2018/2019 MSA Council Meeting #2 - Agenda
Monday, October 15, 2018
5:00pm-5:50pm, ECHA 2-190

A. Chair’s Business (3 min.)
1. Call to order
2. Territory Acknowledgement
3. Attendance
   1. Signed in/Present: MSA Communications officers Sr. and Jr., President, VP Admin, VP Student Affairs, VP finance, ACFP Rep, AMA Junior Rep, Alumni Jr Rep, Archivist Junior, HSSA Sr. and Jr, Professionalism Jr., Env. Sustainability Officer, Class 2022 Rep, Class 2021 Rep
   a. If your name is not on this list and you were present, please remember to sign in to the sign in sheet at the next MSA meeting.
4. Next Meeting Date – November 5, 2018 (ECHA 1-190 @ 12pm)
5. Call to approve last meeting’s minutes
   1. 2018/2019 MSA Council Meeting #1 Minutes - See supplemental item A1

B. Executive Reports
1. PRESIDENT (10 min.)
   1. Welcome to 2022 Council Members
      a. Follow Robert’s rules during meetings especially with making decisions and voting on motions.
      a. Sent in an email by VP Admin.
   2. SU Oath & Video
      1. VP Admin would like us to review why we are here. Remember why you are here.
   3. Updates & Executive Year Goals – See supplemental item B2
      1. Student success
      2. Transparent and streamlined processes
      3. Fostering a welcoming MSA
         a. Slides with details sent out in email by VP admin
2. VP STUDENT AFFAIRS (7 min.)
   1. Changes to Policy regarding Club Events – see supplemental item C3
      1. Sent out with agenda
   2. Changes to Policy regarding Wellness – see supplemental item D4
      1. Revived health and wellness committee. Health and wellness reps, VP student affairs, and representatives from clerkship and PR clerkship.
3. VP ADMIN (4 min)
   1. Please direct any questions you may have about the MSA/med school to the website: msa.ualberta.ca
      1. Check out MSA website first, rather than emailing for help right away.
   2. Watch the MSA website tutorial if you have not already done so:
      https://www.youtube.com/watch?v=EjP8j29UGc4&feature=youtu.be
3. Form for any website updates you think might be important to add or change: https://goo.gl/forms/DFdjy2Fl5gP8jI8I2

C. Executive Business
   1. VP STUDENT AFFAIRS MOVE to approve the policy regarding Club Events – see supplemental item C3 (5 min)
      1. PRESIDENT: MOTION to approve club events. Passed.
   2. VP STUDENT AFFAIRS MOVE to approve the policy regarding Wellness – see supplemental item D4
      1. PRESIDENT: Move to approve policy regarding wellness. Passed.

D. Member Reports & Business (5 min.)
   1. Jr. AMA Rep
      AMA/CMA numbers for Class 2022
      a. Jr. AMA Rep: wanted to know whether forms sent to AMA have been accepted for us to become members. When should we expect it?
      b. VP FINANCE: few of classmates have not submitted forms yet, once received 2020s will receive a batch email. Expect maybe later in November (based on when the ‘21s received it).

E. Question Period (4 min.)
   a. 2021 Class REP: when can we assess information on reforms?
   b. VP ADMIN: attached to email by Ines.
   c. 2022 Class REP: trying to start a bank account for our class council, who do we contact?
   d. PRESIDENT: contact finance minister.

F. Adjournment (2 min.)
   1. MOTION to adjourned passed unanimously.