AWARDS POLICY
Department of Family Medicine, University of Alberta

PURPOSE:
To provide the procedure by which Family Medicine Resident awards at the University of Alberta are created and managed.

SCOPE:
The policy applies to all awards for family medicine residents as governed by the Department of Family Medicine.

SELECTION CRITERIA:
Primary selection criteria for awards may include, but are not limited to, academic standing, community service, financial need, leadership, research and scholarly activity and patient care. The criteria must be clearly written and not based on prior clinical experience with the clinic or Donor.

VALUES:
Minimum and maximum values for awards and bursaries are determined by the Donor or clinic.

APPROVAL OF NEW AWARDS AND BURSARIES:
Each new resident award will be considered on its own merits and approved at the Resident Program Committee (RPC) and/or Research Committee. Descriptions for all new awards submitted for review/approval must include general selection and eligibility criteria. Changes in the general selection and eligibility criteria in the terms of reference of approved awards must be forwarded to and approved by the RPC or Research Committee.

RESTRICTIONS ON RECIPIENT SELECTION and PROVISION OF AWARD
Donors to the Family Medicine program cannot be the nominator or be part of any selection committee or process responsible for choosing recipients of awards for which they are the donor. A nominator is the individual or group (i.e. committee) responsible for selecting the recipient(s) of an award. The Donor may present the award(s) to the recipient(s) at a mutually agreeable venue, preapproved by the RPC. The Donor may not present additional materials or information related to the Donor or the clinic such as, but not restricted to, clinic marketing information, locum information, or practice information, etc.

HUMAN RIGHTS:
Selection or eligibility criteria will not include any criteria defined as discriminatory under the Alberta Human Rights Act or the University of Alberta Discrimination and Harassment Policy unless the award or the condition at the time of establishment could reasonably be viewed as intended for the benefit of a disadvantaged group.