Please find attached the departmental allocations for the 2017 Queen Elizabeth II Graduate Scholarships at both the master’s and doctoral levels.

A total of 221.5 QEII-Ms and 138.5 QEII-Ds will be allocated to departments in multiples of 0.5. A scholarship unit of 0.5 indicates a one-term award (starting either in September or in January). Students may receive an award of either 0.5 or 1.0. Each department has been allocated a minimum of 0.5. The allocation methodology is explained later in this document. As all departments will receive an allocation, there will be no zero allocation competition this year.

The main features of the 2017 QEII competition are as follows:

- A QEII held in both the fall and winter terms has a value of $10,800 (master’s) or $15,000 (doctoral). A QEII held in one term only (either fall or winter) will have half the value ($5,400 master’s, $7,500 doctoral).
- All nominations must arrive at the FGSR no later than 4PM on August 17, 2017.
- In cases when department is unable to use all of their allocations by the August deadline, FGSR will accept nominations for 0.5 QEII (winter term only) by November 1, 2017 latest.
- Alternate Nominations:
  - Departments are requested to send in, if they wish, a ranked list and nomination packages (please see below for the description) of alternate nominations (beyond their regular allocation) as part of the August 17 submission.
  - These alternates will be used, in the first instance, if a primary nominee of a department is unable to take up their award.
  - Departments may update their list of alternates once, no later than January 31, 2018 (a reminder will be sent out in January 2018).
  - Number of alternates that departments can send should be no more than half of their allocation or, if their allocation is less than 2, one alternate can be submitted.
  - In early February 2018, we will do an audit of the QEII spending account, and if there are funds available, a competitive adjudication process will allocate the remaining funds among all the nominations on your lists of alternates.
The eligibility criteria for the QEII Graduate Scholarship are as follows:

- A Grade Point Average of 3.5 or greater over the most recent 15 units of course weight.
- Canadian citizen or Permanent Resident.
- Full-time registration during tenure of the scholarship.
- Registered in years 1-4 of the master’s program during the tenure of a QEII-M or registered in years 1-6 of the doctoral program during the tenure of a QEII-D scholarship.
- Qualifying students, students on academic probation, or students registered in cost-recovery programs are not eligible (ie: Executive MBA, MEd in Health Studies Education, Master of Educational Studies, Master of Financial Management, and MSc in Internetworking).

Departments determine the best way to select their QEII nominees (there is an application form posted on the FGSR website should you wish to use that). A complete nomination package consists of a nomination form (found on the FGSR website) together with an unofficial UofA transcript (briefly indicating the GPA calculation). Upon receipt of the nominations from the department, the FGSR will verify departmental allocation and the eligibility of the nominee, formally approve the nomination, issue the letter of offer to the student, and arrange for payment of the award in the term(s) for which the student has been nominated.

Nomination package for the alternate nomination must consist of:

- Nomination form
- Application form
- One letter of reference
- Unofficial UofA transcript or previously attended institutional transcripts which contain grades up to Spring 2017 term, if applicable.

Submission Method
- Submit one pdf per nominee by email to grad.awards@ualberta.ca

Payments and Change of Category: Two-term scholarships will be paid over the September to April period in two equal instalments at the beginning of each term. One-term scholarships will be paid in one instalment either at the beginning of the Fall term or Winter term, as appropriate. The scholarships are subject to the regulations outlined in the Award Winner’s Handbook. A student offered a QEII-M who subsequently has a change of category to a doctoral program will no longer be eligible to hold the master’s level QEII and the scholarship will be terminated. A student offered a QEII-D who has a change of category to a master’s program will no longer be eligible to hold the doctoral level QEII and the scholarship will be terminated.

Allocation Formula: The 2017 QEII allocations are the same as the 2016 allocations. These were determined on the basis of three weighted factors, each being proportional to the average of the corresponding data for the years 2013, 2014, and 2015: The number of QEII Scholarships held by the department, number of full-time Canadian and Permanent Resident students enrolled at the department during the Fall of 2015, and the number of new recipients of eligible Tri-Council and Killam awards. The respective weights are 30%, 10%, and 60%, respectively.

Sincerely,

FGSR Awards Services