

Holiday Pay



Regular and Auxiliary Salaried Support Staff – Operating Funded

Qualifying for Holiday Pay:

As per the Collective Agreement:

The employee must be at work on the last normal working day before the paid holiday or the first normal working day after the holiday.

Vacation: vacation does not accrue on [code 070] – Stat Holiday Pay or [code 071] – Hours worked on a Stat Holiday

Minimum Payment – the minimum payment for working on a paid holiday is 2 hours at the overtime rate.

Works on a Holiday

<p>1. Holiday falls on the employee's regular scheduled day of work and the employee is qualified to receive holiday pay</p>	<p><u>FT & PT</u> – receive a 'regular day's pay' - this is automatically included on their semi-monthly paycheque.</p> <ul style="list-style-type: none">• plus <p>FT & PT – receive straight time for hours worked – Code 071</p> <ul style="list-style-type: none">• plus <p>Some other day off in lieu:</p> <p>Day in Lieu Banked – Code 659 <u>or</u> Pay for Day in Lieu – Code 070</p>
<p>2. The holiday is on the employee's regular scheduled day of rest.</p>	<p><u>FT & PT</u></p> <p>Receive all hours worked at double time (2.0) – Code 620</p> <ul style="list-style-type: none">• plus <p>Some other day off in lieu:</p> <p>Day in Lieu Banked – Code 659 <u>or</u> Pay for Day in Lieu – Code 070</p>

Does Not Work on a Holiday

1. Holiday falls on the employee's regular scheduled day of work and the employee is qualified to receive holiday pay	<u>FT & PT</u> - receive a 'regular day's pay' - this is automatically included on their semi-monthly paycheque.
2. The holiday is on the employee's regular scheduled day of rest.	<u>FT & PT</u> Receive another day off in lieu of the day of rest. Day in Lieu Banked – Code 659 or Pay for Day in Lieu – Code 070

Meal Breaks and Meal Allowances:

Applies only to a Designated Day Off for Hourly and Monthly Paid:

The employee must first work in excess of 4 hours for the following to apply – at the completion of every 4 hours:

Meal Allowance - \$7.00 – [code 440]

Meal Break of ½ hour at straight time – [code 611]