Terms of Reference
2018-2019

11. Safety Committee (SC)

11.1. The membership of the Safety Committee shall consist of:

1) Chair, who shall be the Dean or an Associate/Assistant Dean or Director of Facilities, designated by the Dean.

2) Four Full-time faculty members of the Faculty of Engineering, one from each department, who should be the Department Associate Chair (Research) or who chairs the respective Departmental committee. Members are to be selected such that licensed professional engineers comprise a majority of the voting members of the SC.

3) The committee may add non-voting resource members as it deems necessary to facilitate the work of the committee, e.g.,
   i. Faculty health and safety advisor
   ii. Departmental health staff engaged in environment, health, and safety.

11.2. The functions of the Safety Committee shall be as follows:

1) Initiate, review, and recommend policies to Engineering Faculty Council regarding environment, health, and safety that respects the educational (curricular and extracurricular), research and administrative activities in the Faculty.

2) Develop procedures for the implementation of policies that have been approved by Engineering Faculty Council.

3) Assist in the coordination of University environmental health and safety policies and activities within Faculty of Engineering facilities.

4) Liaise with external environment, health, and safety entities (e.g., NINT) in relation to shared facilities.

5) Provide guidance on responding to specific environment, health, and safety issues that are brought to the attention of the SC.

6) Receive and review copies of the documents and reports on environment, health, and safety incidents that have occurred within the Faculty through to their resolution.

7) Report SC activities to Engineering Faculty Council.