Congratulations on your admission to the University of Alberta (UAlberta). This bulletin, and information on our website, should provide answers to many of your questions.

It is your responsibility to review this bulletin.

If you have more questions, please call or email and we will be happy to answer. We look forward to meeting you and working with you as you study at UAlberta.
DO YOU NEED A STUDY PERMIT?

You will need a study permit if you will study for longer than six months.
- It is difficult to change your status once you are in Canada so if you might study in Canada for longer than six months, apply for a study permit.
- If you want to work while you are studying, you will need a valid study permit and be registered full time. Visit the International Services Centre (142 Telus) for more information.
- If your studies will continue after your study permit expires, you will need to renew.

APPLY EARLY

Your official letter of admission to UAlberta is posted in your Bear Tracks account. You should download the letter and immediately begin the process of obtaining a study permit that enables you to attend the University. You should NOT begin your studies at UAlberta without the proper permit.

STUDENTS OUTSIDE CANADA

If you are a student living outside Canada, once you download your official letter of admission from Bear Tracks, immediately begin the process to get the Immigration, Refugees and Citizenship Canada (IRCC) documents you need to study in Canada because this process can take up to 4 months. You can apply for your permit online or at the nearest Canadian Visa office in your country.

You may be required to complete: 1) an online assessment form; 2) Study Permit Made Outside Canada (IMM 1294) form; 3) Information about your family (Family Information IMM5645); 4) Details of employment and education history for you and your parents; 5) a medical examination.

Check with your local visa office to see if there are any other documents you need, or follow instructions in the online assessment form. The fee for the study permit application is $150 Canadian.

IMMIGRATION DISCLAIMER: Immigration information contained in this publication is not a replacement for legal counsel or advice from a regulated immigration consultant. Although every effort is made to ensure the accuracy of the information given on this publication, the requirements relating to students’ immigration status in Canada are complex and change frequently. We cannot accept responsibility for any changes in the rules. Students are bound by the regulations of Immigration, Refugee, Citizenship Canada and Canada Border Services Agency. We recommend you verify the information, and requirements that apply to you on their websites to ensure accuracy, reliability or currency of the information.
FEES AND FINANCES

EXCHANGE STUDENTS

Students who are attending UAlberta as part of an official exchange program will pay most fees to their home university.

Exchange students must pay mandatory UAlberta health and transit fees:
• $32 per month for the UAlberta Health Insurance Plan
• U-Pass transportation fee can cost approximately $140. U-Pass rates are updated each term. Visit the U-Pass website for more information.

OTHER ACADEMIC COSTS

(suggested minimum per year):
• Textbooks - $1,200 to $1,600. Books average $120 per course; used books will cost less.
• School supplies (notebooks, paper and pens, and printing or photocopying costs) - $100 to $200 per term.

REGULAR UNDERGRADUATE STUDENTS

You should budget between $22,000 to $34,000 in tuition and other fees depending on the faculty to which you are admitted. These estimates are based on a full course load (15 credit weights per term for fall and winter terms).
FEE ASSESSMENTS AND PAYMENTS

Once you have registered for your courses, you can view your registration and the amount you must pay on Bear Tracks. Fall/Winter assessments are not available until July.

If you make any changes to your registration, please verify them in Bear Tracks. A change in registration may change the amount of money that you owe.

To avoid extra charges, all Fall fees must be paid by September 30, 2017 and Winter fees must be paid by January 30, 2018. If you plan to take courses during the Spring/Summer Terms (May through August), be sure to budget for additional instructional and other fees.

New students admitted to the University must pay a tuition deposit of $500 CAD before being able to register for classes.

All students are responsible for changes to their registration. If you decide not to attend, you must delete your class registration to avoid the tuition charges.

If money is to be sent to UAlberta on your behalf, it should be sent to: Student Receivables, Financial Services, 3rd Floor Administration Building, University of Alberta, Edmonton, Alberta, T6G 2M7. You must clearly indicate your first and last name and student identification number. For more details contact Financial Services for student tuition payment options.

All students are expected to have a concrete plan to pay for their education. Students cannot expect financial support from UAlberta. If your funding planned for your studies no longer becomes available, you must first seek from a private source, as there are no supplementary funding for tuition available.

FINANCIAL ASSISTANCE

It is important that you carefully plan your funding for your entire program, not only the first year. You should assume that no extra money will be available here.

SCHOLARSHIPS AND LOANS

Some undergraduate student scholarships are available. For most awards, you will need to apply. Visit study in Canada website for more information.

There are no student loan programs available to international students except small short-term loans for emergency purposes. These are not available to pay for tuition fees or books.

For information on scholarships available from sources within your country, contact the Ministry of Education in your country. If you have a scholarship from your home country, please notify the Sponsored Student Program.

Canadian banks do not usually extend a line of credit to a non-national without a Canadian guarantor.

