



Dear Applicant,

Thank you for your interest in volunteering with the University of Alberta Sexual Assault Centre Crisis Intervention Program!

For more than 25 years the Centre has provided students volunteer opportunities focused on how they can make a difference in the lives of individuals and their community. With your help, we will continue to work towards creating a campus community free of sexual violence. We welcome applications to our volunteer programs from all interested persons, including First Nations, Métis and Inuit persons, people of colour, people experiencing disabilities, and people of any sexual orientation or gender identity and expression.

As part of becoming a **Crisis Intervention Volunteer**, and to be prepared to provide one-to-one support, information and resources to people who have been impacted by sexual violence, **all** new volunteers are **required** to attend all sessions within the interactive 60-hour Crisis Intervention Training Program. This training provides a safe space where volunteers can meet new people with similar passions and interests, and foster their support skills while learning from the experiences of others. It ensures participants are adequately prepared, and reaffirms our commitment to provide consistent, quality service to those accessing supports at the U of A Sexual Assault Centre. Below are the tentative dates for the 2018-2019 training sessions.

Dates	Times
Thursday, August 8, 2019	5:15 - 9:00 p.m.
Saturday, August 10, 2019	9:00 a.m. - 6:00 p.m.
Tuesday, August 13, 2019	5:15 - 9:00 p.m.
Wednesday, August 14, 2019	5:15 - 9:00 p.m.
Saturday, August 17, 2019	9:00 a.m. - 6:00 p.m.
Tuesday, August 20, 2019	5:15 - 9:00 p.m.
Thursday, August 22, 2019	5:15 - 9:00 p.m.
Wednesday, August 28, 2019	5:15 - 9:00 p.m.
Wednesday, September 4, 2019	5:15 - 9:00 p.m.
Friday, September 6, 2019	5:15 - 9:00 p.m.

*Training dates are subject to change and two 45-minute Role Play Participation sessions will be scheduled individually during the weeks of August 19 and August 26, 2019.

Carefully read through the attached information package to ensure that you understand and are comfortable with its contents prior to applying. Kindly apply to only **one** Volunteer position (i.e. **Education Volunteer** or **Crisis Intervention Volunteer**). Completed applications can be submitted via Google Form on our website at ualberta.ca/current-students/sexual-assault-centre. We will begin accepting applications in February. Successful applicants will be contacted between February - May to arrange a follow-up interview.

Thank you again for your interest in volunteering with us-our service depends on the passion of dedicated individuals like yourself! For further inquiries, please contact me directly.

Best,
 Paige Cahill
 Volunteer Programme Coordinator
 780-492-9021 | volcoord@ualberta.ca

U of A Sexual Assault Centre - General Information

Who We Are

The University of Alberta Sexual Assault Centre actively works towards creating a campus community free of sexual violence. We operate from a feminist, anti-oppressive, intersectional, trauma-informed, and client-centred framework. We also recognize the Centre's ongoing occupation of Treaty Six Papaschase territory in Amiskwaciy-waskahikan (Edmonton), and understand our participation in this colonial project complicates our relationship to anti-sexual violence prevention and education work.

Our Mission

To empower the campus community to challenge sexual violence through peer-education, community-driven awareness initiatives, and person-centred support.

Our Values

- Recognizing, respecting and honouring various intersections of being in an attempt to be safe(r) and more accessible to the people who occupy those intersections;
- Centering the lived experiences of those who have endured sexual violence;
- Unconditional, non-judgemental, non-directive support for survivors and their choices for recovery;
- Self-advocacy;
- Emotional expression in all its forms;
- The contributions of all of those engaged in anti-sexual violence activism before us, and all of those who will continue this work long after we are gone;
- Community-driven prevention and education efforts;
- The self-knowledge, resiliency, and tremendous capacity for change that students possess;
- Creating environments that encourage and facilitate a commitment to continual learning, growth, and understanding;
- Fostering collaborative, sustainable relationships throughout the community; and
- Individual, community, and institutional accountability.

