Experience Your Fall Term 2018
Advanced Field Experience at one of the following Alberta Accredited Schools:

The Canadian International School of Phnom Penh: https://www.cisp.edu.kh
The International School of Macao, China: http://www.tis.edu.mo
Mount Saint Agnes Academy, Bermuda: http://www.msa.bm

Fall Term 2018 Placement Applications will be due by 4:00 pm on May 17, 2018.

Anticipated Placements:
Please note: If you are in the secondary route and do not see your major subject area represented, please contact Lucy De Fabrizio (lmd@ualberta) to confirm whether the possibility may still exist for a placement.

The Canadian School, Guadalajara
• Placement dates are to be confirmed, but are anticipated to take place around October 9 to the middle of December.
• Elementary Placements

The Canadian International School of Phnom Penh
• Placement dates are to be confirmed, but are anticipated to take place around early October to the middle of December.
• Elementary Placements

TIS Macao
• Placement dates are to be confirmed, but are anticipated to take place around October 9 to the middle of December.
• Elementary Placements

MSA Bermuda
• Placement dates are to be confirmed, but are anticipated to take place around October 9 to December 18 or 19.
• Elementary Placements
• Secondary Placements anticipated in Physical Education and Social Studies

Placements are dependent on mentor teacher availability and an adequate minimum enrolment in each location. Placements are also affected by issues related to changing immigration rules in other countries. As such, they are subject to change/cancellation at any time.

Please note: Placements cannot be offered to all applicants.
Eligibility:

- Enrolment in the Bachelor of Education program at UAlberta
- For students in the Secondary Route, a major in one of the subject areas listed above or confirmation with Lucy De Fabrizio that a placement is possible.
- Successful completion of the Introductory Field Experience by the end of Winter Term 2018
- Completion of the Advanced Field Experience planned for Fall Term 2018
- Good academic standing with a minimum GPA of 2.0

Applicants will need to have attended the April 9, 2018 information meeting or have consulted with Faculty of Education International Office staff:
Lorraine Parry: 780-492-0940; lparry@ualberta.ca
Lucy De Fabrizio: 780-492-3178; lmd@ualberta.ca
Application for an International Advanced Field Experience

Applications are due May 17, 2018 by 4:00 pm. Please submit the original and 3 copies of:

- Sections I and II
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Introductory Field Experience Student Teacher Field Experience Final Evaluation Form.
- An up-to-date Curriculum Vitae

Please address submissions to:
Lucy De Fabrizio
c/o Office of the Dean
845 Education Centre South
11210-87 Avenue NW
Edmonton, AB    T6G 2G5

Signed e-mailed or faxed submissions will only be accepted in extraordinary cases and with advance permission.

Relevant Dates

Dates in bold are firm and not subject to change. All others are tentative and will be confirmed.

Successful applicants will be expected to work closely with the Faculty of Education in preparation for the field experience. Successful applicants will be updated with emerging information and deadlines pertaining to administrative requirements. Successful applicants will be expected to be proactive in doing their research about the placement location and in participating in other activities as a part of pre-departure orientation. As needed, occasional group meetings will be scheduled from the period of acceptance until departure.

May 17, 2018    Applications are due by 4:00 pm
Some applicants may be requested to attend a follow-up interview should the committee desire clarification of their applications.

End of May    Successful applicants will be notified via their University of Alberta e-mail accounts.

One Week After Offers    Successful applicants will be asked to confirm their participation and complete and submit the following forms that will be provided with the placement offer:
- Terms of Participation
- University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement
- Informed Consent for Disclosure of Personal Information
International Advanced Field Experience

Application Form

Protection of Privacy
The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of determining the eligibility of applicants. This application may also be shared with other University of Alberta Award committees for selection purposes. Direct any questions about this collection to: Lucy De Fabrizio, 844 Education Centre South (492-3178 or lmd@ualberta.ca).

Section I: Personal Information

Name: ________________________________

University of Alberta ID: ________________________________

Faculty of Education Program (Please check the program that applies to you):

Elementary Route:
- ___ 4 Year Degree Route
- ___ 5 Year Combined Degree Route
- ___ After Degree Route

Secondary Route:
- ___ 4 Year Degree Route
- ___ 5 Year Combined Degree Route
- ___ After Degree Route

Major(s): ________________________________ Minor(s): ________________________________

UAlberta email: ________________________________

Location(s)
Please indicate all locations for which you would like to be considered by ranking from 1 up to 4. We encourage students to be as flexible as possible with location choices.

