FINANCIAL SUPPORT REQUEST (UNDERGRADUATE)
STUDENT CONFERENCE FUND
APPLICATION

IMPORTANT
- You must be in satisfactory academic standing to apply.
- Students applying for the first time during their degree program will be given first priority.
- Available funding at the Associate Dean’s (Undergraduate) discretion, based on budgetary considerations, and may not be available each academic year.
  - $150.00 to attend a conference as a delegate
  - $350.00 to attend a conference and give an oral or poster presentation (support documentation required)
  - Additional funding may be available if you are attending a conference and giving an oral or poster presentation, from the Associate Dean Research. If applicable, this form will be forwarded to that office for consideration on your behalf.
- In order to receive funds you will need to submit original receipts to the Student Services’ Office (e.g., boarding passes, registration, accommodation, etc.).
- Proof of attendance at the conference is required (including confirmation of poster or oral presentation if applicable).

CONFERENCE INFORMATION (attach a printed copy of the Conference’s home page/URL)

Title: __________________________________________

Location: _______________________________________

Rationale for attending: __________________________________________

Are you presenting? (attach a copy of the invitation or acceptance letter)

____________________________

Have you previously received conference funding?  _______________________________

Student’s Signature: ___________________________ Date: _______________

Associate Dean’s Signature: ______________________ Date: _______________

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 33 (c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of program administration by the Faculty of Physical Education and Recreation. Direct any questions about this collection to: UAlberta, Faculty of Physical Education & Recreation, FOIPP Advisor, Room 3-107 Van Vliet Complex, University Hall, Edmonton, AB T6G 2H9 (Phone: 780-492-0720).