Oversight Board

1. INTRODUCTION TO THE NEUROSCIENCE AND MENTAL HEALTH INSTITUTE
The Neuroscience and Mental Health Institute (NMHI) is a Translational Science Institute (TSI) at the University of Alberta. TSIs are biomedical research and training institutes implemented to accelerate the discovery and application of knowledge to improve the health of Albertans. The objectives of the NMHI are to:

- Develop an environment to support high impact research. Foster research collaborations and partnerships across the academic and health care systems to facilitate the translation of research.
- Build capacity in the NMHI by advocating for and obtaining significant financial support for neuroscience and mental health research.
- Train the next generation of basic and clinical health professionals and scientists.
- Raise the local, provincial, national, and international profile of the NMHI and integrate the NMHI with stakeholders, research partners, the public, and the neuroscience and mental health scientific community.
- Act as a catalyst between high impact research groups in the NMHI to improve success in acquiring operating grants, team grants, and infrastructure funding.

2. PURPOSE
The Oversight Board (OB) provides oversight to the NMHI to ensure it is meeting its mandate as a TSI. The OB broadly defines the strategic direction of the NMHI to ensure its success and sustainability as a University of Alberta TSI.

3. SPECIFIC ROLES OF THE Oversight Board

Strategy
Provide strategic advice and guidance to the Director of the NMHI.

Partnerships and Stakeholder Relations
Identify partners for the NMHI to foster research collaborations and partnerships across our academic and health care system.
Identify fund raising opportunities for follow up by NMHI leadership and University of Alberta advancement offices.

Financial and Operational
Provide fiscal oversight and recommends budget to ensure NMHI sustainability. Identifies potential sources of financial support.
Appoint the Director and approve appointment of Associate Directors.
4. REPORTING AND AUTHORITY LIMITS
TSIs are under the direction of the Dean of the Faculty of Medicine and Dentistry (FoMD). The Dean will annually submit an “Academic Centres and Institutes – Annual Declaration” to the Office of the Provost.

5. MEMBERSHIP
The OB will consist of members internal and external to the University of Alberta. This membership will consist of university leadership and senior officials within Alberta Health Services. Representatives are appointed by the Dean of FoMD and should serve for at least one year.

Dean, FoMD, University of Alberta
Associate Vice-President (Research), University of Alberta
Vice Dean Research, FoMD, University of Alberta
Dean, Faculty of Science, University of Alberta
Dean, Faculty of Rehabilitation Medicine, University of Alberta
Dean, Kinesiology, Sport, and Recreation, University of Alberta
Vice President, System Innovations & Programs, Alberta Health Services
Chair, Basic Science Department, University of Alberta
Chair, Clinical Department, University of Alberta
Director, NMHI (ex officio, non-voting)
Deputy Director, NMHI (ex officio, non-voting)
Director, Operations, NMHI (ex officio, non-voting)

6. MEETINGS
The OB will meet at least twice annually. Members have a responsibility to be available and prepared to participate in annual meeting, email exchanges, and potential conference calls.

7. DECISION MAKING
The Dean of FoMD will consider the advice and recommendations of the OB members; however, final decision-making authority resides with the Dean.

8. LEADERSHIP
The OB meetings are chaired by the Dean of FoMD; in his/her absence, the OB shall designate a meeting chair from among its members.