Permission to Participate Form
Incoming Graduate Exchange Student

Please refer to the additional information on the back of this form. Please be advised that the Faculty Program Office requires a minimum of one week to process this form.

STUDENT INFORMATION
Protection of Privacy - The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of determining eligibility for a study abroad or exchange program. Direct any questions about this collection to: Director, Education Abroad Program, 8920 HUB Mall, 492-6040.

Name (last) __________________________ (first) __________________________ UofA ID ________________
I request permission to attend __________________________ (name of host institution) as a visiting student for the period ____________ (month/year) to _________ (month/year).

PERMISSION FROM
Faculty/School __________________________ Degree Program __________________________
Year of Study ______ Specialization or Concentration __________________________

the following courses have been approved for Transfer Credit to the __________________________ (Faculty/School) and the __________________________ (Degree).

PROPOSED PROGRAM OF STUDY:
Completion of this form does not guarantee registration in the courses below at the Host Institution.

The student may register at the University of Alberta for: Home institution equivalency:
(Course abbreviation, number, title and units of weight) (Course abbreviation, number and units of weight)
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________
____________________________________________________________

APPROVALS:
Name __________________________ Position __________________________ Date ______ Signature ______________
Name __________________________ Position __________________________ Date ______ Signature ______________

NOMINATION BY EXCHANGE ADMINISTRATORS
This student has been nominated to participate in this Study Abroad Program. This nomination does not guarantee admission or registration in the courses listed above. The student is responsible for ensuring the accuracy and completeness of their registration.

APPROVAL: Yes ☐ No ☐ Name of Home Institution Liaison Officer __________________________ Signature ______________ Date __________
Yes ☐ No ☐ Name of University of Alberta Liaison Officer __________________________ Signature ______________ Date __________

December 2005
Instructions for use of this form

This form must be completed AND fully endorsed in the appropriate areas. Complete application packages for an exchange student must be sent directly to the exchange administrator responsible for administering the exchange, at the University of Alberta, to which the student is applying.

Exchange applications with incomplete forms or missing documents will not be processed. Exchange applications require between 3 - 6 weeks to process for admission at the University of Alberta.

A complete Exchange Student Application MUST INCLUDE:

1. A completed Faculty of Graduate Studies and Research Application for Graduate Admission form along with a manual registration form.
2. An official record of all post-secondary work completed and/or presently being taken by the student. Official records must contain an official seal or signature.
3. Documentation to demonstrate English Language Proficiency as stipulated in the Exchange Agreement.
4. A completed Incoming Graduate Exchange Student Permission to Participate Form (originals).