2019/2020 MSA Council Meeting #1 - Agenda
Monday, September 9, 2019
12:00PM – 12:50PM, KATZ 1-080

A. Chair’s Business (3 min.)
1. Call to order
2. Territory Acknowledgement
3. Attendance
4. Next Meeting Date – October 7, 2019 (KATZ 1-080 @ 12pm)
5. Call to approve last meeting’s minutes
   i. 2018/2019 MSA Council Meeting #8 Minutes – see supplemental item A1

B. Executive Reports
1. PRESIDENT (4 min.)
   i. Welcome.
      1. Motion to approve, VP Community Engagement
      2. Motion to approve agenda, Class Rep 2022
      3. Class Rep 2022: Length of Thursday Pilot Project. President: Thursdays off are officially off for MSK for the pilot, in other blocks it isn’t mandated but dependent on work with block coordinators.
      4. Alumni Sr: LCE Changes? President: LCE changed from 8 to 6 mandatory, all but first LCE sessions are self-scheduled

Changes to MSA equipment rental – see supplemental item B2
   ii. Policy regarding MSA equipment rental wasn’t formalized in the past, now it has been by Execs Bylaw VI
      1. Alumni Sr: What happens with the funds raised with rentals? President: Based on the amount of revenue raised we will determine what is feasible for the funds to be used on.
      2. Class Rep: Who is responsible for rental coordination? President: MSA Exec, majority of MSA Execs need to approve rental (minimum 5 out of 8)
      4. Alumni Sr: Add an amendment regarding where the allocation of funds generated? Can some of the funds be used for replacement of equipment? President: Great ideas, we’ll add an amendment.
      5. VP Wellness: Is there a specific person to lead the approval of rentals? President: President will take the lead for approval of rentals among the Exec team.
      6. Archivist Sr: Is there a list of all equipment available for rental? President: A list hasn’t formally been made yet.

2. VP EDUCATION (6 min.)
i. Discussion around integrating O-Week into a committee that works alongside MSA Executive and Council
   1. President: Thank you OWeek Team and SOCOM for running a great OWeek. Friction between certain stakeholders that were a part of OWeek, will see how that plays out. If we have an MSA Committee as well as a OWeek Team to ensure effective communications between faculty, OWeek Team and MSA. Voting on this will be done on a later date

3. VP FINANCE (10 min)
   i. Budget presentation for the 2019/2020 academic year – see supplemental item C3
   ii. Two components of budget:
       1. Revenue is coming from MSA fees (~2/3) and honorarium (~1/3)
       2. Expenses: faculty co-funded, MSA committees (initiatives and MSA clubs) and operational costs
       3. Largest change in budget is due to increase in expenses due to UptoDate subscription. The cost is split 50-50 split with the faculty. It accounts for 34% of MSA budget.
       4. Increase in Admin costs, due to new VP Wellness position.
       5. Comparison to Past Years. Last year Daphne aimed for a significant deficit (to compensate for long term surplus) but with increase sponsorships, 2018-2019 ended in surplus. This year VP Finance is aiming for a more significant deficit (~$1500 increase in deficit, from roughly 17,000 to $18,500)
       6. Class Rep 2022: What are the graduation funds used for? VP Finance: MSA funds are matched by Faculty. Talk to Grad Reps to get a clearer picture.

C. Executive Business
   1. PRESIDENT MOVE to approve the policy regarding MSA equipment rental – see supplemental item B2 (5 min)
   2. VP FINANCE MOVE to approve the policy regarding the 2019/2020 budget – see supplemental item C3 (5 min)
      i. Motion to Approve Budget: Class Rep 2022 and GAAC (Sr)

D. Member Reports & Business (5 min.)
   1. Sr. AMA Rep (Proxy: Jenny Li)
      Three vacant AMA Committee Positions that need applicants. PFSP Advisory, Informatics Committee and Bylaw Committee
      - Health and Wellness Reps have been asked to join the PFSP Advisory Committee
      - Informatics and Bylaw Committees doesn’t have any members yet.
      - Two ways to get members for these committees, AMA Rep (Sr) picks based on candidates or MSA overall votes for candidates. What would work best?
      - President: AMA Rep Sr would have the best idea.
E. Question Period (4 min.)
   1. VP Operations: Any feedback regarding meetings?
F. Adjournment (2 min.)
   1. Motion: GAAC (Sr)