2018/2019 MSA Council Meeting #4 - Minutes
Monday, December 3
12:00pm-12:50pm, KATZ 1080

1. Chair’s Business (3 min.)
   1. Call to order
   2. Territory Acknowledgement
   3. Attendance
      1. Absent: AMA Junior Rep, Alumni Junior Rep, Year 3 Class Rep, Year 4
         Class Rep, Facilities Rep Sr, Facilities Rep Jr, GAAC Sr, SOCOM Jr,
         Sports Reps, AMSCAR Officer, AOTH Officer, Edmonton Manual Officer,
         Orientation Officers
   4. Next Meeting Date – January 7, 2019 (KATZ 1080 @ 12pm)
   5. Call to approve last meeting’s minutes and October’s meeting minutes
      1. 2018/2019 MSA Council Meeting #2 Minutes (see supplemental item A1)
      2. 2018/2019 MSA Council Meeting #3 Minutes (see supplemental item B2)
      Motion approved/passed?

1. Executive Reports
   1. PRESIDENT + MSA EXEC (10 min.)
      1. Semester Updates (see supplemental item C3)
         1. Conferences: CFMS AGM and Western Deans conference
         2. Ongoing projects
            a. uCMG FOCus Group (+VP external):
               i. Talked with Dr. steblecki about adding sessions,
                  reassessing things
            b. Professionalism Task force (+ professionalism reps)
            c. Preclerkship procedural skills curriculum pilot (+surgery club)
               i. More details to come when it’s finalized. Want to
                  have more procedural skills in curriculum. UME is
                  receptive to this. Trial with Surgery club next
                  semester before officially implementing
            d. Career planning curriculum improvement (+VP education,
               career rep)
2. VP ADMIN:
   1. Project: Social media presence with the MSA communication officers
   2. UAlberta health sciences journal reinstated, want to change scope of it though. Working on to highlight student experience and things outside just basic science and lab work. More updates in the new year
   3. Constitution and Bylaw committee formed. Attendance at MSA meetings really appreciated in next few months to pass everything
   4. Want to start making transition templates for roles in committees-to help train future students and prevent confusion.
   5. Ongoing things: collecting things for agendas, etc

3. VP STUDENT AFFAIRS:
   1. clubs and initiatives
      a. now have club manuals with step by step guide to run clubs
      b. 9 new clubs, almost have 100 clubs
      c. trying to connect with SU to look for discounts
      d. connect with SU and UofA on more supports for clubs running events
   2. Wellness
      a. wellness initiative grant thanks to Daphne
      b. health promoting wellness group - within faculty and student body passionate about wellness and looking to affect change. Deans, etc. who can affect change. Trying to understand threats to wellness to change the culture for clerkship and preclerkship. Thanks to VP EDUCATION and PRESIDENT, more discussion about reducing redundancy to reduce total number of education hours to avoid adding things on.
      c. Wellness committee coordinate work - HEALTH&WELLNESS REPS SR are organizing this.
      d. Wellness champion award (in progress) - will be put through in January. Want to make an MSA award for students that support wellness (Students or residents).
      e. Summer opportunities guide (in progress) - won’t come out this year. Survey will be sent out in the summer. Collaboration with UME to tell students about opportunities (not just research) that happen over the summer.
      f. AMA REP SR asked can we apply for anything for joint funding? VP STUDENT AFFAIRS: we look at 5 criteria (joint funding policy on website). We look at innovation (more likely to receive if more creative), impact, sustainability. Anyone can apply for it (not just club leads). The more innovative it is the more likely to get the funding. Give out ~6000 per cycle and application is short, worth a shot to apply :)

4. VP COMMUNITY ENGAGEMENT
   1. Conferences: CFMS AGM
2. Community engagement electives
   a. Creation of local officer package to facilitate even planning and elective communication
   b. Expansion of indigenous health student team (4 students - 2 clerks, 1 1st year, 1 2nd year) and creation of a dedicated msaloih email account as the main contact point for questions about indigenous health
   c. Digital forms for CE elective tracking and online database of all CE events. On MSA site. And all events that have happened that are eligible for credit are on the site.
   d. Inclusion of power and privilege sessions in all CE electives - will be offered multiple times per year, first one is on Dec. 14th. Probably two more in the new year.

3. Ongoing projects
   a. Social accountability student framework - FOMD social accountability committee has been working for the past year to make this guiding document for course content, hiring, admissions from a lens of social accountability. VP COMMUNITY ENGAGEMENT and VP ADMIN are working on a student version of this that is shorter, more usable to help plan events/initiatives in a responsible way. More information on the first draft later

      1. PRESIDENT: Part of development of council is to attend one of the the power and privilege sessions. Will help you become a better leader. Will send an email about it later

5. VP EDUCATION
   a. VP ed. sits on various committees (2 new seats on MDCPC).
   b. Also collaborate with curriculum reps
   c. Collected feedback over summer that helped push forward an anesthesia elective.
   d. Feedback on medmap portfolio and clerkship logging/assessment forms
   e. Advocating for elective diversification/cap policy- nothing notable has changed. Will send out an information document its week. All the UME deans have agreed on it, just needs to pass their curriculum committees (Ualberta has passed)

      1. COMMUNITY HEALTH SR: wouldn't anesthesia go under surgery? VP EDUCATION: there used to be anesthesia then there wasn't for a while, but students have been passionate about it. The only way faculty could get the elective in, is in internal medicine, there are 2 seats. Could potentially fit into surgery. Will look into expanding this.

