Experience Your Winter Term 2018
Advanced Field Experience at one of the following
Alberta Accredited Schools:

The International School of Macao, China: http://www.tis.edu.mo
Mount Saint Agnes Academy, Bermuda: http://www.msa.bm

Applications for Winter Term 2018 Placements will be due by 4:30 pm on October 16, 2017.

Anticipated Placements:
TIS Macao
Anticipated placement dates are expected to be around February 26 to May 8. These will be confirmed shortly.
Potential placements include:
- Junior High Physical Education
- Secondary English Language Arts/English Language Learning
- Secondary Social Studies
- Secondary Math/Science/Chemistry

MSA Bermuda
Anticipated placement dates are expected to be around February 19 to May 7. These will be confirmed shortly.
- Elementary – Grade 1
- Elementary – Grade 5
- Elementary & Middle School Physical Education
- Secondary Social Studies
- Middle School and Secondary Physical and Education and Outdoor Education

Please note: The school is looking into possibility of Secondary Mathematics (Please contact us via the contact information below if this is your major and you are interested)

Placements are dependent on mentor teacher availability and an adequate minimum enrolment in each location. Placements are also affected by issues related to changing immigration rules in other countries. As such, they are subject to change/cancellation at any time.

Please note: Placements cannot be offered to all applicants.
Eligibility:

- Enrolment in the Bachelor of Education program at UAlberta
- For students in the Secondary Route, a major in one of the subject areas listed above.
- Successful completion of the Introductory Field Experience by the end of Fall Term 2017
- Completion of the Advanced Field Experience planned for Winter Term 2018
- Good academic standing with a minimum GPA of 2.0

Applicants will need to have attended the September 25, 2017 information meeting or have consulted with Faculty of Education International Office staff:
Lorraine Parry: 780-492-0940; lparry@ualberta.ca
Lucy De Fabrizio: 780-492-3178; lmd@ualberta.ca
Application for an International Advanced Field Experience

Applications are due October 16, 2017 by 4:30 pm. Please submit the original and 3 copies of the following:

- Sections I and II
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Introductory Field Experience Student Teacher Field Experience Final Evaluation Form.
- If you are enrolled in your Introductory Field Experience this Fall Term, please submit other reference documentation regarding any work with children and youth. Examples include—but are not limited to—reference letters for employment or volunteer work. (Any offers to students currently in their Introductory Field Experience term would be conditional upon successful completion of the IFX.)
- An up-to-date Curriculum Vitae

Please address submissions to:

International Office, Faculty of Education, University of Alberta
Mailing Address: 4-107 Education Centre North, Edmonton, AB T6G 2G5 Canada
Office Address: (for in-person submissions): 5-182 Education Centre North

Signed e-mailed or faxed submissions will only be accepted in extraordinary cases and with advance permission.

Relevant Dates

Dates in bold are firm and not subject to change. All others are tentative and will be confirmed.

Successful applicants will be expected to work closely with the Faculty of Education in preparation for the field experience. Successful applicants will be updated with emerging information and deadlines pertaining to administrative requirements. Successful applicants will be expected to be proactive in doing their research about the placement location and in participating in other activities as a part of pre-departure orientation. As needed, occasional group meetings will be scheduled from the period of acceptance into the international AFX until departure.

October 16, 2017 Applications are due by 4:30 pm
Some applicants may be requested to attend a follow-up interview should the committee desire clarification of their applications.

End of October Successful applicants will be notified via their University of Alberta e-mail accounts.

One Week After Offers Successful applicants will be asked to confirm their participation and complete and submit the following forms that will be provided with the placement offer:
- Terms of Participation
- University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement
- Informed Consent for Disclosure of Personal Information
International Advanced Field Experience

Application Form

Protection of Privacy
The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of determining the eligibility of applicants. This application may also be shared with other University of Alberta Award committees for selection purposes. Direct any questions about this collection to: Lucy De Fabrizio, International Office, Faculty of Education (492-3178 or lmd@ualberta.ca).

Section I: Personal Information

Name: ______________________________________

University of Alberta ID: ________________________________________________

Faculty of Education Program (Please check the program that applies to you):
Elementary Route:  
___ 4 Year Degree Route  ___ 5 Year Combined Degree Route  ___ After Degree Route
Secondary Route:  
___ 4 Year Degree Route  ___ 5 Year Combined Degree Route  ___ After Degree Route

Major(s): __________________________  Minor(s): __________________________

UAlberta email: __________________________

Location(s)  
Please check all locations for which you would like to be considered AND circle your first choice. We encourage students to be as flexible as possible with location choices.

☐ Macao  ☐ Bermuda

Section II: Statement(s) of Interest

Please submit a separate statement of interest for each location for which you would like to be considered. (For example, if you are applying to two locations, your application package should include two different statements of interest.)