TRANSFERRING MONEY TO CANADA

There are several ways to transfer money to Canada. You may bring travellers’ cheques or transfer funds from your bank at home to your Canadian bank. The option you select will depend on the amount of funds being transferred, service charges and the timelines of each option.

View a list of Canadian chartered banks and credit unions located close to the University.
Your cost of living will depend on a number of factors:
• Whether you live in University or non-University housing
• Whether you live alone or share with roommates
• Whether you shop carefully and cook your own meals or you frequently eat out.

The following is an estimate of annual living costs for a single student who budgets carefully for food and personal expenses.

<table>
<thead>
<tr>
<th>Accommodation 1</th>
<th>Food</th>
<th>Clothing</th>
<th>Transit Pass 2</th>
<th>Books &amp; Supplies</th>
<th>Miscellaneous 3</th>
<th>Total (shared residence) 4</th>
<th>Total (private apartment-style residence) 4</th>
</tr>
</thead>
<tbody>
<tr>
<td>(UAlberta residence with shared facilities)</td>
<td>$300</td>
<td>$75</td>
<td>N/A</td>
<td>N/A</td>
<td>$185</td>
<td>$911 - $1,381</td>
<td>$1,224 - $2,038</td>
</tr>
<tr>
<td>(Private apartment-style UAlberta residence)</td>
<td>$664 - $1,478</td>
<td>$2,400</td>
<td>$600</td>
<td>N/A</td>
<td>$1,600</td>
<td>$5,312 - $11,824</td>
<td>$5,312 - $11,824</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td></td>
<td>$1,480</td>
<td>$7,968 - $17,736</td>
<td>$7,968 - $17,836</td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td>$8,888 - $12,648</td>
<td>$11,392 - $17,904</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td>$12,898 - $18,538</td>
<td>$16,654 - $26,422</td>
</tr>
</tbody>
</table>

* The cost of living estimates do not include any money for returning home or visiting other parts of Canada, so you will need to budget extra if you plan to travel.

Note 1: Accommodation estimates are based on monthly rates for different types of UAlberta residences. The rental cost for privately-owned, off-campus housing can vary widely. For more information about off-campus housing, see OFF-CAMPUS HOUSING on the following page.

Note 2: From September to April, the charge for the U-Pass (a universal transit pass) is included in your non-instructional fees, and is assessed with your tuition. If you are not eligible for a pass in the summer months, you can purchase a bus pass for approximately $91.50 per month (transit fees may increase in 2018). See Edmonton Transit.

Note 3: The miscellaneous category includes cell phone and internet charges ($60/month), laundry ($30/month), pharmacy and dental incidentals ($35/month), and recreation & entertainment ($60/month).

Note 4: Totals do NOT include taxes, tuition, thesis costs, and healthcare insurance.

CAMPUS RESIDENCES

For descriptions of UAlberta’s different residences, current rates and the online application, visit the Residence Services’ website.

Each residence offers housing to specific student groups, based on your year of study and whether you’re a single student, or you live with family.
If you plan on arriving in Edmonton before your residence move-in date, be sure to confirm with Residence Services that you can move in early. If you cannot, you will need to find temporary accommodation until the move-in date.

Non-University housing is available close to the University. Prices vary depending on size, facilities and location. A one-bedroom apartment within a 30 minute walk from campus or closer will likely cost $800 to $1500 per month. Students willing to live farther from campus may find an off-campus, unshared one-bedroom apartment rental that can range anywhere from $550 to $900 per month. If you are willing to live farther from the campus, there is greater selection. Buses and trains (LRT) come to the University from most areas of the city.

We caution you not to enter into any rental agreement until you have viewed the accommodation in person and met any prospective roommates. Be sure to carefully read the details of the contract before you sign it. Visit the landlord tenant website for more information.

If you have an existing medical condition or detailed medical history, bring an English copy of your medical record with you. Be sure to bring an adequate supply of any prescription medication you are presently taking. When you arrive, contact a doctor to obtain a prescription for the medication. Also, bring an extra pair of eyeglasses in case you damage or lose your first pair.

Medical expenses can be extremely high in Canada, so you must have medical insurance. When you arrive, you will need to participate in either the Alberta Health Care Insurance Plan (AHCIP) or the UAlberta Health Insurance Plan (UAHIP).

You must notify Residence Services if you are not able to move in on your planned dates. If you do not pick up your keys on the scheduled move-in date, you will lose your reserved space in the residence.

If you plan on living in Alberta for 12 months or longer, you will need to register yourself and your dependents in the Alberta Health Care Insurance Plan. There is no cost for this plan; however, you must submit an application in order to be covered. It is necessary to apply within three months of entry into Alberta for your coverage to be effective from the date of arrival. Proof of study or work permit, identity, and residency are required to apply for Alberta Health Care coverage.

