PROFESSIONAL PRACTICUM REQUIREMENTS FOR INTERNATIONAL PLACEMENTS

ACADEMIC STANDING
Students must be in good academic standing normally with a minimum of 2.7/4.0 (B-) accumulated GPA during the previous year prior to the commencement of the placement.

COMPLETION OF PRE-REQUISITE COURSES
In some cases, students must have successfully completed certain courses or have specific certifications (e.g. CPT; CPR; First Aid) prior to departing for their practicum. Students should be in their final year of their undergraduate program to ensure that they have the required courses for that particular practicum and for graduation.

PREPARATION FOR INTERNATIONAL PLACEMENT
Students must commence preparation at least one year in advance of the desired placement term. Students must meet with the Practicum Instructor and attend the appropriate Placement Orientation Seminar.

SUPPLEMENTARY PERSONAL AND MEDICAL/HEALTH TRAVEL INSURANCE
The student will need to carry his/her own supplemental personal and medical/health insurance for the entire period that they are abroad on placement. This includes coverage to evacuate the student back to Canada via medical transport if necessary; pays foreign hospitals and related medical costs; pays for medical escort (doctor or nurse) to accompany you during evacuation, cover pre-existing medical conditions; allows for cash advances if a doctor or hospital requires immediate payment; pays for the preparation and return of your remains to Canada if you die abroad. The student must show evidence of such medical/health coverage (e.g. a copy of your complete medical/health insurance policy must be submitted). Students will be required to confirm coverage on this website under “Health and Safety”:
http://www.goabroad.ualberta.ca/PreparingToGo/HealthandSafety.aspx

STUDENT CONDUCT/BEHAVIOR DURING PLACEMENT
If a student is required to return to Canada due to personal or professional misconduct, or any other reason that terminates the student’s continuation in the Professional Practicum, he/she is responsible for all associated expenses incurred.

STUDENT RESPONSIBILITY FOR ALL COSTS
Students are responsible for all costs and expenses related to travel, accommodations, visa, supplementary medical/health insurance coverage, immunizations, medical examinations, food, clothing, facsimile charges, long distance phone call charges, internet connection/use charges, and University of Alberta tuition fees.

ACCESS TO INTERNET
Students must have reliable access to a computer, electronic mail and/or facsimile, throughout the placement period, in order to facilitate communication throughout the placement and the completion of written work to be submitted to the Instructor as part of the Professional Practicum.

TRAVEL TO COUNTRIES NOT RECOMMENDED BY UNIVERSITY OF ALBERTA
The U of A (Office of Insurance and Risk Management) conducts travel reviews of countries for medical-related issues, military issues, political issues, etc. In cases where the U of A does not recommend travel to certain countries/areas, the Faculty of Kinesiology, Sport, and Recreation will not approve of the placement.

SECURITY CLEARANCE
Students may be required to have a Security Clearance Check completed, at their own cost, prior to departure for their respective placements. A copy of the security check must be submitted to the Instructor prior to departure. This should be completed approximately one month prior to departure, but note that it may take several weeks for it to be completed by a police agency.
CANADIAN PASSPORT EXPIRY DATE
A student’s passport must be valid for at least 6 months upon return to Canada. This is a policy of the Consular Affairs, Foreign Affairs and International Trade Canada

REGISTER WITH U OF A INTERNATIONAL GO ABROAD
Students must produce confirmation of being registered with U of A International Go Abroad by completing the UAlberta’s UGo Off-Campus Travel Registry and participation in pre-departure orientation: http://www.goabroad.ualberta.ca/PreparingToGo/HealthandSafety.aspx

PLACEMENT CANCELLED BY SPONSORING AGENCY
In the event that the sponsoring agency cancels the student’s Professional Practicum placement after the student arrives, every attempt will be made to find another placement, however, there is no guarantee that another placement in that country/region will be secured for the student for that term.

ATTENDANCE AT PRACTICUM ORIENTATION SEMINAR
Students approved for an international placement must attend the mandatory Practicum Orientation Seminar prior to departure. The seminar will review course expectations, course assignments and professional ethics. Failure to attend will result in a cancellation of the placement.

PLACEMENT APPROVAL
The final decision whether to permit a student’s request for an international placement is determined by the Instructor of the Professional Practicum, Faculty of Kinesiology, Sport, and Recreation.

DOCUMENTATION REQUIRED – CHECKLIST
Students who have been approved for an international placement must provide copies of the following documents prior to departure:

- Passport
- Extended Medical insurance coverage, including emergency medical evacuation
- Visa (from host country) if required
- Security Clearance Check (if required)
- Proof of Vaccinations
- Email or letter accepting you as a Practicum Student from the Agency
- Travel Itinerary (departure return dates, flight numbers, etc.)
- Signed U of A Release of Liability, Waiver of Claims, Assumption of Risks and Indemnity Agreement (available from Practicum Instructor)
- Copy of your Confirmation that you are Registered with Consular Affairs, Government of Canada (Bon Voyage Canada -http://travel.gc.ca/travelling/publications/bon-voyage-but)
- Produce confirmation that you attended a Pre-Departure Orientation – International Education Abroad Session – check the event calendar for sessions being offered
- Download the Education Abroad Student Handbook