

2015/2016 MSA Council Meeting #3 - Minutes

Monday, November 2, 2015

12:00pm-12:50pm, KATZ 1-080

A. Speaker's Business (5 min.)

1. Call to order - Meeting called to order at 12:02pm
2. Attendance
3. Next Meeting Date - *December 7, 2015 (KATZ 1-080)*

B. Executive Reports (30 min.)

1. **PRESIDENT** Professionalism and Role-performance speech.
There have been several occasions where people have not been performing as expected (eg. not submitting reports, planning low quality events or not planning them at all). This is utterly irresponsible and reflects poorly on all of us, both students and faculty. We are moving towards stricter enforcement, and there will be consequences. This is like performing in school, you are held accountable and poor performance is grounds for professionalism concerns. The whole executive has to meet with faculty to do damage control and this is an unfair burden. This is a recurrent issue and may involve meeting with Professionalism Reps, Dr. Lewis, etc. If you are struggling with fulfilling your commitment, come talk to President/execs early. If you are not comfortable approaching execs, go to LAW Office.
2. **PRESIDENT/HSSA SENIOR** move that MSA Council move *in camera*.
 - i. Motion carried.
3. **COMMUNICATION SR./COMMUNICATIONS JR.** move to extend discussion by 10 minutes.
 - i. Motion carried.
4. **YEAR 2 CLASS REPRESENTATIVE/VP EDUCATION** move that MSA Council move *ex camera*.
 - i. Motion carried.
5. **PRESIDENT** Loan Discussion (previous in camera session)
 - i. Late Addition: "Due to the confidential nature of some of the things discussed during this meeting, a motion was passed to move the conversation In Camera. These discussion were surrounding the MSA's policy on loans to student initiatives. Upon further discussion with members of Faculty, and the MSA executive, a summary of discussion, alongside a detailed report of any changes to policies or codes of conduct of the MSA will be released with next meeting's minutes"
6. Information Items - *See below*

- i. Provided Reports: VP Administration Report, VP Community Engagement Report, VP Finance Report, President Report, VP Education Report
- ii. Missing Reports: VP External, VP Student Affairs

C. Executive Business (5 min.)

1. **PRESIDENT** Discussion Item

- i. Allowing other insurance companies (other than MD Management) come present to MSA Students.
 1. Should insurance companies other than MD Financial be able to present to students?
 2. **PAC CHAIR** Since talks are optional, other companies should be allowed to present
 3. Need to confirm policy on this matter
 4. Vote is unanimously "Yes"

D. Member Reports & Business

1. Information Items - *See below*

- i. Provided Reports: ACFP Rep., AMA Rep. Jr., Communications Officers Sr., Community Health Reps. Sr., Community Health Reps. Jr., Facilities Reps. Sr., Facilities Reps. Jr., HSSA Sr., HSSA Jr., Health and Wellness Sr., PAC Char, Professionalism Jr., Sports Reps., Year 1 Class Rep., Year 2 Class Rep., SOCOM Sr., Orientation Week, Health and Wellness Reps. Jr., Past President, AMA Rep. Sr., AMSCAR Rep., Edmonton Manual Rep., Archivists Sr., Professionalism Reps., Sr., SHINE Rep. Sr., SHINE Rep. Jr., Communications Officers Jr.,
- ii. Missing Reports: CFMS Sr., Year 3 Class Rep., Year 4 Class Rep.

E. Adjournment (5 min.)

1. Attendance
(<https://docs.google.com/a/uAlberta.ca/spreadsheets/d/1on5AEmMTgWDOgWfYAHEOIA0hM2ZPcy2sdlSil0WJHbk/edit?usp=sharing>)
2. Meeting adjourned at 12:50pm

Late Additions

2015/2016 MSA Councilor Report #1

Name(s): Helya Aghazadeh

Position: VP Student Affairs

Date: November 2, 2015

1. State your goals for the academic year and your progress thus far (*i.e.* not started, in progress, or complete).

To formulate, approve, and implement a new and integrated Club's policy within the MSA. This goal is currently in progress. The policy has been drawn up and approved and is currently being implemented. Any necessary changes to the policy will be made as we move through the school year.

