

DEPARTMENT OF EDUCATIONAL POLICY STUDIES

**APPLICATION FOR GRADUATE STUDENT SCHOLARLY
CONFERENCE TRAVEL AWARD**

PLEASE ATTACH:

- 1. AN ABSTRACT OF YOUR PAPER (250 WORDS MAXIMUM)**
- 2. LETTER OF ACCEPTANCE TO CONFERENCE**

**SUBMIT COMPLETED FORM WITH ATTACHMENTS TO
7-104 Education Building North, Faculty of Education**

STUDENT ID:	NAME:	
PHONE:	EMAIL:	
Current degree program	Master's <input type="checkbox"/>	PhD <input type="checkbox"/>
Name of Conference:		
Date of Conference:	Location:	
Conference sponsor (name of institution):		
Are you currently on the University of Alberta payroll? <input type="checkbox"/> yes <input type="checkbox"/> no		

I have read the criteria and accept the conditions of the award:

Signature of Applicant: _____ Date: _____

Chair's Approval: _____ Date: _____

If declined, reason:

The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act for the purpose of assessing the application. Questions concerning the collection, use, or disposal of this information should be directed to:

*FOIPP Liaison Officer, Department of Educational Policy Studies
7-104 Education North, University of Alberta, Edmonton, AB T6B 1E6
Tel: (780) 492-7625 FAX: (780) 492-2024*

GRADUATE STUDENT SCHOLARLY CONFERENCE AWARD

Department of Educational Policy Studies
University of Alberta

The Graduate Student Internship Account (E0076) will be used to support graduate student presentations at scholarly conferences on the following basis:

1. students must be authoring and presenting papers at peer-reviewed scholarly conferences (single and multiple paper sessions, posters, and round-tables are all acceptable).
2. students must present their work in the Department as a condition of receiving an award.
3. students must be registered either part-time or full-time as graduate students of the Department.
4. students may receive only one award during their programs (students who pursue both master's and doctoral degrees in the Department may receive one award during each degree).
5. each award is worth \$1000 and the number of awards granted each year (1 July – 30 June) is determined by the endowment spending allocation.
6. there is no application deadline and awards will be granted until all the allocation is expended.
7. students are to apply to the Chair of the Department providing the following:
 - a. the name of the conference
 - b. the place of the conference
 - c. the dates of the conference
 - d. a letter of acceptance of the paper
 - e. an abstract of the paper to a maximum of 250 words
8. \$1000 will be paid as an award upon approval of the application.

Approved by Department Council
October 17, 2006
Revised January 6, 2016