Overview
The Post-Secondary Learning Act of Alberta gives General Faculties Council (GFC) responsibility, subject to the authority of the Board of Governors, over “academic affairs” (Section 26(1)). Faculty councils “may determine the programs of study for which the faculty is established” (Section 29(1)). In addition, “a faculty council may delegate any of its powers, duties and functions under this act as it sees fit and may prescribe conditions governing the exercise or performance of any delegated power, duty or function, including the power of sub-delegation (Section 29(3)).”

Acknowledging the mission and vision of the Faculty of Medicine & Dentistry, Faculty Council and the dean assign the MD Curriculum & Program Committee (MDCPC) the responsibility to ensure the coordination of all academic elements of, supports for, and overall direction of the MD Program. The MD Curriculum & Program Committee oversees the overall design, management and evaluation of a coherent and coordinated curriculum.

The Physicianship Thread Lead Sub-Committee operates as a standing sub-committee of the MD Curriculum and Program Committee with delegated responsibility for the four Physicianship courses in the MD Program.

Purpose
Reporting to the MD Curriculum and Program Committee, the purpose of the Physicianship Thread Lead Sub-Committee is to enable the coordinated and collaborative implementation of the Physicianship curriculum through integrated representation of the various medical disciplines, in order to provide students with a comprehensive foundation in the knowledge, skills and attitudes that are essential to effective, efficient and socially accountable patient care.

POLICY
RESPONSIBILITIES

a. Curricular Content and Delivery
   i. To ensure delivery of the Physicianship curriculum is based on outcomes-based educational objectives that guide the curriculum and provide the basis for evaluating curricular effectiveness.
   ii. To provide advice to the MD Curriculum & Program Committee on proposed changes to and innovations in the curriculum with respect to Physicianship.
   iii. To establish working groups as needed to examine issues of interest related to the Physicianship curriculum. Such working groups report their findings to the Physicianship Thread Lead Sub-Committee for deliberation and possible incorporation into future planning.

b. Evaluation of Student Performance, Course Performance and Other Outcomes
   i. To share data related to the progress of students in the pre-clerkship phase of the program, identify students in difficulty, regarding extra work and/or remediation for individual students in difficulty. This
occurs during the in-camera portion of each meeting. The pre-clerkship coordinators work together with the director of professionalism and coordinator of academic mentoring and remediation to plan and implement extra work and/or remediation.

ii. To contribute to the MD Curriculum and Program Committee’s monitoring of overall student achievement of the Physicianship objectives.

iii. To review and respond to outcome data as made available from time to time by the MD Curriculum and Program Committee or other sources, or as may be collected by the committee itself.

iv. To respond to updates, from time to time, from each thread lead as well as course coordinator about issues arising in their theme as related to Physicianship, and plans for change, and to provide advice where appropriate to the course coordinators.

c. Communication and Collaboration

i. To facilitate the orientation and education of committee members with respect to program policy and practice.

ii. To serve as an information conduit between UME leadership, the thread leads, the student body and teaching community at large.

iii. To enable the sharing of best practices, lessons learned and emerging trends among Physicianship courses.

iv. To serve as a sounding board for collegial discussion of members’ program-related ideas and concerns.

v. To receive, consider and, where appropriate, act upon curriculum-related reports from:
   - students
   - thread leads
   - guests and invited speakers

vi. (Via the chair) To report to the MD Curriculum and Program Committee (parent committee) on major decisions that have been implemented and to provide feedback and recommendations to the MD Curriculum and Program Committee as requested.

MEMBERSHIP AND VOTING

Voting Members (30 members)

a. Associate Dean, MD Program
b. Director of Academic Records & Remediation
c. Assistant Dean, Student Affairs
d. First Year Physicianship Coordinator
e. Second Year Physicianship Coordinator
f. Third & Fourth Year Physicianship Coordinator
g. Physicianship Thread Leads
   i. Communication Thread
   ii. Consolidation Thread
   iii. Physical Exam Thread
   iv. Patient Immersion thread
   v. Physicianship Discussion Groups Thread
   vi. Cultural Competency/Safety & Health Equity Thread
   vii. Ethics / Law Thread
viii. Professionalism Thread
ox. Patient Safety Thread
xi. Public Health Thread
xii. Student Physician Wellness Thread
xiii. Longitudinal Clinical Experiences in Family Wellness Thread
xiv. Clinical Reasoning Thread
xv. Career Thread
xvi. Nutrition Thread
xvii. Evidence Based Medicine Thread
h. Director, Arts and Humanities in Health & Medicine
i. Director, Clinical Assessment, MD Program
j. Curriculum Specialist, MD Program
k. Pre-Clerkship Director
l. Clerkship Director
m. two (2) medical student representatives selected by Medical Student Association

Non-Voting Members
a. Physicianship Course Administrator(s)
b. Pre-clerkship Administrative Coordinator(s)
c. Curriculum Coordinator, MD Program
d. Indigenous Health Curriculum Support
e. Library Staff Support
f. Other members, as invited to join the committee at the discretion of the chair

CHAIR
a. Director, Physicianship & Longitudinal Themes

MEETING SCHEDULE AND PROCEDURAL ISSUES
a. The committee meets once per quarter (4 times per year).
b. Quorum requires the presence of the chair or designate, plus 50% of members.
c. Where a voting committee member fails to attend more than 50% of the scheduled meetings over a 12 month period, or is absent for three consecutive meetings, the chair may seek a replacement or request for a new member (if appointed), or request for a by-election (if elected).
d. Generally, decisions are arrived at by consensus following discussion. When consensus is not established and a decision is required, the chair may choose to conduct a vote, with a simple majority deciding the matter. A vote may be conducted during a meeting, provided quorum requirements have been met, or by electronic means.
e. Additional meetings may be called at the discretion of the chair.
f. Agenda and meeting materials will be pre-circulated.
g. Minutes will be kept and pre-circulated before each meeting.
h. The chair only votes in the event of a tie.

i. The chair may request guests to the committee to address specific issues.

DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use. [▲Top]

| MD Curriculum & Program Committee | Ensures the coordination of all academic elements of, supports for, and overall direction of the MD Program. Oversees the overall design, management and evaluation of a coherent and coordinated MD curriculum. |

RELATED LINKS

There are no related links for this policy.

<table>
<thead>
<tr>
<th>APPROVER</th>
<th>STATUS</th>
<th>DATE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MD Curriculum &amp; Program Committee</td>
<td>Approved</td>
<td>7 December 2017</td>
</tr>
</tbody>
</table>