

Holiday Pay



Regular and Auxiliary Salaried Support Staff – Trust Funded

Qualifying for Holiday Pay:

As per the Collective Agreement:

The employee must be at work on the last normal working day before the paid holiday or the first normal working day after the holiday.

Vacation Pay: vacation pay is not paid on: [code 070] – Stat Holiday Pay & Pay out Lieu Day
[code 071] – Hours worked on a Stat Holiday

Minimum Payment – the minimum payment for working on a holiday is 2 hours at the overtime rate.

Works on a Holiday

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|---|---|
| <p>1. Holiday falls on the employee's regular scheduled day of work and the employee is qualified to receive holiday pay.</p> | <p>FT & PT – receive a 'regular day's pay' - this is automatically included on their semi-monthly paycheque.</p> <ul style="list-style-type: none">• plus <p>FT & PT – receive straight time for hours worked – Code 071</p> <ul style="list-style-type: none">• plus <p>Some other day off in lieu:</p> <p>Day in Lieu Banked – Code 659 <u>or</u> Pay for Day in Lieu – Code 070</p> |
| <p>2. The holiday is on the employee's regular scheduled day of rest.</p> | <p>FT & PT Receive all hours worked at double time (2.0) – Code 620</p> <ul style="list-style-type: none">• plus <p>Some other day off in lieu:</p> <p>Day in Lieu Banked – [code 659] <u>or</u> Pay for Day in Lieu – [code 070]</p> |

Does Not Work on a Holiday

1. Holiday falls on the employee's regular scheduled day of work and the employee is qualified to receive holiday pay.

FT & PT- receive a 'regular day's pay' - this is automatically included on their semi-monthly paycheque.

2. The holiday is on the employee's regular scheduled day of rest.

FT & PT

Receive another day off in lieu of the day of rest

Day in Lieu Banked – **Code 659**

or

Pay for Day in Lieu – **Code 070**