Windows 7 Printer Setup
10 Easy Steps

1. Click on the Start Button & select 'Devices and Printers'.

2. Select 'Add a Printer' on the top bar or by right-clicking on the white area.

3. Select 'Add a network, wireless or Bluetooth Printer'.

4. Select 'The printer that I want isn’t listed'.

5. Select 'Find a printer in the directory based on location or feature' & click next.

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6. Under the Name field, type the printer name (found on the printer’s sticker).

7. You can also search by location or partial name. After searching, select the printer from the result list and click ‘Ok’.

8. A pop-up window will appear while your computer is installing the printer.

9. Once installation is complete, click ‘Next’.

10. Select ‘Set as the default printer’ to do just that and then click ‘Finish’.