2018/2019 MSA Council AGM #8 - Meeting Minutes
Monday, March 25, 2019
5:00pm – 6:50pm, ECHA 2-490

1. Chair’s Business (3 min.)
   1. Call to order
   2. Territory Acknowledgement
   3. Attendance
      1. ABSENT: ACFP rep, Alumni Junior Rep, Year 2 Class Rep, Year 3 Class Rep, Year 4 Class Rep, Facilities Rep Senior, HSSA Junior, GAAC Junior, Professionalism Senior, Health & Wellness Senior, Health & Wellness Junior, SOCOM Senior, AMSCAR Officer, Affair of the Heart Officer, CFMS Officer, Edmonton Manual Officer, Orientation Officers
4. Next & Final Meeting Date! – April 15, 2019 – KATZ 1080
5. Call to approve last meeting’s minutes
   1. Approved Paul Barber, seconded by Emily
   2. 2018/2019 MSA Council Meeting #7 Minutes (see supplemental item A1)

1. Guest Speaker: Rebecca Taylor (SU Governance) – 5:00 – 5:45pm
   1. Creative Problem Solving

Food Served + Break!

1. Executive Reports (15 minutes)

   1. PRESIDENT
      Memorandum of Understanding with IMDSA (Indigenous Medical Dental Students’ Association) (see supplemental item B2)
      1. Memorandum created to coordinate advocacy
      2. Memorandum reviewed
         a. Commitments
            i. Storage space in ECHA
            ii. Indigenous gathering space
            iii. Local officer of indigenous health
               1. Nic and Brittany for the class of 2022
         b. Equity Diversity and Inclusion Committee application submitted by president
         c. MSA Website
         d. Club initiatives
            i. Promote collaboration
e. IMDSA will provide resources and input to allow for more effective advocacy
f. Three Year Plan is to find additional ways to collaborate towards the TRC calls for Action
   i. Mindful of membership responsibilities and roles
g. Term is 4 years long, review of memorandum will occur at 2 year point

3. Voting will be done during the next meeting
4. Questions
   a. **Community Health Senior** Is a one year assessment more reasonable, why was a two year review decided on?
   b. **MSA President** Assessment is mandatory, the time frame of which is not set in stone.
   c. **2020 MSA President**, keep the assessment window open and flexible.
   d. **VP Admin** seconded **2020 MSA President**’s suggestion.
   e. **Past President**: How to resolve disputes and allow both sides platforms and opportunity to voice concerns

2. **VP Community engagement**
   a. Indigenous gathering space MSB 2-02, room owned by MSA that was not being used
      i. The IHIP will now be using this room for indigenous students to increase visibility and promote their culture
      ii. The room has been furnished and painted (presented during 2019 MMI weekend and 2018 Indigenous orientation)
      iii. The space is currently being used for various purposes
      iv. Faculty doesn’t believe this space is enough

2. **Executive Business (20 minutes)**

1. **VP FINANCE**
   i. Budget Surplus & Budget Reports *(see supplemental item C3)*
      a) Overview
         i) We have a large surplus (unexpected funding received)
            1) We have $66K, how to use
               (a) UpToDate account for all MSA medical students would cost $5000/year. Access would be through medsis or assess.med. There will be annual renewal for UptoDate use
(b) Subsidized UpToDate accounts (more expensive)

ii) We are in good position

iii) Still waiting on receipts being submitted

iv) b) Questions

i) O Week has their own chequing account for sponsorships and funding independent of MSA finances

ii) Chantelle: Can we get UptoDate integrated through library.ualberta

iii) Sports Rep: Will people who have UpToDate currently be reimbursed or refunded for their subscriptions

iv) Community Health Senior: Should we implement this when the year is over, so that students with existing UpToDate accounts can be involved after their current account is expired?

v) 2020 VP Finance: Should we consider a 4-year subscription for students?

vi) Alex: Might be useful to still poll the students and get data on how many students will be benefited by the proposal, especially since students who have just bought UpToDate may feel disadvantaged by the now ‘free’ access.

vii) Past President: Reimbursement or some benefit for students that have already purchased a membership.

viii) Conduct a survey to assess who already has Up To Date to improve messaging and have data to reinforce the decision to buy

c) MOTION to approve 2018/2019 budget surplus spending for UpToDate (~$5000.00) by the VP Finance with due process for student messaging. 4 year term with annual review of MSA Exec and MSA Council.

i) Motion passes with majority. No abstentions.

2. VP ADMIN

Constitution Changes – Introduction & First Read (see supplemental item D4) Being Voted in April 15.

1. Environmental sustainability Sr Officer position change from elected to appointed

2. Facilities reps no longer needs to be one male one female

3. New VP Wellness, now executive team is 8 people, to deal with ties, the exec team has 1 business day to revote, if still a tie, revote after 5 business days

4. Changing VP admin to VP operations
a. Better reflect the roles and decrease confusion
5. Health sciences rep to act as liaison
6. Student Health and Wellness updated and included in the constitution
7. Community Health Reps added to constitution, removal of
8. Savings account, MSA funds should ensure non-profit status (in case of auditing), however having a GIC does not go against this and is beneficial
   a. All funds generated will be used towards student investment
9. Standing committee deadline moved to April 1
10. AMSCAR reports to VP Wellness instead of VP Affairs
11. Remove $1000 loan to MedNite from constitution but still provide appropriate support
12. VP wellness needs to be ratified
   a. If the VP position is not approved, responsibilities will revert to previous members in executive committee

1. **Member Reports & Business (4 min.)**

   1. **HSSA Representative**
      
      Interprofessional Shadowing Pilot *(see supplemental item E5)*
      1. Changes to IntD - Survey given to the 2019s to determine what they would like to see in the future
         a. New IntD workflow is shown which will carry IntD throughout 4 years of education
            i. Goal to reduce busy work in 1st year
            ii. Only new incoming students will be affected by IntD
         b. InterD shadowing pilot

1. **Question Period (4 min.)**
2. **Adjournment (2 min.)**
   a. Motion to Adjourn: Thomas and

3. **Transitioning Time!**
1. Transition Manual for MSA Council *(see supplemental item F6)*