MMI Graduate Student Progress Report

1. Name: ID#: Program: □ MSc □ PhD

2. Supervisor: Supervisory Committee Members:

3. Program Start Date: Date of last Supervisory Committee meeting:

4. Assessment of Student's Research Project by Supervisory Committee:
   - Research Progress Assessment: □ unsatisfactory □ satisfactory □ very good □ excellent
   - Specific concerns, Committee recommendations and objectives, or notable accomplishments raised or discussed by Committee (attach a page if necessary)

   - Four page progress summary completed as required?
     □ yes □ no □ not applicable □ Progress summary attached

   - Supervisor and student signed off on Memorandum of Understanding and the Conversation Checklist?
     □ yes (memorandum) □ yes (checklist) Date: __________________________
     Note: by the end of the first term; checklist may be revisited several times in a student’s career.

   - Committee approved elevation from M.Sc. Program to Ph.D. Program? Note: by 18 months into the program.
     □ yes □ no □ not applicable

   - Committee agrees experimental work is sufficient for thesis?
     □ yes □ no □ not applicable

   - Ethics requirement complete (8 hours)?
     □ yes □ no ___ number of hours
5. For PhD students, if > 18 months from start of program, indicate planned timing of Candidacy exam. 
   Note: Candidacy exams should be taken by 24 months into the PhD program but must be taken no later than 30 months into the program.

   - Candidacy exam completed: ☐ yes ☐ no

6. Course Work (Courses taken and grades obtained during the last year):

7. Funding: Student Stipend ____________ Operating Funds ________________

8. Publications or abstracts submitted, in press or published while in the graduate program (attach list).
   ☐ First page of each attached

   There are NO Conflicts of Interest ☐ or ☐ *Conflicts of Interest have been declared

   Supervisor Signature ☐ ____________________________ Date
   ____________________________ ☐ ____________________________ Date
   ____________________________ ☐ ____________________________ Date
   ____________________________ ☐ ____________________________ Date

   Committee Members’ Signatures
   ____________________________ ☐ ____________________________ Date

   Student Signature ____________________________ Date

* Actual or potential conflicts of interest should be declared to the Graduate Coordinator and/or the Department Chair.

Note: Students or supervisors may also send a confidential letter to the Graduate Training Committee, a member of the committee, the Graduate Coordinator or the Chair to alert them of any potential problems or conflicts that may impede the student’s progress.