VISITING MEDICAL RESIDENT ELECTIVES
IN GASTROENTEROLOGY/HEPATOLOGY

PROGRAM DIRECTOR:
Dr. Adriana Lazarescu

AVAILABILITY:
Visiting electives in gastroenterology and hepatology are available to PGY 1-4 in internal medicine, emergency medicine, family medicine and general surgery.

ELIGIBILITY:
An in-coming Resident is a trainee who is enrolled in an accredited Postgraduate Medical Education program (PGME) at another institution. All resident electives must sign a Postgraduate Medical Education Agreement to ensure adequate insurance coverage under the University of Alberta. For out of province, they need to be enrolled on the Courtesy Register of the College of Physicians and Surgeons of Alberta prior to the start of the elective. Note: The PGME office requires a 2-3 month lead-time to process the necessary paperwork.

The Program Director of the home institution needs to provide written approval prior to processing of the request. For the duration of the elective, the Resident is responsible for all incurred professional and living expenses. The University of Alberta cannot provide any salary support for the elective.

DESCRIPTION:
The elective is usually one month in duration, but can be extended on further discussion. Based on the Resident’s needs and goals, an individualized elective program will be planned, with a combination of gastroenterology, hepatology and transplant with inpatient and outpatient care. The elective Resident will be invited to attend all the divisional and city-wide academic activities. At the end of the elective, the Resident will be evaluated using an ITER form of either the home institution or the University of Alberta. Staff will provide weekly feedback to the resident during the elective.

PROCESS:
Inquiries and requests for visiting electives can be made via email to the Gastroenterology Medical Education office. Upon approval of the elective dates, a visiting elective request form must be completed and approved by the program director.

INITIAL INQUIRIES SHOULD INCLUDE THE FOLLOWING:
- Full Name
- Medical school/ Year of graduation
- Mailing address/phone
- Institution, program and stage of training
- Citizenship
- DOB
- Copy of current curriculum vitae
- Elective dates requested (start and end date)
- A brief description of goals and objectives for elective (1-2 sentences)
- Name and address of your program director plus a letter from your program director sanctioning this elective request

CONTACT:
Medical Education Coordinator
Gastroenterology Medical Education Office
2-39 Zeidler Ledcor Centre
University of Alberta
Edmonton, Alberta T6G 2X8
Ph: (780) 492-8243  Fax: (780) 492-1455
gi.education@med.ualberta.ca
In-Coming Elective Registration Form

Return completed form to U of A Residency Program Director for signature along with letter from resident’s home Program Director at least 3 months prior to the start date of the elective, 4 months if requiring a Work Permit.

<table>
<thead>
<tr>
<th>Name:</th>
<th>Last Name</th>
<th>First Name</th>
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<tbody>
<tr>
<td>Home Address/Phone:</td>
<td>Street/Avenue</td>
<td>City/Province</td>
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<tr>
<td>Phone Number</td>
<td>E-mail</td>
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<tr>
<td>Date of Birth:</td>
<td>Citizenship:</td>
<td>Day/Month/Year</td>
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<tr>
<td>Medical School:</td>
<td>Year of MD Graduation:</td>
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<td>Elective Program (U of A):</td>
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<td>Elective Start Date:</td>
<td>Elective End Date:</td>
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<tr>
<td>Previously licensed with CPSA (College of Physicians &amp; Surgeons of Alberta):</td>
<td>Yes</td>
<td>No</td>
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<tr>
<td>Site(s) elective will be held at</td>
<td>UAH</td>
<td>RAH</td>
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<tr>
<td>Program Director at Resident’s Home Institution (name and mailing address):</td>
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<tr>
<td></td>
<td>Name</td>
<td>Department</td>
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<td></td>
<td>Street/Avenue</td>
<td>City</td>
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<tr>
<td>University of Alberta Program Director (Please print)</td>
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<tr>
<td>U of A Program Director’s Signature:</td>
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<td></td>
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<tr>
<td>Phone Number</td>
<td>Date</td>
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</tbody>
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An in-coming Resident Elective is a trainee who is enrolled in an accredited Postgraduate Medical Education program at another institution and is coming to the University of Alberta to undertake a segment of their training. The training they receive at the University of Alberta is to be evaluated and counted towards their training program at their home institution.

All Resident Electives are required to sign a standard Postgraduate Medical Education Agreement. Unless they are from the University of Calgary, they are also required to be placed on the Educational Register of the College of Physicians and Surgeons of Alberta (CPSA). For International electives, English language requirements must be met according to CPSA and effective July 1, 2013 PCRC source verification will be required.

CMPA coverage is mandatory; residents should contact CMPA to add the University of Alberta to their coverage.

- Attached letter from the resident’s home Program Director approving elective
- Is NetCare access required?

All personal information requested on this form is collected under the authority of the Universities Act and section 33(c) of the Freedom of Information and Protection of Privacy Act, and is used for the purposes of academic administration and human resource management. Questions concerning the collection, use or disposal of this information should be directed to: Administrative Manager, Office of Postgraduate Medical Education, 2-76 Zeidler Ledcor Centre