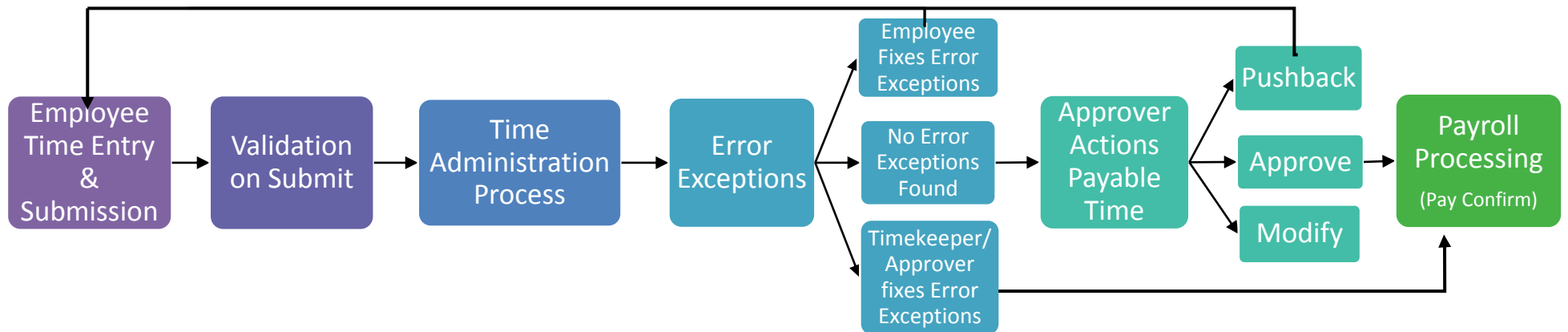
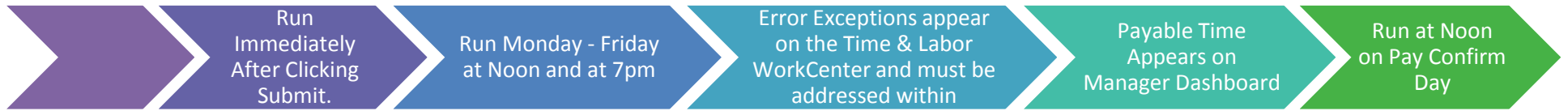
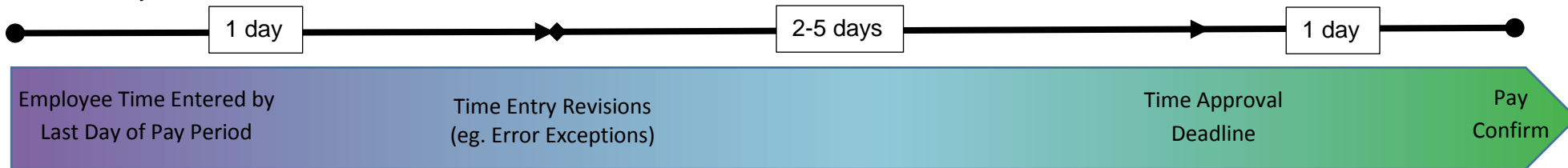


Process Timeline for Time & Labor

This quick reference guide provides a Timeline of the Time and Labor process based on Payroll Deadlines. If you have questions or need further information, please contact your Department HR Contact or Timekeeper.



Semi-Monthly



*Refer to the Pay Period Schedule for actual deadline dates published on the HRS website.

<https://www.ualberta.ca/human-resource-services/managing-administration/employment-benefits-and-pay-administration/pay-period-schedules>