2017/2018 MSA Council Meeting #1 - Minutes
Monday, September 11, 2017
12:00pm-12:50pm, KATZ 1-080

A. Chair’s Business (3 min.)
   1. Call to order
   2. Territory Acknowledgement
   3. Attendance
   4. Next Meeting Date - October 2, 2017 (KATZ 1-080)
   5. Call to approve last meeting’s minutes
      i. 2016/2017 MSA Council Meeting #9 Minutes - See supplemental item A1

B. Executive Reports
   1. PRESIDENT (2 min.)
      i. Introduction to Robert’s Rules and Council Proceedings
         1. We will try to minimize the formalities to make it efficient but any
            large decision will still need to go through the process in order to
            keep track.
      ii. Update on Wellness Endowment Fund, More on that later.
         1. We are still deciding how to use this money

2. VP ADMINISTRATION (2 min.)
   i. Announcement of Appointment: Rahul Moorjani as the MSA
      ENVIRONMENTAL SUSTAINABILITY OFFICER for the 2017-2018
      Academic Year.
         1. The previous MSA Council voted unanimously to create this
            position. Although there was verbal interest, Rahul formally
            submitted an application and now he’s in!

3. VP FINANCE (8 min.)
   i. 2017-2018 MSA Budget Presentation
      1. Last year we made 10 000 in income. It is not ideal but hopefully
         we can use all that money. Showed the allotted budget and the
         actual use amounts. We get funding from the Faculty. Budget
         also shows the allotted amounts for each committee. Budgets are
         flexible and talk to VP FINANCE if you require more funds. Other
         income was an excess from the 2015-2016 year. Money is
         looking good!

4. VP EXTERNAL Updates (2 min.)
i. Lots going on over summer, worked on projects including leadership and research in curriculum, alumni programming, starting work on collaboration with U of C, attendance at CMA General council...more

ii. CFMS AGM is September 21-24. Our delegation is selected. Will be holding engagement sessions for students on the very interesting position papers.
   1. 8 students going. Resolutions have been released and will be sent out. Please read if interested.

iii. We are starting work on a wellness strategy for med students. It is an early project involving VP EDUCATION and HEALTH AND WELLNESS REPS. More details to come.

C. Executive Business

1. VP ADMINISTRATION/VP FINANCE MOVE to approve Bill 1 to amend the MSA Constitution as outlined (5 min.)
   i. See supplemental Item B1 Attached below. Motion to pass, motion passed unanimously.

2. VP FINANCE/PRESIDENT MOVE to approve the MSA budget for the 2017/2018 Academic Year (5 min.)
   i. See circulated Item B2. There are no major changes to the budget according to VP FINANCE. Open to changes as long as you provide what the money is gonna be used for. Budget passed unanimously.

3. VP ADMINISTRATION/VP COMMUNITY ENGAGEMENT MOVE to approve Bill 2 to create an elected MSA Council Position for an Environmental Sustainability Representative Junior Officer. (5 min.)
   i. Splitting of Environmental Sustainability Officer into Sr. and Jr. Position (ie. Addition of an Environmental Sustainability Officer Junior).
      1. See supplemental Item B3 below. Roles will include adminstrative duties, policies governing MSA sustainability practices, etc. Quite flexible in terms of scope of roles. Elected Jr. will move on to become the Sr. Question from ENVIRONMENTAL OFFICER about when the election happens. VP ADMIN: voting will happen in two weeks with other positions but requires us to vote on motions below. VP EDUCATION raised the concern that we should let the 2021s know about this position
      2. Presented with current Environmental Sustainability Officer
      3. Motion required to ratify (pass) amendment. Motion by ORIENTATION OFFICER, second by VP ADMIN. Vote passes unanimously.
4. Motion required to allow election for position prior to constitution modification. Seconded by ALUMNI REP. Vote passes unanimously.

D. Member Reports & Business (10 min.)
   1. Health Issues Committee (GAAC Representative Senior)
      a. GAAC always does a Political Action Day. But seeing as this was the only event this year, GAAC REP SR wants to implement events that encourage advocacy. Was approached by Smoke Free Alberta for support but MSA had no position on Cannabis. Therefore, we need a process to discuss and take a position as an organization. Idea for a Health Issues Committee that will produce position papers that reflect the majority view on certain issues. This position paper is subject to vote by MSA Council for change or approval. Members will participate over the year and overseen by GAAC.

E. Question Period (4 min.)
   1. No questions

F. Adjournment (2 min.)
   1. Motion to adjourn, passes unanimously, Meeting adjourned
Item B1

Proposed Changes to the Medical Student’s Association (MSA) Constitution

<table>
<thead>
<tr>
<th>Section</th>
<th>Current Version</th>
<th>Proposed Version</th>
<th>Rational</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bylaw III, 13, a, iv)</td>
<td>Addition</td>
<td>weekly Facebook Posting</td>
<td>Updated to reflect role changes to MSA Communications Officers</td>
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<td>Bylaw XV, 2)</td>
<td>The MSA shall be responsible for providing a start-up loan, in an amount approved by the Vice President, Finance, to the fourth year class council for Med Nite use only.</td>
<td>The MSA shall be responsible for providing $1000.00 in funding as well as a start-up loan, in an amount approved by the Vice President, Finance, to the fourth year class council for Med Nite use only.</td>
<td>Updated to clarify budget modifications</td>
</tr>
<tr>
<td>Bylaw XV, 4)</td>
<td>The MSA may provide further funding, given to the Med Nite Director, of $200 maximum to be spent on props only.</td>
<td>Removed</td>
<td>Updated to clarify budget modifications</td>
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</tbody>
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Item B3

Request for new addition to the MSA Council: The Environmental Sustainability Representative Junior

Purpose of the Position: To share the workload of the Environmental Sustainability Officer position, and to align with current practice in the Community Engagement Portfolio. The role of the Environmental Sustainability is quite broad and encompasses aspects of both social accountability to the community and enhancement of internal MSA procedures regarding sustainability. Two people occupying this role will allow for a better distribution of responsibilities. The Officer is currently reporting to the VP Community Engagement and the entire CE team when relevant. Each CE Officer role is currently divided into a Junior and Senior role to allow for mentorship of the Year 1 Officer as well as continuity.

Constitution addition:

Bylaw II, Section I: Composition of the MSA Council:
The Environmental Sustainability Representative Junior, 1, Elected

Bylaw III Section 15: Duties of the Members of the Council
The Environmental Sustainability Representative, Junior and Senior, shall...