University Delegates WebEx Meeting
February 5, 2015 – 12:30-1:30pm EDT
CIHR Room 10-219, Ottawa, Ontario

Participants

Chair: Jennifer O'Donoughue, Executive Director, Reforms Implementation

Members:
- Deborah Anderson, University of Saskatchewan
- Nicole Baillet (for Ranjana Bird), University of Northern British Columbia
- Christian Baron, Université de Montréal
- Shari Baum, McGill University
- Lionel Berthoux, Université du Québec à Trois-Rivières
- Lara Boyd, University of British Columbia
- Janet Bryanton, University of Prince Edward Island
- Dean Care, Brandon University
- Peter Cattini, University of Manitoba
- Penny D’Agnone (for Lesley Brown), University of Lethbridge
- Réjean Dubuc, Université du Québec à Montréal
- Denise Figlewicz, University of Western Ontario
- Mark Filiaggi, Dalhousie University
- John Fisher, Queen’s University
- Norbert Haunerland, Simon Fraser University
- Michael Hayes, University of Victoria
- Marilyn Hodgins, University of New Brunswick
- Cezar Khursigara (for Joseph Lam, University of Guelph)
- Richard Isnor, St. Francis Xavier University
- Shanthi Johnson, University of Regina
- Richard Leduc, Université de Sherbrooke
- Rod McCormick, Thompson Rivers University
- Jennifer McGrath, Concordia University
- Cindi Morshead, University of Toronto
- Joaquin Ortega (for Lori Burrows), McMaster University
- Stephen Perry, Wilfrid Laurier University
- Marc Pouliot, Université Laval
- David Rose, University of Waterloo
- Joanne Simala (for Richard Wozniak), University of Alberta
- Otis Vacratsis, University of Windsor
- Gerald Zamponi, University of Calgary

Institution staff:
- Kristina Arseneau, Queen’s University
- Jean-Philippe Marquis, Université Laval
- Josie Reed, Brock University
- Jessica Vaisica, York University

Regrets:
- Robert Bertolo, Memorial University of Newfoundland
- Ranjana Bird, University of Northern British Columbia
- Lesley Brown, University of Lethbridge
- Lori Burrows, McMaster University
- Michael Buschmann, Ecole Polytechnique Montréal
- Estelle Chamoux, Bishop’s University
- Faith Donald, Ryerson University
- Bareket Falk, Brock University
- Karen Grant, Mount Allison University
- Dale Keefe, Cape Breton University
- Shawn Hayley, Carleton University Joseph Lam, University of Guelph
- Julian Little, University of Ottawa
- Michael Owen, University of Ontario Institute of Technology Brenda Smith-Chant, Trent University
- Lauren Sergio, York University
- Chris Shields, Acadia University
- Peter Twohig, Saint Mary’s University
- Elaine Wiersma, Lakehead University
- Richard Wozniak, University of Alberta
- Nancy Young, Laurentian University
Welcome Message
The Chair called the meeting to order at 12:30 p.m. EDT and welcomed the University Delegates (UDs) to the WebEx meeting.

Members were informed that the results of the Fall 2013 Knowledge Synthesis Pilot are now posted on the CIHR website.

1. Transitional OOGP Update
Peggy Borbey provided an update on the Transitional Open Operating Grants Program. The deadline to complete a Biosketch CV is March 2, 2015.

2. Changes to the Institutes
Kelly VanKoughnet provided an update on the changes to the institutes. Governing Council made some decisions and directed CIHR to take actions with respect to 4 streams of work:

