Experience Your Fall Term 2017

Advanced Field Experience at one of the following Alberta Accredited Schools:

- The International School of Macao, China: [http://www.tis.edu.mo](http://www.tis.edu.mo)
- Mount Saint Agnes Academy, Bermuda: [http://www.msa.bm](http://www.msa.bm)
- The Canadian International School of Phnom Penh, Cambodia: [http://www.cisp.edu.kh](http://www.cisp.edu.kh)

Fall Term 2017 placements are available for Elementary Route Students. Applications for Fall Term will be due by 4:00 pm on May 4, 2017. (Placements for Secondary route students will be available in Winter 2018. Possibilities for Fall Term may exist, but subject areas are not yet known. Contact lparry@ualberta.ca well before the application deadline to discuss.)

Placement dates at each location are to be confirmed, but are anticipated to fall between October 9 and December 19, 2017.

Placements are dependent on mentor teacher availability and an adequate minimum enrolment in each location. Placements are also affected by issues related to changing immigration rules in other countries. As such, they are subject to change/cancellation at any time.

Please note: Placements cannot be offered to all applicants.

**Eligibility:**

- Enrolment in the Bachelor of Education program at UAlberta
- Successful completion of the Introductory Field Experience by April 2017
- Completion of the Advanced Field Experience planned for Fall Term 2017
- Good academic standing with a minimum GPA of 2.0

Applicants will need to have attended the April 3, 2017 information meeting or have consulted with Faculty of Education International Office staff:
- Lorraine Parry: 780-492-0940; lparry@ualberta.ca
- Lucy De Fabrizio: 780-492-3178; lmd@ualberta.ca
Application for an International Advanced Field Experience

Applications are due May 4, 2017 by 4:00 pm. Please submit the original and 3 copies of the following:

- Sections I and II
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Intermediate Field Experience Student Teacher Field Experience Final Evaluation Form.
- An up-to-date CV

Please address submissions to:
International Office, Faculty of Education, University of Alberta
Mailing Address: 4-107 Education Centre North, Edmonton, AB T6G 2G5 Canada
Office Address: (for in-person submissions): 5-182 Education Centre North

Signed e-mailed or faxed submissions will only be accepted in extraordinary cases and with advance permission.

Relevant Dates

Dates in bold are firm and not subject to change. All others are tentative and will be confirmed.

Successful applicants will be expected to work closely with the Faculty of Education in preparation for the field experience. Successful applicants will be updated with emerging information and deadlines pertaining to administrative requirements. Successful applicants will be expected to be proactive in doing their research about the placement location and in participating in other activities as a part of pre-departure orientation. As needed, occasional group meetings will be scheduled from the period of acceptance into the international AFX until departure.

May 4, 2017 Applications due by 4:00 pm
Some applicants may be requested to attend a follow-up interview should the committee desire elaboration or clarification of their application.

Mid-May Successful applicants will be notified via their University of Alberta e-mail accounts.

One Week After Offers Successful applicants will be asked to confirm their participation and complete and submit the following forms that will be provided with the placement offer:
- Terms of Participation
- University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement
- Informed Consent for Disclosure of Personal Information
International Advanced Field Experience

Application Form

Protection of Privacy
The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of determining the eligibility of applicants. This application may also be shared with other University of Alberta Award committees for selection purposes. Direct any questions about this collection to: Lucy De Fabrizio, International Office, Faculty of Education (492-3178 or lmd@ualberta.ca).

Section I: Personal Information

Name: ____________________________________________

University of Alberta ID: ________________________________

Faculty of Education Program (Please check the program that applies to you):

Elementary Route:  Secondary Route:

___ 4 Year Degree Route  ___ 4 Year Degree Route

___ 5 Year Combined Degree Route  ___ 5 Year Combined Degree Route

___ After Degree Route  ___ After Degree Route

Major(s): _____________________  Minor(s): _____________________

UAlberta email: _______________________________________

Location(s)
Please check all locations for which you would like to be considered AND circle your first choice. We encourage students to be as flexible as possible with location choices.

