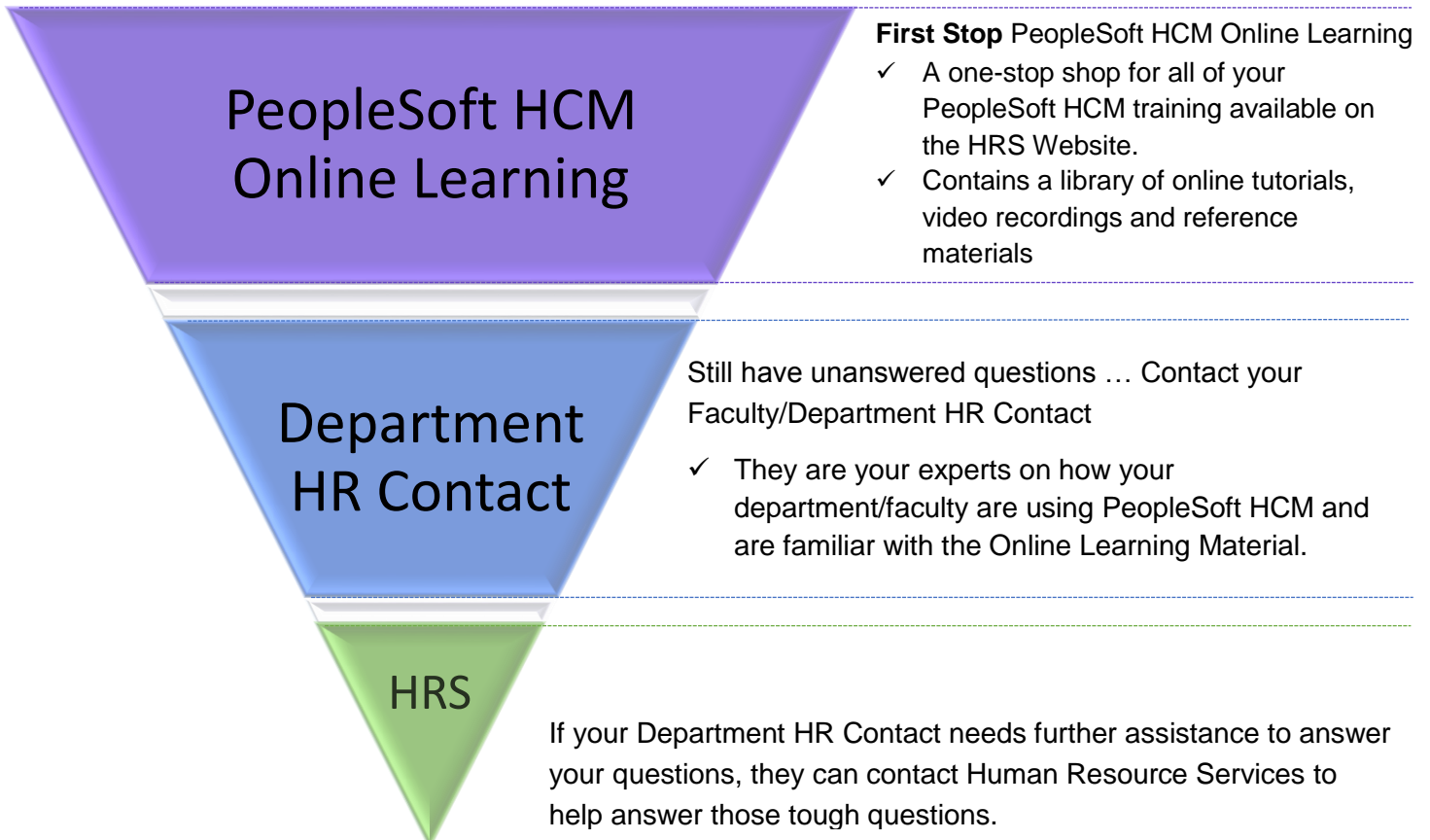


This document outlines the PeopleSoft HCM - HR Help Model and provides direction on what to do when you have questions regarding PeopleSoft HCM for such things as Employee Benefits, Employee Time Entry, and Time Approval. If you have questions or need further information, please contact your Faculty or Department HR Contact.



## Important Links

### *Detailed Pay Information*

<http://www.hrs.ualberta.ca/HiringandManaging/PayAdmin/Payments.aspx>

### *Vacation and Time Off*

<https://www.ualberta.ca/faculty-and-staff/employee-benefits/vacation-leaves>

### *Pay Calendar*

<http://www.hrs.ualberta.ca/en/HiringandManaging/PayAdmin.aspx>

### *NASA Collective Agreement*

<http://www.hrs.ualberta.ca/MyEmployment/Agreements.aspx>

### *UPK Online Tutorials for PeopleSoft HCM*

<https://www.prodps.ualberta.ca:1041/upkhrngen/data/toc.html>

### *Find Your Department HR Contact*

<http://www.hrs.ualberta.ca/FindYourHRContact.aspx>