You must also apply if you move to Alberta from a different province in Canada. Coverage will start on the first day of the third month, following the date you arrived in Alberta. For example, if you arrived on August 26, your health care coverage will begin on November 27. You are considered to be covered under your previous provincial plan for these three months. If you moved from a different province where you did not have access to provincial health insurance, you are eligible to apply for UAHIP coverage until Alberta Health Care coverage becomes effective.

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You may be able to work in Canada, but you should not rely on potential employment to meet your financial needs. When you are budgeting and planning for your academic and living expenses, be sure that you have enough secure funding for the duration of your entire program. Start getting work experience during your studies. Once you arrive, visit the UAlberta Career Centre. They can help you build your employment skills, plus develop successful job search strategies.

WORK IN CANADA

You must have one of the following written on your study permit:
• May work 20 hours/week off-campus or full time during regular breaks, if criteria is met in section 186 (v) of IRPR
• May accept employment on or off campus, if criteria is met in section R186 (f), (v) or (w). Must cease working if criteria is no longer met.

WORK ON CAMPUS

International students with valid study permits who are enrolled full-time are permitted to work, without a work permit, at any employment facility located within the boundary of the University of Alberta’s North campus, and at other U of A campuses, including Enterprise Square, Campus Saint-Jean, South Campus and Augustana. English Second Language (ESL) and BP program students can only work on campus while they are completing the ESL portion of their degree. Make sure to check your study permit conditions before working. Note: There is high competition for a limited number of on-campus jobs.

WORK OFF CAMPUS

International students may work off campus without a work permit if they: 1) have a valid study permit, and 2) are enrolled full-time in a UAlberta degree, diploma or certificate program of at least six months in duration.
• Maximum of 20 hours per week during the regular academic sessions
• Work full-time during scheduled school breaks; and
• Must apply for a Canadian Social Insurance Number (SIN) after you arrive in Canada.

You must have one of the following written on your study permit:
• May work 20 hours/week off-campus or full time during regular breaks, if criteria is met in section 186 (v) of IRPR
• May accept employment on or off campus, if criteria is met in section R186 (f), (v) or (w). Must cease working if criteria is no longer met.

SU HEALTH & DENTAL PLAN

As an undergraduate student at UAlberta, you are a member of the Students’ Union (SU). Undergraduate students enrolled in at least 3 credits starting in fall or winter terms, and who pay SU fees, are automatically covered by the SU Health & Dental Plan. You can enroll your spouse and dependents in this plan at the start of your term.

The Plan was designed to provide many important services and cover expenses not covered by a basic health-care plan, such as:
• Prescription drugs
• Dental care
• Eye exams, eyeglasses or contact lenses
• Visits to physiotherapists, massage therapists and chiropractors, and more.

For a complete and up-to-date list of benefits, visit the I have a plan website.

Your Student Health & Dental Plan does not replace basic medical coverage such as the Alberta Health Care Insurance Plan (AHCIP) or the equivalent University of Alberta Health Insurance Plan (UAHIP). Students wishing to opt out of the plan may do so only during the Change-of-Coverage Period which is usually from late August to mid-September.

More information

Get more information about the SU Health & Dental Plan on their website. You can also call the Member Services Centre at 1-866-795-4430 or visit the Student Health & Dental Plan Office located in the Students Union Building (6-14 SUB) with any questions or to drop off your claim forms.
Before you leave your country, it is important that you prepare for the time when you will return to it. Sometimes, it is even harder to adjust to your return than it is to adjust to your time in a new country. One thing you can do is to talk with potential employers about what they would expect of you when you return from Canada. You should also make contact with the professional organizations in your country before you leave. It is important to appoint someone as your emergency contact. The University might need to contact someone from your home country on your behalf. Ideally, this person should speak English. You should have their current phone number. Let this person know you have named them as your emergency contact. It is your responsibility to keep your emergency information current on your Bear Tracks account.

Be sure you carry all of the following information with you on the plane. Do not pack it in your baggage:

- Valid passport - including temporary resident visa (if required). Your passport should be valid for the duration of your stay in Canada.
- Letter approving your study permit application (issued by Canadian visa office)
- Original letter of admission from the University of Alberta
- Proof of funds available (for example, money transfer, letter of credit, scholarship or assistantship letter, or other proof)
- This information bulletin

If you are stopping in another country on your way to Canada, check to see if you require a transit visa.

If you are a US citizen/permanent resident or a resident of Greenland or St. Pierre and Michelon and are applying for a study permit at the border, make sure you have all the required documents as listed on page 1 of this bulletin.

Detailed information about Canada’s customs regulations is available from the Canadian visa office in your home country. For further information, see Coming to Canada to study or work.

If you plan to bring any electrical equipment, you should note that Canadian voltage is 110 volts, 60 Hertz.

