in the U of A calendar as a requirement or elective.** |
| **Enrolment**  Provide the approximate number of students enrolled in this course for each of the last five years.   |  |  | | --- | --- | | 2018/2019 |  | | 2017/2018 |  | | 2016/2017 |  | | 2015/2016 |  | | 2014/2015 |  | |
| **What level of funding are you seeking?**  **Level 1 (Maximum $15,000, redevelop between 25%-30% of the course)**  **Level 2 (Maximum $50,000, redevelop at least two-thirds of the course)** |
| **If successful and asked to submit a full proposal, will you attend the Designing a Blended Learning Course session on February 12, 2019 (3:30-5:00) or on February 19, 2019 (1:00-2;30**).  **Yes**  **No** |

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| **Briefly describe the course. (50-100 words)** |
| **What are your reasons for converting this course to a blended format? (200-300 words)** |
| **What are your ideas for changing this course? (200-300 words)** |
| **How will you increase student engagement in the face-to-face portion of your course? (200-300 words)** |
| **I am aware that, if successful, all members of the instructor team must sign an Intellectual Property Agreement**  **Yes**  **No** |
| **If successful, our instructor team agrees to participate in CTL’s evaluation of the blended learning course.**  **Yes**  **No** |
| **Please discuss this proposal with your department chair and have him/her complete the following section.**  **Should this proposal advance to the next stage, will you provide a letter of support that includes the following:**   1. Commitment to sustaining the course in the new format for at least three years, provided learning outcomes are not compromised. This includes a commitment to maintain the blended format even if the primary instructors involved in development are no longer teaching the course. YesNo 2. Confirm that if there is a reduction of face-to-face time for the students, the blended learning course is the equivalent of a three-credit course and will be recognized as such in the instructor’s teaching assignment. YesNo   Department Chair (signature) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
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# Signature Page

Signatures of the lead instructor and team members

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| --- | --- |
| **Applicant’s name** | **Applicant’s Signature** |
| **Lead Instructor** |  |
| **Instructor Team Member** |  |
| **Instructor Team Member** |  |
| **Instructor Team Member** |  |

(Add more rows if needed)

**Please submit an electronic (.pdf) version to** [**ctl.blended@ualberta.ca**](mailto:ctl.blended@ualberta.ca)