Teaching Fellows: Duties & Description

The PLLC Teaching Fellow program is composed of a teaching assistantship and a leadership development program. The teaching assistantship component of this program will be an average of 12 hours per week/192 hours per semester (per the GSA agreement) and includes regular TA duties. The Leadership Development program averages approximately 10 hours a month. These workshops count towards Graduate Professional Development requirement.

There are two ways to participate in the Teaching Fellow Program:

1. Teaching both terms: TA a different interdisciplinary leadership course each term and participate in the Leadership Development program both terms.
2. Teach winter term only: TA Foundations of Leadership in Winter 2020 only and participate in the Leadership Development program both terms.

The Director of Instruction assigns TAs to courses to maximize diversity of discipline, experience, and skills.

Due to the comprehensive training and significant support built into the Teaching Fellow program, applicants do not need have prior teaching or leadership experience to be successful in the role.

WHAT WILL I TEACH?

- **INT D 301 Foundations of Leadership**: An introduction to the scholarly literature on the theory and practice of leadership, course content draws on humanities and social science disciplines to analyze effective leadership. The course uses experiential learning to explore emotional intelligence, cognitive bias, power and privilege, communication, teamwork, and adaptive leadership. [This course is hosted by the Faculty of Arts]

- **INT D 306 Topics in Leadership (TiL)**: This course will explore complex local and global ‘wicked’ problems that require interdisciplinary leadership solutions. Students will explore novel, ecological approaches to leadership to develop innovation strategies that contribute toward solving these complex problems. Prereq INT D 301. Counts toward the Certificate in Interdisciplinary Leadership Studies offered by the School of Business in collaboration with the Peter Lougheed Leadership College. [Faculty of Agricultural, Life and Environmental Sciences]

- **INT D 407 Workshops in Leadership**: Practical leadership skills that generalize across organizational settings, and ethical decision making under constraints (stress, time,
Leading, understanding, influencing, communicating and motivating others in organizations and teams. Topics may include vision, mission, values, leading change, managing teams, organizational culture management (recruiting, socializing, rewarding), and working with boards. Prereq INT D 301. Counts toward the Certificate in Interdisciplinary Leadership Studies offered by the School of Business in collaboration with the Peter Lougheed Leadership College. [Faculty of Business].

- **INT D 406 Innovation, Science and Leadership**: Investigation of the nature and use of evidence and models of scientific inquiry as they apply to theory and research in leadership. Students will work in teams to conduct an interdisciplinary leadership project that involves designing an innovative solution to a collectively identified problem. Prereq INT D 301. Counts toward the Certificate in Interdisciplinary Leadership Studies offered by the School of Business in collaboration with the Peter Lougheed Leadership College. [Faculty of Science]

**HOW IS THE TEACHING FELLOWSHIP DIFFERENT FROM A REGULAR TA POSITION?**

Teaching Fellows participate in a Leadership Development program while they teach; in addition to a two-week intensive teacher training bootcamp, they are supported throughout the program through robust engagement with Lead Instructors and the Director of Instruction.

With the support of the Lead Instructors and the Director of Instruction, Fellows work collaboratively as a cohort to help design innovative experiential learning activities. Fellows meet with the Lead Instructor prior to each class to create these activities, review lesson plans, and discuss challenges. They also meet regularly with the Director of Instruction for Leadership Development workshops.

Students in PLLC courses are organized into forums of 10-12 students and each Fellow is responsible for one forum. Fellows perform regular TA duties for the course --including supporting the Lead Instructor, grading, office hours--with a strong focus on facilitating discussion and delivering experiential learning activities to their forum.

**WHAT ARE MY DUTIES AND RESPONSIBILITIES?**

The duties of the Teaching Fellows include (but are not limited to):

- Course delivery
- Holding weekly office hours
- Meeting as a Teaching Fellow cohort with the Lead Instructor prior to each class meeting
- Grading assignments
- Monitoring online discussion boards
- Leadership Development workshops
WHO WILL I BE WORKING WITH?

Teaching Fellows are part of an instructional team, not independent instructors. Teamwork, collaboration, innovation, and collegiality are defining values of the Teaching Fellow program.

An important guiding principle of PLLC is its interdisciplinary nature. PLLC is committed to reflecting this in the appointment of Teaching Fellows. Teaching Fellows will be challenged to think and teach in an interdisciplinary environment, as well as to be collegial with Teaching Fellows from other disciplines.

Teaching Fellows will receive support from the Director of Instruction to execute their duties, and are expected to be open to—and comfortable with—taking direction and accepting feedback from them as well as from their Teaching Fellow colleagues.

HOW WILL I BE SUPPORTED IN THIS ROLE?

In order to ensure that Teaching Fellows have the skills necessary to teach in an innovative, interdisciplinary environment, execute experiential learning activities, as well as have the necessary background in leadership to support the courses, a two-week teacher training bootcamp is provided to Teaching Fellows in August.

Leadership Development workshops as well as regular meetings with the Director of Instruction, including dedicated office hours for Teaching Fellows, ensure robust, time-sensitive direction and support.

WHO DO I REPORT TO?

Teaching Fellows will be directly supervised by, and report to, PLLC Director of Instruction, Dr. Stasia. They are also responsible to the Lead Instructors of the courses they are teaching.

WHAT WILL I BE PAID?

Teaching Fellows receive a $2500 award to support their participation in summer training.

For their TA duties, Fellows are paid according to the GSA Collective Agreement.

_A reminder that the professional development (approximately 10 hours/month) is not part of the Teaching Assistantship._
CAN I BE A TEACHING FELLOW AND ALSO TA/RA?

According to the GSA Collective Agreement, the Teaching Fellowship must be the only teaching/research assistantship you hold for Fall 2019/Winter 2020.
If you are applying only to teach Winter 2020, you can hold another TA/RA position in Fall 2019 but not Winter 2020.