

# Lister Centre Recreation and Wellness Ambassador Job Description 2016/17



## General Description

The Campus and Community Recreation - Recreation and Wellness Ambassador (RWA) at Lister Centre will primarily work in the area of on-site recreation programming and facility maintenance for the students and staff of this residence. The programs for which the incumbent will be assisting in the delivery of include Residence Engagement Programming and LiveWell Programming for Lister Centre. The RWA will be responsible for programming residence-specific events for those living in Lister Centre. The RWA will act as a liaison between the overall campus-wide Campus and Community Recreation programs and the residents of Lister Centre, keeping the residents informed about Campus and Community Recreation activities with the goal of increasing involvement of all Lister Centre students in Campus and Community Recreation programming. This position provides leadership opportunities in the areas of program coordination and program evaluation. The person holding this position must live in Lister Centre and be in good standing with Residence Services. This position will report to the Campus & Community Recreation - Program Coordinator and be supervised by the Residence Engagement Recreation Facilitator. This position provides the successful applicants with a guaranteed housing spot in Lister Hall.

## Specific Tasks

- Provide support to Campus and Community programming by aiding in program promotion, facilitation, delivery, registrations and result tracking, scheduling, evaluation and event facilitation.
- Assist in the planning and implementation of Campus and Community Recreation Residence Engagement Programs and LiveWell Events.
- Promotion of Campus and Community Recreation programs in conjunction with Residence Services (yoga, ball hockey, etc.).
- Research potential recreational sporting activities, instructional recreation activities, as well as group exercise activities for both students and staff of the residence. Provide program ideas that represent the desire of the Lister Centre residents.
- Facilitate the maintenance of recreation and sport facilities at Lister Centre, including the fitness centre.
- Report to the Campus & Community Recreation – Program Coordinator and Residence Engagement Recreation Facilitator regarding activity supervision and availability.
- Attend training and meetings as required.

## Duration of Position

Appointment Date: September 17, 2016 – April 10, 2017. Approximately 20 hours per month. Some weeks will require more hours than others. Move in is on August 26, 2016.

## Number of Positions Available

Four

## Compensation

An honorarium of \$200 per month will be provided so long as all requirements of the position are met each month. A reference letter will be provided to the Ambassador upon request.

**Application Procedures:**

- Email cover letter and resume to [alberto.bustamante@ualberta.ca](mailto:alberto.bustamante@ualberta.ca). Email is the preferred method of submission

**Deadline for applications is Thursday, September 8, 2016 at 4pm.**

- We thank all interested applicants; however, only those applicants selected for an interview will be contacted.
- For further information, please contact Campus and Community Recreation at 780-492-2555

We actively seek and encourage applications from members of equity-seeking groups, including gender & sexual minorities (including women), persons with (dis)abilities, members of visible minorities, and Aboriginal persons.



**Applications should be forwarded to (email preferred):**

Recreation and Wellness Ambassador Position  
C/o Alberto Bustamante  
Assistant Program Coordinator, Campus and Community Recreation  
Room 2-662N, Van Vliet Centre  
University of Alberta  
Edmonton, Alberta T6G 2H9  
[alberto.bustamante@ualberta.ca](mailto:alberto.bustamante@ualberta.ca)