1. The financial framework was discussed. The overall budget for institute investment remains the same, which is a total of $55.9 million. However, instead of it being broken down $8.6Mx13, it is now being broken down $4.3Mx13, where the rest is being put in a common fund. Each institute has $4.3M to make decisions in the context of their interest. The common fund is a way for CIHR to make decisions internally with the 13 Scientific Directors. It will be co-owned by the 13 SDs as part of Science Council. There will be monitoring by Governing Council.
2. CIHR is reorganizing the reporting relationships and how those who are supporting the institutes work within CIHR. The goal is to have more integrated knowledge about each institute.
3. Governing Council requested that CIHR reviews the Institute Advisory Board structure and develops a model where institute advice is being provided to more than one institute. CIHR continues to determine the best structure going forward.
4. CIHR will develop a method to evaluate institutes. The working group will look at how to frame performance (has the institute achieved what they wanted to achieve), and also relevance (when and why an institute would be created or dissolved).
Discussion

One member asked which criteria would be used to determine the uses of the common fund. CIHR are currently working on the criteria. CIHR is looking into an annualized process which will be fed by environmental scans, data from open programs, etc.

3. Integrating Open Legacy Programs

Peggy Borbey informed members on the integration of the Open Legacy Programs at CIHR. In addition to the Open Operating Grant Program, CIHR has other Legacy Open Programs that will be integrated into the Foundation and Project Schemes.

Questions from the presentation:

- If someone has been awarded a Phase I POP in 2015, what happens when they want to apply for a Phase II POP? Members were informed this would now fall into the Open Project Grants.
- Will there be a salary award component of Foundation grants to New Investigators? Members were informed that there is no salary award in the Foundation grant, since it is an operating fund.

4. College of Reviewers

Adrian Mota provided an update on the College of Reviewers. The process for validating the existing peer review members has been completed for a cohort of people. CIHR will begin to enroll College members in the coming months by using a phased-in approach. The terms and conditions are nearly completed and will be ready for a Spring launch. CIHR is looking a number of targeted recruitment approaches which will be developed to address areas where there are gaps in reviewer expertise. CIHR is looking for senior leaders from various research communities to act as Expertise Cluster Leads.

Discussion:

- One member asked when institutions will be approached to submit names. The first wave of recruitment is based on current and recently active reviewers. CIHR will then approach institutions for more nominations.
- One member asked to what extent the College will be in place to evaluate the Foundation Phase 2 proposals. The College will not be in place for the Stage 2 Foundation Scheme.
- One member asked if existing Chairs and SOs will be contacted. Yes, the first wave will include the recruitment of Chairs and SOs.
- One member asked if the current list of reviewers will be directly transferred over to the College. We are considering our current pool of people, but it will not be a direct transfer of the current list of reviewers. We will go through a process to evaluate the quality of each reviewer.
- One member asked if a College member will be excluded from taking part in evaluating a competition in which he/she has applied. CIHR will look at this in the context of the College and policies. In Stage 2 of the Foundation Scheme, no applicant will act as a reviewer.
- One member asked if there will be a mechanism in place to train new reviewers. Yes, CIHR is focused on training reviewers in the College. The College will have
a training curriculum for both new and existing members. We are looking to build a mentorship component.

5. Institution Engagement

Jennifer O’Donoughue provided an update on institution engagement. CIHR has begun the cross Canada tour to meet with research institutions. Six visits have been completed. The UDAs and research offices have been thanked for supporting the institution visits. The topics of the meetings include: Changes to the Institutes, Reforms to the Open Programs, and CIHR’s New Strategic Plan (Roadmap II). The discussions have been going well and we have received many different types of questions. The meetings will continue and the schedule is on CIHR’s website.

Discussion:
− One member raised the issue regarding PIs not having enough space, especially if they are combining more than 1 grant. CIHR will monitor the character limits in different sections to make sure there is enough room.
− One member asked if someone is eligible for the second round if they fail in the current Foundation competition. Yes, they are eligible. We are asking that applicants take a look at the kind of feedback they received from reviewers and making sure they should submit an application right away or to a different competition.

Adjournment
Members were reminded that nominations and self-nominations can be submitted to fill the current vacancy on the UDEC. Members can contact the UD Mailbox for questions and nominations.

The Chair thanked everyone for their participation and adjourned the meeting at 1:20 p.m. EST.