Rupertsland Centre for Métis Research
Research Fellowship
2018-2019 Application Guide

PURPOSE

The primary purpose of the Research Fellowship grant is to encourage Métis studies research. The Rupertsland Centre for Métis Research (RCMR) serves as an expansive academic research program specifically geared toward Métis issues. The goals and objectives of the Research Centre include building research capacity to advance Métis-specific research. The Research Fellowship position will build research capacity for a scholar, as well as advance Métis research. The Research Fellowship grant is intended to support independent research carried out by a scholar.

ELIGIBILITY

A scholar from a university or other postsecondary institution in Canada or elsewhere, or a private scholar, undertaking Métis specific research.

APPLICATION

The researcher must submit a research plan including the headings outlined below. The applicant must also submit a curriculum vita. Please send all relevant documents to rcmr@ualberta.ca. The deadline for submission is August 31, 2018.

RESEARCH PLAN

Please provide your research proposal in sufficient detail under the following headings:

1. Scope and objective of the study
2. Significance and practical importance of the study; its contribution to a field or area of study
3. Contribution of the study in relation to the fulfillment of RCMR mandate
4. Relationship of the study to existing research and related literature
5. Research plan and methods
6. Research budget (cannot exceed $6,000)
7. Research timeline

CONDITION OF HOLDING A GRANT

Grants are made on the understanding that the principal research fellow agrees to observe the specific conditions of the grant, and general policies and procedures of the University of Alberta. RCMR reserves the right to withdraw a grant after due notice if it is found that the conditions are not being observed or if the project no longer seems viable. The researchers and scholars are responsible for the integrity of their work and for upholding the principles of the University of Alberta policies.

RESEARCH FUNDS

The fellowship is set at $6,000 over a one year period. Funds provided must be used in support of research.

Ineligible costs include:

- Cost of travel to attend conferences
- Fees or subscription to attend a conference or presentation
- The grant is not intended to support research for completion of a degree or course requirements.
- Office equipment (computers, photocopiers, scanners, etc.)
- General reference materials and books
- Stipend, income, or honorarium
- Costs incurred before the grant was received

Funds will be transferred to the Researcher through the University of Alberta Research Services Office (RSO). The Research will be required to adhere to the guidelines of holding a Researcher Project as set out by the RSO. The Research fellow must comply with all University and applicable funding agency policies and procedures.
**FINAL REPORT**

A research report must be provided to RCMR by the end of the Fellowship period. The final report will acknowledge the contribution of the Rupertsland Centre for Métis Research. RCMR will have the freedom to publish and produce the final report at its discretion and as it chooses. This may include making the report publicly available on the RCMR website, in print, or other media. On a day deemed convenient to all parties, the Researcher will provide a public presentation of their findings. RCMR contribution should be acknowledged in publications and presentations (talks, conferences, etc.).

**RESEARCH DOCUMENT RETENTION**

RCMR will retain a copy of the Researcher’s primary and secondary sources, including archival documents, literature documents, and other documentation it determines necessary. These documents will form part of RCMR’s research archive. The Researcher permits RCMR to make copies, and electronically upload the source documentation.

**DEADLINE**

The Research Fellow will have 1 year from acceptance and signing of the research fellowship agreement to submit the research final report.

**PERIODIC UPDATES**

RCMR will request a research update after six months of the commencement of the research. The Centre may request periodic updates as deemed necessary.

**FINANCIAL STATEMENT AND REPORTING REQUIREMENTS**

A financial report with itemized statement of expenditures must be submitted to RCMR at the end of the research period.

**PROCEDURE DETAILS**

1. The Principal Researcher must advise RCMR if there are:
a. Any changes to academic status (i.e. retirement, sabbatical, maternity or paternity leave, etc.)

b. Any significant changes to the research that was originally approved

II. The Principal Researcher will submit all required reports and deliverables to the sponsoring institution as per the terms and conditions of the agreement.

RESEARCH AND STUDENT ASSISTANTS

The Research Fellow may hire research and/or student assistants to assist in the research project. Students registered in university programmes may be hired as graduate or undergraduate assistants provided they are employed in accordance with the policies of the university.

SPACE

RCMR is located within the Faculty of Native Studies in Pembina Hall, University of Alberta. If available, the Research Fellow will be provided with a working space in Pembina Hall.