6. VP FINANCE
   a. Collected CFMS/AMA/MSA fees through e transfer at the beginning of the year
   b. Budget 2018/2019 will be posted to class google drive
   c. Joint funding round 1: allocated $6000 to 16 groups. Just finished this. Still looking into reporting it. Next round is Jan. 15th.
d. UME bike locker: surveyed interest, will coordinate this project with UME. Overwhelmingly positive response.

e. Day to day tasks
  I. Reimbursements
  II. Financial inquiries- emails. Keep the questions coming!

7. VP EXTERNAL
   1. CFMS AGM 2018- comprehensive update of the AGM was sent out via email. If you would like to receive it again let VP ex. Know.
   2. Ongoing projects
      a. uCMG focus group - two meetings have already occurred. Have already had 2 meetings. If interested in receiving updates, email and we can add you to it.
      b. Co-lead for UofC/UofA uCMG group. Met with U of C yesterday and discussed to work together to tackle the issue at provincial level and school levels.
      c. Today: supporting GAAC in provincial day of action. U of C and U of A have a lot of students going to legislature for better organ donation policies. So that there is a culture of organ donation established and better overseeing of organ donation for better outcomes for patients
         i. advocating for ‘opt-out’ for organ donation cards, as opposed to the current ‘opt-in’

2. Executive Business
   2. PRESIDENT + MSA EXEC (10 min.)
      1. New VP Wellness Position – MSA – Discussion (see supplemental item C3)
         a. A lot of responsibility for VP EDUCATION currently, who sits on many committees. The idea is to pair VP education with VP wellness. They would work with wellness reps to ensure that things are going well, provide resources. Currently, we lose touch with the reps as they enter clerkship. This is bad because clerkship is a very stressful time for students; so ideally we would have 4 year representation. Connecting with the entire university. Other schools currently have a VP wellness position. Would require a change in constitution → will happen in new year, alongside the new MSA exec elections. Hoping to hold those earlier next year to allow more time for transition and because CFMS meeting is earlier next year.
         b. YEAR 2 CLASS REP asked voting right now on this? PRESIDENT: No; when the constitution change happens
         c. COMMUNITY HEALTH SR asked do other schools have the same VP’s that we have? PRESIDENT: every school has a different structure. She can send out a survey that was done. E.g. at Dalhousie, there is a sports and wellness rep
            i. VP STUDENT AFFAIRS: we have the smallest execs in the country so we have more work for each exec.
ii. **SPORTS REPS**: how would this position change role of class wellness reps?

1. **HEALTH WELLNESS REP SR**: from class wellness rep perspective, it’s easy to do small scale snack buying, organizing class events, but active changes for student wellness require a seat at the table (which class reps don’t have). I don’t have a seat on U of A wellness committees. The new position would help bridge the gap between class things and systemic changes for wellness that would be heard.

2. **VP EDUCATION**: it is a parallel to my position, I oversee the curriculum reps. And I also sit at all committees to advocate for views of each class. We want this paralleled for wellness. They ask for the views of their class and then go to meetings and advocate for their class.

3. **PRESIDENT**: would make the wellness rep committee larger.

4. **PAST PRESIDENT**: position makes sense to him, especially to bridge the gap between years 3 and 4 and pre-clerks. Going forward, would be nice to integrate this from professionalism perspective, to add a different dimension. Faculty level committee goes through professionalism lapses with a 3rd/4th year member on it.
   a. **PRESIDENT**: we are looking at process this year, changing longitudinal representation.
   b. **HEALTH WELLNESS REP SR**: those 2 things go hand in hand with wellness. National wellness committee CFMS- overlap with advocacy, wellness, professionalism. There is room in our wellness committee to meet with people working on professionalism task force
   c. **PRESIDENT**: position is still being built. Next year, would be a trial basis.

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.2. MSA Exec Speed Dating: December 13, 12pm - location TBD
   a. Elections are coming up in spring. Hoping to better inform people about the jobs (not just the glamor!). Will send out info for the Dec. 13th meeting. 1st, 2nd, 3rd years are all eligible.

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1. **Member Reports & Business (10 min.)
   1. **HSSA Rep**– IPESCG member to come to program town hall meeting – interest?
a. **Junior HSSA REP**: we have been offered representation from the interprofessional education student collaborative group member to come to a program town hall meeting. To talk about IntD. Is IntD something you find useful in the 2022 class?

b. **VP EDUCATION**: check with HSSA reps from last year, they might have some information

c. **PRESIDENT**: Really important b/c Int D changes every year based on feedback

1. **Question Period (4 min.)**
   a. **VP EXTERNAL**: every month, she does a teleconference with diff school CFMS reps. If you want her to disseminate anything nationally, let her know. Or if you want any specific information, she can ask those questions at the monthly conferences.
   b. **PAST PRESIDENT**: With the vote passed for unrestricted Indigenous quota, does this help encourage other schools to implement a similar unrestricted cap? Might be useful to explore this
      i. **PRESIDENT**: It’s good to share good policies and take inspiration between schools. Talk to your peers about it

2. **Adjournment (2 min.)**
   a. Motion to adjourn passed unanimously.