Faculty of Science Visiting Scholar Program

Overview:
The Faculty of Science has created the Visiting Scholar Program to provide opportunities for established researchers from other universities or research institutes to conduct short-term research with research groups or centres in the Faculty of Science. Researchers on sabbatical from other institutions represent the typical pool for these visiting scholar opportunities, and the intended duration for the visit is between two and four months (during the academic year).

The honorarium for this Visiting Scholar Program is $2,000 per month, which is the maximum amount permitted at the University of Alberta for a living allowance. The research group or department putting forward the nomination will pay approximately 1/3 of this amount or $650 per month. The Faculty of Science will pay the remaining $1,350 per month. The period can be longer than the number of months approved for payment by the Faculty of Science (maximum four months). However, for the additional months the research group or department supporting the nomination will be responsible for 100% of the honorarium or $2,000 per month. A visiting scholar can normally receive support from the Visiting Scholar Program once.

Intent:
This Program aims to promote existing and emerging research activities within the Faculty of Science. Research and scholarship are often catalyzed/enhanced by the timely involvement of an external research expert interacting with faculty and graduate students. The Visiting Scholar Program can also be used to augment short-term visits supported by the Distinguished Visitor Fund administered by the Office of the Vice-President (Research), and serves as a mechanism for attracting external distinguished scientists to the Faculty of Science and building our relationships with other institutions.

Process:
Visiting scholar opportunities are offered by invitation, through a nomination process within the Faculty of Science. The nominating group will submit a nomination package to the Associate Dean (Research) consisting of a letter and a current CV for the visiting scholar.

The nomination letter should include: (a) the impact the visiting scholar will have on existing or emerging research activities with particular reference to why an extended visit would be particularly beneficial, and expected outcomes; (b) confirmation that office space is available for the visiting scholar, and equipment required for research will either be made available by the Department or brought by the visitor; (c) confirmation that 1/3 of the $2,000 honorarium is available and the source of funding for this portion; (d) the length of intended stay, date of stay if known, and the amount of funding being requested and (e) confirmation that the visiting scholar has been contacted and has expressed an interest in the opportunity. Both the nominator and the Department Chair (or designate) should sign the nomination letter.

Selection will be made by a Committee chaired by the Associate Dean (Research) and consisting of two other members from the Dean’s office (Vice-Dean, other Associate Dean, Director of Research and/or Research Advisors).

Deadlines:

Nomination material due in Associate Dean (Research) office: December 15. Send pdf to Research.Science@ualberta.ca (hardcopy not required)

Decisions: no later than January 15

Number of Awards per year: up to three