2. Review your position description in the MSA Constitution, [here](#).

- *I attend several various meetings with faculty and other MSA executive members on a regular basis (at least weekly, and often more than once per week)*
- *I have updated the MSA's registration as a Faculty Association within the SGS at UofA.*
- *My name serves as at least partial authorization for the expenditure of funds from the accounts of the MSA and I often sign off on cheques*
- *I am responsible for the MD ambassadors program and will help in the selection of new leaders along with current leaders*
- *I have applied for the re-registration of our external insurance through HIROC*
- *I direct and supervise the Student Initiatives and Clubs systems and (with the help of the VP Admin and President) have created a new MSA Clubs Policy that is being implemented this year*

3. List any meetings you have attended between August 1 and November 1 and describe, in general terms, the purpose and your contribution.

- *COFA meetings à representing the MSA*
- *3 Meetings with MSA President and Dr. Hillier à student representative*
- *2 Meetings between MSA exec and Dr. Fedorak à student representative*
- *Party Like a Pro debrief à MSA representative*

4. Describe any challenges, if any, you've experienced in your role thus far and how you resolved or plan to resolve them. Do you require any assistance?

It's been hard getting students to adhere to the new clubs policy, as expected; however, it is slowly getting better with the help of an awesome exec team! :D

2015/2016 MSA Councilor Report #1

Name(s): Brendan Morgan

Position: MSA VP External

Date: November 2, 2015

1. State your goals for the academic year and your progress thus far (i.e. not started, in progress, or complete).

My main goal for this year was to create an AGM Planning Committee and place a bid to host the CFMS AGM here in Edmonton in September of 2016. So far, the committee has been formed and had several meetings. We have begun seeking sponsorship for local and provincial partners and have already secured \$15,000. We are currently in the process of deciding on a venue that will both meet the needs of the conference delegates and showcase the best that Edmonton has to offer. We are also in the process of gathering support letters from the dean, the mayor, the premier and other important offices within Edmonton and Albertan education and healthcare. The bid is due on December 5, 2015, and if successful, we are very excited to host.

2. Review your position description in the MSA Constitution, [here](#).

I organized the delegation to the CFMS AGM and made a presentation to first years about the role of the CFMS. I will not organize the CFMS SGM delegation until the spring semester. I have been attending COFA Advocacy meetings and MD Deans Meetings at the president's request. I have been using the Steth, and, when appropriate, either social media or direct emails to let students know about external opportunities. I have recently contacted the External Affairs Committee to set up a first meeting. Future VP Exts should consider doing this earlier in September or October.

3. List any meetings you have attended between August 1 and November 1 and describe, in general terms, the purpose and your contribution.

Sept 2 – CFMS Reps Meeting – discuss goals and plans for the coming year.

Oct 5 – MSA Feedback Forum – discuss goals and roles of MSA with deans.

Oct 27 – MD Deans Meeting – discuss goals and issues with other student associations in FoMD, with dean representatives present.

Aug 25, Oct 30 – COFA Advocacy Working Group – collaborate between UofA SUs for student advocacy..

Weekly MSA Exec Meetings

4. Describe any challenges, if any, you've experienced in your role thus far and how you resolved or plan to resolve them. Do you require any assistance?

The major issues I have had so far are keeping up communication while attending PNME. I felt like I had a lot of work to do to catch up upon returning to Edmonton. I certainly wouldn't dissuade a councilor from pursuing electives like this (I would actively encourage it); however, I would coach future MSA councilors that it is important to stay on top of the workload while they

are away on elective. Time constraints only become more difficult as September ends, and trying to catch up can be difficult.