1. Introduction

The mandate of the Postgraduate Medical Education Quota and Allocation of Training Positions Committee (QAPC) is to ensure that residency programs are producing the right mix, distribution and number of physicians to meet the societal needs for Northern Alberta (Future of Medical Education in Canada- Postgraduate Project (FMEC-PG) Recommendation #1.) This is guided by the size of the graduating University of Alberta MD program class. This requires continual adjustment of the positions in each training program. The committee works in partnership with its key stakeholders to address the diverse health needs of persons and communities.

Our guiding principles are as follows:

The University of Alberta strives to:

i. Ensure excellence in Postgraduate Medical Education across a broad spectrum of disciplines
ii. Graduate physicians who have knowledge and skills to meet health needs of Albertans

iii. Allocate residency positions in a fair and transparent manner, and in consideration of interests of these stakeholders:

- Patients and families in Alberta
- Alberta Health
- Alberta Health Services - residents as critical providers of clinical service
- Qualified medical school graduates - Societal accountability to ensure they obtain training positions
- Local, provincial, and pan-Canadian needs - to support the correct number and types of physicians to reflect our community and its diversity

2. **Responsibilities and Reporting**

2.1. The committee is advisory to the Associate Dean, PGME, hereafter referred as Associate Dean.

2.2. The committee reviews and determines annually the distribution of residency positions for the Canadian Resident Matching Service (CaRMS) PGY1 match.

2.3. The committee considers requests for changes in annual program quota.

2.4. Committee activity is reported yearly to the PGME Committee by the Associate Dean.

3. **Committee Composition**

3.1. The Associate Dean serves as the Chair.

3.2. The committee consists of:

   3.2.1. Six to seven general faculty members
   3.2.2. One representative of Alberta Health
   3.2.3. One representative of the College of Physicians and Surgeons of Alberta (CPSA)

4. **Process and Procedures**

4.1. The committee meets annually at the call of the Chair.

4.2. Prior to the meeting the Chair invites program directors to submit changes from the previous year’s quotas.

4.3. Requests to change the quota must be accompanied by an examination of workforce planning relative to the appropriate geographical distribution of specialists i.e. municipal, regional, provincial, national, as well as the resources required to oversee the program.

4.4. The committee also considers the anticipated size of the graduating MD class at the University of Alberta in its determination.

5. **Appointment and Renewal Process**

5.1. General faculty members are invited by the Chair for a two year appointment.

5.2. Term for general faculty members are renewable twice for a total of 6 years.

5.3. Conflicts of interest may be reasons for a failed reappointment.
5.4. General faculty members may be current or past program directors or senior, experienced faculty who are appointed with the clear understanding that they do not represent individual Departmental or Program interests.

5.5. The representatives from Alberta Health and the CPSA are chosen by their organizations; the duration of their appointment is at their discretion.

6. **U of A PGY1 Match Guidelines**

6.1. *CaRMS PGY1 Canadian Medical Graduate (CMG) match guidelines*

6.1.1. Applicants: Canadian citizens with MD training from (Liaison Committee on Medical Education-Committee on Accreditation of Canadian Medical Schools (LCME-CACMS) accredited medical schools and funded by Alberta Health

6.1.2. Program capacity guidelines:

6.1.2.1. PGME offers 10% more entry level CaRMS positions than the graduating MD class size

6.1.2.2. Family Medicine positions = 45%-50% of graduating MD class

6.1.2.2.1. 20-25% of positions to rural sites

6.1.2.3. Program capacity considerations:

6.1.2.3.1. Number of available teachers

6.1.2.3.2. Rotation pinch-points: those that are limited in their capacity to accept learners

6.1.2.3.3. Optimize experience of the learner – consider total # learners

6.1.2.3.4. Service requirements of AHS

6.1.2.3.5. Job availability

6.1.2.3.6. Program accreditation status

6.2. *CaRMS PGY1 Alberta International Medical Graduate (AIMG) match guidelines*

6.2.1. Capped at 20 positions at University of Alberta

6.2.2. Applicants must meet AIMG eligibility criteria AND be either Canadian citizen or Permanent Resident of Canada

6.2.3. Those eligible for AIMG can apply for PGY1 Main Residency Match through CaRMS

6.2.4. Matched candidates complete at least 10 weeks of Externship

6.2.4.1. Residency training can begin only after successful completion of externship

6.2.5. Position allocation

6.2.5.1. Ten (50%) to Family Medicine

6.2.5.2. Seven (35%) to generalist Royal College programs

6.2.5.2.1. Anesthesiology and Pain Medicine

6.2.5.2.2. Internal Medicine

6.2.5.2.3. Neurology

6.2.5.2.4. Pediatrics

6.2.5.2.5. Psychiatry
6.2.5.2.6. Public Health & Preventive Medicine
6.2.5.3. Three (15%) positions to non-generalist or lab medicine specialties

7. Quota Guidelines for other Programs

7.1. Enhanced Skills quota guidelines

7.1.1. 20-30% of current PGY2 Family Medicine positions

7.2. Pediatrics Subspecialty Match

7.2.1. Equals the number PGY3 Pediatrics positions

7.2.2. Eligible Programs

7.2.2.1. Cardiology
7.2.2.2. Critical Care Medicine
7.2.2.3. Developmental Pediatrics
7.2.2.4. Emergency Medicine
7.2.2.5. Endocrinology
7.2.2.6. Gastroenterology
7.2.2.7. Hematology Oncology
7.2.2.8. Infectious Disease
7.2.2.9. Neonatology
7.2.2.10. Nephrology
7.2.2.11. Respiratory

7.3. Medical Subspecialty Match

7.3.1. Equals number of PGY3 Internal Medicine positions

7.3.2. Eligible Programs

7.3.2.1. Cardiology
7.3.2.2. Critical Care Medicine
7.3.2.3. Endocrinology and Metabolism
7.3.2.4. Gastroenterology
7.3.2.5. General Internal Medicine
7.3.2.6. Hematology
7.3.2.7. Infectious Diseases
7.3.2.8. Medical Oncology
7.3.2.9. Nephrology
7.3.2.10. Occupational Medicine
7.3.2.11. Respiratory
7.3.2.12. Rheumatology