- ___ Guadalajara, Mexico
- ___ Phnom Penh, Cambodia
- ___ Macao, China
- ___ Hamilton, Bermuda

Section II: Statement(s) of Interest

Please submit a separate statement of interest for each location for which you would like to be considered. (For example, if you are applying to two locations, your application package should include two different statements of interest.)

Each statement of interest should address your reasons for wanting to complete an International Advanced Field Experience. In your response, please describe:

- Why you would be a suitable candidate for this international experience
- How you envision participating in this experience will impact your teaching practice and your personal life.
Each statement should:
- Be up to three pages double-spaced in length
- Have one inch margins
- Use 12 point font

Applications that do not meet these requirements will not be reviewed.

Please submit 4 copies (the original plus 3 copies) of the following:
- Section I
- Section II (Please submit 4 copies of the statement for each location to which you are applying)
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Intermediate Field Experience Student Teacher Field Experience Final Evaluation Form.
- An up-to-date CV

Sign Your Application. All applications must be signed.
I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Signature ________________________________   Date ______________________________
International Advanced Field Experience
Application Checklist

☐ I attended the April 9, 2018 information meeting OR

☐ I have spoken to staff in the International Office, Faculty of Education, about the experience, its related costs, etc. on the following date: ___________________

☐ I have enclosed the original and 3 copies of the completed application form and supporting documents. (Please do not submit the original of your IFX report.)

☐ I understand that, if successful, the offer/my participation will be conditional on successful completion of the Introductory Field Experience (IFX).

I understand that, should I be selected for the International Field Experience:

☐ I will be expected to be enrolled in and attend classes in the term of and period before the Advanced Field Experience. As such, I will also be responsible for ensuring that any travel booked to the AFX location falls after final classes and exams and does not conflict with these dates.

☐ Due to the differences in school calendars at international schools, the dates for the AFX may vary from those for placements in Alberta.

☐ My participation is ultimately dependent on the availability of a suitable mentor teacher at the Field Experience location. That is, I understand that if a designated mentor teacher becomes unavailable at any time, the related placement would be cancelled.

☐ It is my responsibility to submit documentation (a valid passport, and so on.) by the deadlines that will be outlined.

Note: Please re-read the details outlined in the Government of Canada travel report with respect to the dates for passport validity.

As changes are always possible, and as you may wish to visit neighbouring countries, please ensure that your passport is valid for at least six months beyond the date of your anticipated return to Canada. Applicants without a valid passport are encouraged to obtain one as soon as possible. If your citizenship is not Canadian, different entry/exit requirements will apply.

☐ My selection for the experience does not guarantee that I will be granted the necessary travel documents to participate in the experience. I understand that this decision is not determined by the University of Alberta and that due to potential changes in immigration requirements by any given country, my international placement is subject to change/cancellation at any time.
☐ I will be responsible for seeking the appropriate travel medical advice and will be required to provide verification that I have done so well in advance of my departure. (Review the section on Protecting your Health at: http://www.voyage.gc.ca/publications/bon-voyage-eng.asp#before.)

**Travel consultations and immunizations are not covered by your provincial health care plan. As such there is a fee for this service.**

☐ I will be required to sign a University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement.

☐ I will be required to complete online pre-departure orientation modules and other research, as well as attend orientation and other meetings.

☐ I will be required to submit a University of Alberta Off Campus Travel Student Checklist.

☐ I will be required to sign a Terms of Participation document and an Informed Consent for Disclosure of Personal Information form.

☐ I will be required to register with the University of Alberta’s UGo Travel online registry and the Department of Foreign Affairs, Trade and Development Canada’s Registration of Canadians Abroad program.

I have reviewed the Government of Canada travel report and the information under the various tabs for each of the countries to which I have applied. (Please check all that apply):

☐ Mexico: https://travel.gc.ca/destinations/mexico

☐ Cambodia: https://travel.gc.ca/destinations/cambodia

☐ China-Macao: http://travel.gc.ca/destinations/macao

☐ Bermuda: https://travel.gc.ca/destinations/bermuda

I have reviewed the school websites for each of the schools (including school calendar dates) to which I have applied. (Please check all that apply):


☐ The Canadian International School of Phnom Penh: https://www.cisp.edu.kh/

☐ The International School of Macao: http://www.tis.edu.mo

☐ Mount Saint Agnes Academy: http://www.msa.bm
I have reviewed relevant information on travel health in general and related to my intended destination in particular under the tabs of the following websites:


☐ Alberta Health Services Travellers' Health: http://www.albertahealthservices.ca/info/service.aspx?id=7568

☐ Centers for Disease Control and Prevention: https://wwwnc.cdc.gov/travel/destinations/list

☐ World Health Organization: http://www.who.int/ith/en/

I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Name: _________________________________

Signature: _________________________________ Date: ________________