☐ Macao  ☐ Bermuda  ☐ Cambodia  ☐ Mexico

Section II: Statement(s) of Interest

Please submit a separate statement of interest for each location for which you would like to be considered. (For example, if you are applying to two locations, your application package should include two different statements of interest.)

Each statement of interest should address your reasons for wanting to complete an International Advanced Field Experience. In your response, please describe:

- Why you would be a suitable candidate for this international experience
- How you envision participating in this experience will impact your teaching practice and your personal life.
Each statement should:
- Be up to three pages double-spaced in length
- Have one inch margins
- Use 12 point font

Applications that do not meet these requirements will not be reviewed.

Please submit 4 copies (the original plus 3 copies) of the following:
- Sections I and II
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Intermediate Field Experience Student Teacher Field Experience Final Evaluation Form.
- An up-to-date CV

Sign Your Application. All applications must be signed.
I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Signature __________________________________ Date ________________________________
International Advanced Field Experience

Application Checklist

☐ I attended the April 3, 2017 information meeting OR

☐ I have spoken to staff in the International Office, Faculty of Education, about the experience, its related costs, etc. on the following date: ___________________

☐ I have enclosed the original and 3 copies of the completed application form and supporting documents. (Please do not submit the original of your IFX report.)

☐ I understand that, if successful, the offer/my participation will be conditional on successful completion of the Introductory Field Experience (IFX).

I understand that, should I be selected for the International Field Experience:

☐ My participation is ultimately dependent on the availability of a suitable mentor teacher at the Field Experience location. That is, I understand that if a designated mentor teacher becomes unavailable at any time, the related placement would be cancelled.

☐ It is my responsibility to submit documentation (a valid passport, etc.) by the deadlines that will be outlined.

Note: Please re-read the details outlined in the Government of Canada travel report with respect to the dates for passport validity for Macao and neighbouring countries.

As changes are always possible, and as you may wish to visit neighbouring countries, please ensure that your passport is valid for at least six months beyond the date of your anticipated return to Canada. Applicants without a valid passport are encouraged to obtain one as soon as possible. If your citizenship is not Canadian, different entry/exit requirements will apply.

☐ My selection for the experience does not guarantee that I will be granted the necessary travel documents to participate in the experience. I understand that this decision is not determined by the University of Alberta and that due to potential changes in immigration requirements by any given country, my international placement is subject to change/cancellation at any time.

☐ I will be responsible for seeking the appropriate travel medical advice and will be required to provide verification that I have done so well in advance of my departure. (Review the section on Protecting your Health at: http://www.voyage.gc.ca/publications/bon-voyage-eng.asp#before.)
Because bookings fill up around certain periods, successful applicants should phone the appropriate clinic to discuss a booking as soon as possible, following notification of the success of their application. **Travel consultations and immunizations are not covered by your provincial health care plan. As such there is a fee for this service.**

- I will be required to sign a University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement.
- I will be required to complete online pre-departure orientation modules and other research, as well as attend orientation and other meetings.
- I will be required to submit a University of Alberta Off Campus Travel Student Checklist.
- I will be required to sign a Terms of Participation document and an Informed Consent for Disclosure of Personal Information form.
- I will be required to register with the University of Alberta’s UGo Travel online registry and the Department of Foreign Affairs, Trade and Development Canada’s Registration of Canadians Abroad program.

I have reviewed the Government of Canada travel report and the information under the various tabs for each of the countries to which I have applied. Please check all that apply:

- Bermuda: [https://travel.gc.ca/destinations/bermuda](https://travel.gc.ca/destinations/bermuda)
- Cambodia: [https://travel.gc.ca/destinations/cambodia](https://travel.gc.ca/destinations/cambodia)

I have reviewed the school websites for each of the schools to which I have applied. Please check all that apply:

- The International School of Macao: [http://www.tis.edu.mo](http://www.tis.edu.mo)
- Mount Saint Agnes Academy: [http://www.msa.bm](http://www.msa.bm)
- The Canadian International School of Phnom Penh: [http://www.cisp.edu.kh](http://www.cisp.edu.kh)

I have reviewed relevant information on travel health in general and related to my intended destination in particular under the tabs of the following websites:


I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Name: _________________________________

Signature: _________________________________      Date: ________________