When you arrive, try to have at least $100 (Canadian or US) in cash. A currency exchange service is usually available at the airport from 4:30 a.m. to midnight. We also recommend that you have enough money to cover at least your first month's expenses, often around $3,000 for a single student. This is for costs such as paying an extra month's rent as a security deposit, purchasing warm clothing, textbooks and supplies, furniture and household items.

Before you leave your country, it is important that you prepare for the time when you will return to it. Sometimes, it is even harder to adjust to your return than it is to adjust to your time in a new country. One thing you can do is to talk with potential employers about what they would expect of you when you return from Canada. You should also make contact with the professional organizations in your country before you leave. It is important to appoint someone as your emergency contact. The University might need to contact someone from your home country on your behalf. Ideally, this person should speak English. You should have their current phone number. Let this person know you have named them as your emergency contact. It is your responsibility to keep your emergency information current on your Bear Tracks account.
UNLESS you have made arrangements with Residence Services to move into your University housing the same day you arrive, you will need to make arrangements for temporary accommodations for the first few days of your stay. Below are the most popular choices. More contact information, directions, and information on other accommodations are available on our website.

**Hostelling International**  
edmonton@hihostels.ca  
10647 81st Avenue  
Phone: (780) 988-6836

**YMCA (Downtown location)**  
swatson@northernalberta.ymca.ca  
10030 102A Avenue  
Phone (780) 421-9622

**Days Inn Edmonton South**  
10333 University Ave  
Phone: (780) 430-0011

**University of Alberta Residence Services**  
(Available May through August)  
guest.services@ualberta.ca  
Phone: (780) 492-6056

**St. Joseph’s College Residence at University of Alberta**  
(Available May through August)  
sjcrestualberta.ca  
Phone: Men’s residence (780) 492-9026  
Phone: Woman’s residence (780) 492-9027

**REASONS TO ARRIVE EARLY**

1. Attend social events and orientations  
2. Familiarize yourself with campus and the city  
3. Look for housing, if necessary  
4. Register for classes, if you need assistance  
5. Take an English or academic writing class

**EDMONTON INTERNATIONAL AIRPORT**

If you arrive between mid-August and early September, look for the UAlberta Welcome Booth on the arrivals level for information and for help arranging transportation. If you arrive at a different time of year, staff at the Edmonton Airport Information Booth on the arrivals level can assist you.

The University and all major hotels are easily reached from the airport by taxi or the Sky Shuttle service.

The ETS bus service (Route 747) will take you from the Edmonton International Airport to the Century Park LRT (rail) station in Edmonton. From there, you can transfer to a train to the University campus or downtown area. A one-way ticket costs $5.
WHEN YOU ARRIVE
Visit International Student Services as soon as possible after you arrive. We will provide you with whatever help you need including:
- Maps
- Information about orientation
- Assistance registering for health care insurance
- Information on student housing

INTERNATIONAL STUDENT SERVICES
We are open from 8:00 a.m. to 4:00 p.m. May through August and from 8:30 a.m. to 4:30 p.m. September through April.

University offices (including International Services Centre) are closed Saturdays, Sundays and holidays (including July 1, August 7, and September 4, 2017 over the summer months). The University is also closed over the winter break (December 25, 2017 to January 1, 2018).

TRANSITIONS INTERNATIONAL STUDENT ORIENTATION
The orientation program, Transitions, is for all international students who begin classes in September. Transitions is held the last week of August, before classes begin.

This program will help you get to know the University and provide you with an opportunity to meet other international and Canadian students.

International students who come to Transitions usually have fewer difficulties with their adjustment, immigration and other matters.

A shorter version of Transitions is held in January for those starting Winter Term.

Get more details about Transitions and register online!

PEER PROGRAM
As a new student, you may want to take advantage of the Peer Program. The program provides you with the opportunity to connect with other students.

Participants organize and take part in ongoing social events, throughout the year. As you get settled in and begin your studies, you’ll receive information, support, and opportunities to make new friends.

Complete the online application form to be a part of this program.

UofA+ PROGRAM
UofA+ program is an intensive two-week program to help first-year international undergraduate students adapt to the academic culture in Canada. You will learn about:
- Writing papers, lab reports, and review Canadian academic standards
- Communicating with professors, teaching assistants, and classmates
- Studying and note taking strategies, and your individual learning style for academic success
- Meeting professors’ expectations for exams, assignments, group work, and class participation
- Using resources on campus to support your academic success

The program is held in mid-August, before the start of Fall term classes. There is a fee for the UofA+ program.

Get more details about the UofA+ program and register!

NEED MORE HELP?
If you have any further questions or concerns, please contact us at: arriving@ualberta.ca

For more contact information, visit our website.

WE LOOK FORWARD TO WELCOMING YOU AT UALBERTA!