Each statement of interest should address your reasons for wanting to complete an International Advanced Field Experience. In your response, please describe:

- Why you would be a suitable candidate for this international experience
- How you envision participating in this experience will impact your teaching practice and your personal life.
Each statement should:
- Be up to three pages double-spaced in length
- Have one inch margins
- Use 12 point font

Applications that do not meet these requirements will not be reviewed.

Please submit 4 copies (the original plus 3 copies) of the following:
- Sections I and II
- Application Checklist
- Your transcripts up to and including your most recent courses (an unofficial copy from Bear Tracks will suffice)
- Copies (NOT THE ORIGINAL) of your Intermediate Field Experience Student Teacher Field Experience Final Evaluation Form.
- If currently enrolled in your IFX, submit reference documentation regarding any work with children and youth. Examples include—but are not limited to—reference letters for employment or volunteer work
- An up-to-date CV

Sign Your Application. All applications must be signed.
I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Signature ___________________________________ Date ______________________________
International Advanced Field Experience

Application Checklist

☐ I attended the September 25, 2017 information meeting OR

☐ I have spoken to staff in the International Office, Faculty of Education, about the experience, its related costs, etc. on the following date: ___________________

☐ I have enclosed the original and 3 copies of the completed application form and supporting documents. (Please do not submit the original of your IFX report.)

☐ I understand that, if successful, the offer/my participation will be conditional on successful completion of the Introductory Field Experience (IFX).

I understand that, should I be selected for the International Field Experience:

☐ I will be expected to be enrolled in and attend classes in the term of and period before the Advanced Field Experience. As such, I will also be responsible for ensuring that any travel booked to the AFX location falls after final classes and exams and does not conflict with these dates.

☐ My participation is ultimately dependent on the availability of a suitable mentor teacher at the Field Experience location. That is, I understand that if a designated mentor teacher becomes unavailable at any time, the related placement would be cancelled.

☐ It is my responsibility to submit documentation (a valid passport, and so on.) by the deadlines that will be outlined.

Note: Please re-read the details outlined in the Government of Canada travel report with respect to the dates for passport validity for Macao and neighbouring countries.

As changes are always possible, and as you may wish to visit neighbouring countries, please ensure that your passport is valid for at least six months beyond the date of your anticipated return to Canada. Applicants without a valid passport are encouraged to obtain one as soon as possible. If your citizenship is not Canadian, different entry/exit requirements will apply.

☐ My selection for the experience does not guarantee that I will be granted the necessary travel documents to participate in the experience. I understand that this decision is not determined by the University of Alberta and that due to potential changes in immigration requirements by any given country, my international placement is subject to change/cancellation at any time.

☐ I will be responsible for seeking the appropriate travel medical advice and will be required to provide verification that I have done so well in advance of my
departure. (Review the section on Protecting your Health at: http://www.voyage.gc.ca/publications/bon-voyage-eng.asp#before.)

Because bookings fill up around certain periods, successful applicants should phone the appropriate clinic to discuss a booking as soon as possible, following notification of the success of their application. Travel consultations and immunizations are not covered by your provincial health care plan. As such there is a fee for this service.

☐ I will be required to sign a University of Alberta Faculty of Education Release of Liability, Assumption of Risk and Indemnity Agreement.

☐ I will be required to complete online pre-departure orientation modules and other research, as well as attend orientation and other meetings.

☐ I will be required to submit a University of Alberta Off Campus Travel Student Checklist.

☐ I will be required to sign a Terms of Participation document and an Informed Consent for Disclosure of Personal Information form.

☐ I will be required to register with the University of Alberta’s UGo Travel online registry and the Department of Foreign Affairs, Trade and Development Canada’s Registration of Canadians Abroad program.

I have reviewed the Government of Canada travel report and the information under the various tabs for each of the countries to which I have applied. Please check all that apply:

☐ China-Macao: http://travel.gc.ca/destinations/macao

☐ Bermuda: https://travel.gc.ca/destinations/bermuda

I have reviewed the school websites for each of the schools (including school calendar dates) to which I have applied. Please check all that apply:

☐ The International School of Macao: http://www.tis.edu.mo

☐ Mount Saint Agnes Academy: http://www.msa.bm

I have reviewed relevant information on travel health in general and related to my intended destination in particular under the tabs of the following websites:

Alberta Health Services Travellers' Health:
http://www.albertahealthservices.ca/info/service.aspx?id=7568

Centers for Disease Control and Prevention:
https://wwwnc.cdc.gov/travel/destinations/list

World Health Organization: http://www.who.int/ith/en/

I hereby certify that the information given in this application is complete and true in all respects. I understand that this application may be shared with other University of Alberta Award committees for selection purposes.

Name: _________________________________

Signature: _________________________________  Date: ________________