What We Do

- Confidential and anonymous drop-in, telephone, or email crisis support and information for those affected by sexual assault or abuse, sexual harassment, relationship violence, stalking, or anyone who is supporting someone through any of those experiences;
- Options, referrals, and resources;
- Comprehensive counseling and psychological services;
- Support and information for partners, friends, and family;
- Accompaniment and advocacy for individuals who choose to seek medical attention; decide to report to the police or U of A Protective Services; are involved in a court process or similar proceedings at the U of A; or are seeking institutional accommodation;
- Advising services for faculty and staff;
- Awareness initiatives as well as education and prevention workshops on sexual violence;
- Volunteer opportunities.

All services are free of charge and are available to faculty, staff, and students of all genders, sexualities, abilities, races, bodies, and spiritualities.

Volunteer Policies

Every volunteer at the Centre must abide by the following policies to ensure that they are able to meet the needs of our service and the broader campus community.

Volunteers must be comfortable with and able to:

- Provide services to persons of all ethnicities, cultural heritages, religious backgrounds, genders, sexual orientations, and abilities;
- Offer all three options (of adoption, abortion, and parenting) without judgment to anyone who presents with concerns of pregnancy;
- Maintain confidentiality both during and after volunteering at the Centre;
- Volunteer for a period of one academic year (September through April);
- Educate oneself on what consent is and is not, partaking in consensual encounters with every partner, and engaging in community accountability processes if ever accused of an act of sexual violence.

Volunteers cannot:

- Have used the Centre's support services regarding a personal experience of sexual violence within the last year;
- Act as a representative of the Centre without successfully completing an interview, reference checks, the Edmonton Police Service's Security Clearance Check, and all Volunteer Training.

Position Information

Reporting to the Volunteer Program Coordinator, volunteers with the University of Alberta Sexual Assault Centre Crisis Intervention Program are responsible for providing emotional support, information, and resources to those who have been affected by sexual assault or abuse, sexual harassment, relationship violence, or stalking, as well as to those supporting someone through one of those experiences. Support is provided one-to-one, in-person and over the phone. The Volunteer Program Coordinator provides supervision, support, and mentorship to the Crisis Intervention Volunteers.

Goals

- Provide an accessible, on-campus space for those who have experienced or have been affected by sexual violence to seek support;
- Foster a supportive community at the University of Alberta.

Commitment

- 60 hours of mandatory Crisis Intervention Volunteer Training;
- 4/wk in the Centre providing crisis intervention support and acting as reception (between 9:00 AM and 9:00 PM, Monday - Friday);
- Regular attendance at monthly evening Debrief Meetings (dates to be provided);
- Minimum one academic year commitment (September – April).

Qualifications

- Over 18 years of age at the time of application;
- In support of, and alignment with the mandate, mission, and values of the Centre;
- Possess and develop a nuanced and current understanding of the issue of sexual violence;
- Maintain a high level of professionalism, organisation, and punctuality;
- Openness to learning and receiving constructive feedback;
- Ability to work in highly sensitive, unsupervised situations;
- Ability to support others with empathy, non-judgement, and respect.

Responsibilities

- Provide one-to-one, telephone, and/or text and chat support, information, and resources to individuals accessing the Centre's services;
- Debrief all support sessions with Volunteer Coordinator in a timely manner;
- Complete appropriate paperwork for all support sessions as required;
- Schedule 4 hours worth of shifts at the Centre each week;
- Arrive punctually for shift(s);
- Perform reception duties when on shift (i.e. greeting clients and visitors upon arrival and responding to general inquiries in person or over the phone);
- Offer and accept constructive feedback as appropriate;
- Attend monthly Crisis Intervention Team meetings;
- Attend Annual General Meeting (early January);
- Maintain confidentiality of staff, fellow volunteers, and individuals seeking support from the Centre;

Resources

- 60-hour Crisis Intervention Training Programme
- Online Training Modules

- Volunteer Training Workbook
- Centre handouts and pamphlets
- Regular Crisis Intervention Meetings
- Access to the expertise of staff and fellow volunteers.

Benefits

- Gain experience providing crisis intervention support to individuals affected by sexual violence;
- Acquire and share knowledge about sexual violence with the campus community;
- Be an agent of social change.

Potential Concerns

- Coping with highly emotional and potentially stressful situations.