WCHRI and the UNIVERSITY OF ALBERTA, DEPARTMENT OF PEDIATRICS
HAIR MASSACURE FUNDING OPPORTUNITIES

2017-2018 Terms of Reference and Award Guidelines

GENERAL
A. Projects without relevance to Pediatric Oncology will not be considered for funding.

B. The deadline for applications is Monday, December 4, 2017 at 4 pm. Send one electronic copy and one original hard copy with required attachments and signatures to Neera Chaulagai, Administrative Assistant to Dr. Gary Lopaschuk, Associate Chair (Research), Department of Pediatrics: chairsea@ualberta.ca.

C. Grants may be held for one year. Applicants should outline the research plan with consideration of that time-frame; however, the plans to extend the project beyond one year may be outlined in the section denoted ‘Future Directions’.

D. Grants in aid of research are designed to defray the normal direct costs of research including personnel costs, applied and expendable materials, experimental animals, equipment items totaling less than $5,000, equipment maintenance costs up to $5,000/yr (in total, not per item of equipment), and computer and publication costs up to $2,000/yr.

E. Travel expenses may constitute a part of the grant application. Allowable travel expenses include conference travel to present the research results, as well as travel to facilitate research collaboration, to a maximum of $3,000/yr. The travel allowance may be used to fund the Principal Investigator (PI), co-PI, the Graduate Student, or both, but may not exceed $3,000/yr.

F. Publications and presentations arising from the grant should acknowledge the support of WCHRI, the Hair Massacure Event, the Stollery Children’s Hospital Foundation, and the Department of Pediatrics, University of Alberta.

G. If the application is funded, monies will not be released until the PI has submitted all applicable approval forms and/or certificates to the Research Services Office at the University of Alberta. The following types of research studies MUST be submitted to the Research Ethics Board (and to other regulatory bodies, as required) for review and approval:
   a. Studies which involve the review of patient records.
   b. Studies which involve any type of contact with patients (including surveys and questionnaires).
   c. Studies which involve the use of tissue or body fluids from patients.
H. Salary Awards are intended to be used to pay for the salary and benefits of the individual specified in
the application. The funds may not be used for any other purpose unless prior approval has been given
by WCHRI and/or the Associate Chair (Research), Department of Pediatrics.

RESEARCH OPERATING GRANT
1. Award maximum is $60,000/yr.
2. Fund amount allocation will depend upon the available funding, the number of grants ranked in the
fundable range by the external peer review process, and appropriate budget justification.
3. The principal investigator (PI) can only hold or apply for one Research Operating Grant at a time.
4. A PI may be a co-investigator on only one other grant.
5. The PI must be a faculty member in the Faculty of Medicine & Dentistry at the University of Alberta,
and if the PI does not have a primary appointment in the Division of Pediatric Immunology,
Hematology, Oncology, Palliative Care, and Environmental Health (iHOPE), Department of Pediatrics
there must be a co-PI with a primary appointment in the iHOPE Division.
6. Applicants are encouraged to review the Department of Pediatrics web-site and may contact Dr. David Eisenstat, Section Head, Basic & Translational Research, iHOPE, for additional information
regarding the research interests of clinical and basic science faculty within the Division:
eisensta@ualberta.ca.
7. PI’s may not be Research Associates, Postdoctoral Fellows, or Graduate Students.
8. Co-investigators may be from other Departments in the Faculty of Medicine & Dentistry at the
University of Alberta. However, collaborators are not restricted to University of Alberta faculty.
9. Summer Students (one/PI) may be included as research personnel on the Research Operating Grant
application. However, the applicant must clearly delineate the aspects of the project for which the
summer student will be responsible.
10. Applicants for Research Operating Grants should include the name, address, phone, fax and email of
two (2) potential external reviewers. External reviewers are not to be contacted by the applicant(s).
**External reviewers must not have a family link and, for the past five years, must not:**
   a. Have been in the same institution, department or research group as the PI or any of the co-
      investigators;
   b. Have been a research supervisor or graduate student of the PI or any of the co-investigators; and
   c. Have been directly involved in collaborative activities or published with the PI or any of the co-
      investigators.